

ANNUAL
REPORT
2024



213th ANNUAL REPORT OF THE TOWN OFFICERS OF THE



**TOWN OF
WAKEFIELD**

MASSACHUSETTS

Including the vital statistics for the year
ending December thirty-first

2024

Cover: The Hiker Memorial Statue on the Rockery
Photo Credit Stephen Germino

Table of Contents

Town Officials	1
How Voting is Done in Wakefield	12
Report of the Town Council	17
Report of the Town Administrator	18
Report of the Assessing Department	20
Report of the Planning Board	23
Report of the Conservation Commission	26
Report of the Zoning Board of Appeals	28
Report of the Recreation Department	29
Report of the Cable TV Advisory Committee	30
Report of the Bylaw Review Committee	31
Report of the Environmental Sustainability Committee	32
Report of the Police Department	34
Report of the Fire Department	38
Report of Fire Alarms and Traffic Signals	46
Report of Emergency Management	47
Report of Inspectional Services Department	48
Report of the Sealer of Weights and Measures	50
Report of Health and Human Services	52
Report of the Housing Authority	55
Report of the Council on Aging	56
Report of the Commission on Disabilities	59
Report of the Human Rights Commission	60
Reports of the Department of Public Works and Divisions	62
Report of the Wakefield Public Schools	70
Report of the Lucius Beebe Memorial Library Board of Trustees	79
Report of the Northeast Metropolitan Regional Vocational School District	81
Report of the Municipal Gas and Light Department	90
Report of the Town Clerk	97
Report of the Retirement Board	154
Report of the Town Accountant	155
Report of the Treasurer's Office	170
Report of Wakefield Community Access Television	172
Library Form of Bequest	173

TOWN OF WAKEFIELD

Population 2024 Census: 24,244

2020 Federal Census: 25,944

Councilor, 6th District: Terrence W. Kennedy of Lynnfield

U.S. Representative for Mass. 6th Congressional District: Seth Moulton

Representative 9th Essex District: Donald H. Wong

Representative 32nd Middlesex District: Kate Lipper-Garabedian

Senator, Fifth Middlesex District: Jason Lewis

TOWN OFFICIALS

***Town Council**

Douglas S. Butler (2027)

Mehreen N. Butt (2026)

John F. Carney (2027)

Jonathan P. Chines (2025)

Edward F. Dombroski, Jr. (2026)

Michael J. McLane (2025)

Robert E. Vincent II (2025)

****Town Administrator**

Stephen P. Maio

Chief Administrative Officer

Sherri A. Dalton

Animal Inspector

Beverly Milward/ Kevin Nichols

Chief of Police

Steven A. Skory

Communications

Jennifer McDonald

Community and Economic Development

Erin Kokinda

Electrical Inspector

David J. Sardella

Emergency Management

Thomas P. Walsh

Fire Chief

Michael J. Sullivan

Inspector of Buildings

Benjamin DeChristoforo

Parking Clerk

Kenneth J. Stache

Plumbing/Gas Inspector

Paul J. Donohoe

***Tax Collector**

Kathleen M. Kelly (2027)

Town Accountant

Kevin M. Gill

Town Assessor

Victor P. Santaniello

***Town Clerk**

Betsy Sheeran (2026)

Town Counsel

Thomas A. Mullen

***Town Moderator**

William Harbison Carroll (2026)

Town Planner

Samantha Elliott

***Treasurer**

John J. McCarthy, Jr. (2025)

Veterans Agent

David Mangan

Town Accountant

John J. McCarthy, Emeritus, January 26, 1991

Town Administrator

Thomas P. Butler, Emeritus, May 31, 2008

****Advisory Board of Public Works**

Elena Proakis-Ellis (2025)

Shane McCarthy (2026)

Christopher Tarr (2027)

****Arts Council**

Rumiana Bardarova (2027)

Lori Dupuis (2027)

Beatrice Flammia (2026)

Diana Kennedy (2026)

Lindsay Riordan (2025)

Jessica Sutich (2026)

Marlene Veldwisch (2025)

Gaetano Zagami (2025)

***Board of Assessors**

Brian Donegan (2025)

David Ledonne (2026)

Sebastian P. Tine (2027)

***Board of Health**

Candace Linehan (2026)

Marcy McCauley (2027)

Elaine M. Silva (2025)

***Board of Library Trustees**

Christopher Barrett (2025)

Daniel C. Calore (2027)

Laura Cutone Godwin (2026)

Aimee Lominac (2027)

Jeffrey Quinn (2025)

Jacqueline A. Natale (2025)

Adam Rodgers (2026)
Scott Staiti (2027)
Susan Wetmore (2026)

****Board of Registrars**

Kathleen M. Beaulieu
Wesley A. Beckett
Barry D. Noyes

****Bylaw Review Committee**

Katherine Howitt
Daniel P. Lieber
Joseph Pride
Eric Reid
Ann Santos
Kevin York

****Cable Advisory Committee**

Daniel P. Lieber (2027)
Shane McCarthy (2027)
Eric Reid (2026)

****Capital Planning Committee**

Daniel Calore (2026)
Tracey Cleversey (2026)
Frank Conte (2027)
Samuel Hockenbury (2025)
Shane McCarthy (2027)
Garrett Murphy (2027)
Philip Renzi (2025)

****Commission on Disabilities**

Daniel L. Benjamin, Jr. (2026)
Lois Jarema Benjamin (2026)
Lorna J. Davidson-Connelly (2025)
Janice Mirabassi (2027)
Paul Paglierani (2026)
Marie Rej (2027)
Judith Tanner (2025)
Paula Thompson (2025)
Charles Tuttle (2027)

***Conservation Commission**

Kenneth Alepidis (2026)
Eleanor Axelrod (2027)
Frank J. Luciani, Jr. (2026)
Haley McHatton Ballou (2025)
Paul F. Wendelgass (2025)

***Constables**

Lisa A. Butler (2026)
Christian K. Lopes (2025)
Kevin J. Lopes (2027)

****Council on Aging**

Julie Brown (2026)
Christina Della Croce (2025)
Maureen Hickey (2027)
Susan Jepson (2025)
Jim Morin (2026)
Sherri Oken (2025)
Carol Plotkin (2027)

****Economic Development Council**

Christopher Barrett (2026)
Rocco Cammarata (2025)
Ali Choucri (2025)
Ann Hadley (2027)
Ally Houghton (2026)
Julianne Orsino (2026)
Nithya Ramakrishnan (2027)
Annie Silva (2027)
Tanya Walker (2025)

****Environmental Sustainability Committee**

John Carney – Town Council Representative
Joseph Conway – Department of Public Works Representative
Melissa Eusden (2027)
Kevin Fontanella – School Committee Representative
Robin Greenberg (2025)
Lillian Guinther (2027)
Jennifer L. Kallay – Municipal Gas & Light Department Representative
Rebecca Nuernberger (2025)

Christina Olivieri (2026)
Steffin Spears (2026)
Tiana Veldwisch – (2025)

****Fence Viewing Committee**

John Sofia (2025)
Paul Torraca (2026)

****Finance Committee**

Edward Bean (2027)
Joseph Bertrand (2025)
William J. Boodry, Jr. (2027)
Stefan Chase (2027)
Brian Cusack (2025)
Aimee Forsythe (2026)
Dennis Hogan (2027)
Tarae Howell (2026)
Christian Jensen (2026)
Evan Kenney (2027)
Donald Ravenelle (2026)
Daniel W. Sherman (2025)
James Sullivan (2025)
Lorri Wheeler (2026)
Ellie Zuccaro (2025)

****Historical Commission**

Daniel L. Benjamin, Jr. (2025)
Nancy L. Bertrand (2026)
Marc DiBella (2027)
Cathlina Drive (2025)
Therese Frazier (2026)

***Housing Authority**

Karen H. DeJoie (2029)
Joseph Dorney – Gubernatorial Appointee (2027)
Catherine Fleurant – Tenant Representative (2025)
Sarah Fowler (2027)
Charles Geier (2026)

****Housing Production Plan Advisory Committee**

Alex Guarino

Samuel Hockenbury
Karen McMaster
John T. Saeger
Donald Valerio
Douglas S. Butler – Town Council Representative
Lorna J. Davison-Connelly – Commission on Disabilities Representative
Karen H. DeJoie- Housing Authority Representative
Theodore H. Noell – Planning Board Representative
Carol Plotkin – Council on Aging Representative
Gail Severt – Housing Trust Representative
Robert E. Vincent II – Town Council Representative

****Housing Trust**

William J. Boodry, Jr. – Finance Committee Representative (2027)
Sarah Fowler – Housing Authority Representative (2025)
Maureen Hickey – Council on Aging Representative (2027)
Matthew Lowry – Planning Board Representative (2025)
Harold Mateo (2025)
Michael J. McLane – Town Council Representative (2027)
Gail Severt (2025)
Paula Thompson – Commission on Disabilities Representative (2025)
Charles Ticotsky (2025)

****Human Rights Commission**

Jillian Dymont (2026)
Hyon Leon (2027)
Sherri Oken (2025)
Jessica Sutich (2026)
Jhalak Patel – Student Representative (2025)
Mehreen N. Butt – Town Council Liaison
Pete Davis – School Committee Liaison
Amy Rando – Police Department Liaison
Stephen P. Maio – Ex Officio
Steven Skory – Ex Officio
Glavia Smith – Representative Designee for Superintendent of Schools

***Northeast Metropolitan Regional Vocational School (4 years)**

Brittany Carisella (2028)

****Permanent Building Committee**

Joseph B. Bertrand (2024)

Jason Cohen (2026)
Erin Demerjian (2025)
Thomas Galvin (2024)
Wayne Hardacker (2024)
John McDonald (2025)
Marc Moccio (2025)
Philip Renzi (2025)
Charles L. Tarbell (2025)

***Planning Board**

James Hogan (2027)
Matthew Lowry (2025)
Theodore H. Noell (2026)
William L. Spaulding (2029)
Kevin York (2028)

****Recreation Commission**

Gerald E. Barrett (2026)
Robert Burnett (2025)
Charles Ciccone (2027)
Christine M. Gargano (2027)
Julie Grillon (2025)
Susan Hickey (2026)
Richard Stevens (2026)
Jeanne Stinson (2025)
Michelle Yu (2027)

Retirement Board

**Sherri A. Dalton
**Kevin Gill, Ex-Officio
*Erin Kokinda (2025)
*Scott Morrison (2027)
**Daniel W. Sherman (2026)

***School Committee**

Eileen Colleran (2025)
Peter Davis (2026)
Kevin Fontanella (2025)
Stephen Ingalls (2027)
Thomas F. Markham, III (2025)
Kevin Piskadlo (2026)

Melissa Quinn (2027)

****Sweetser Lecture Advisory Committee**

David Miller

****Traffic Advisory Committee**

Joseph Anderson – Police Representative

Daniel L. Benjamin, Jr. – Resident Representative

Lois Jarema Benjamin – Commission on Disabilities Representative

John Connors – Resident Representative

Joseph Conway – DPW Director

Matt Kealey – VHB Engineer

Stephen P. Maio – Town Administrator

William Renault – Town Engineer

****Veteran Advisory Board**

Daniel L. Benjamin, Jr. (2025)

Paul Cancelliere (2026)

William Curran (2025)

Joseph Dellolio (2027)

Marion Dennehy (2025)

Robert Ettinger (2027)

Dale Findlay (2026)

Joseph Giacobbe (2027)

Christopher Olsen (2026)

Marc Young (2025)

****WCAT Working Group**

Aimee Forsythe – Finance Committee Representative

Brian McCoubrey

Paul Norman

Shane McCarthy – Cable Advisory Committee Representative

David Watt

Kevin Gill – Town Accountant

Michael J. McLane – Town Council Representative

Stephen P. Maio – Town Administrator

***Wakefield Municipal Gas & Light Commission**

Thomas Boettcher (2025)

Sharon Daly (2025)

Jennifer Kallay (2027)

Elton Prifti (2027)

John J. Warchol (2026)

****Youth Council**

Ali Zain Al-Abideen H. Atoui – High School Member (2025)

Thomas Berinato – High School Member (2025)

Declan Blair – High School Member (2025)

Nathaniel Chines – High School Member (2025)

Michaela Lyons – High School Member (2025)

Ahmed Othman – High School Member (2025)

Sofia Panighetti – High School Member (2025)

Olivia Wall – High School Member (2025)

Emilly Aiolfi – High School Member (2025)

Marcelo Angel – High School Member (2025)

Nico Moody – High School Member (2025)

Ellie Pritchard – High School Member (2025)

Laurel Renzi – High School Member (2025)

Ava Serino – High School Member (2025)

Parker Hamlin – Middle School Member (2025)

Jonathan Lannen – Middle School Member (2025)

****Zoning Board of Appeals**

Michael Feeley (2025)

David W. Hatfield (2026)

Thomas Lucey (2026)

Joseph Pride (2025)

Charles L. Tarbell, Jr. (2027)

Kristin Brown – Associate Member (2027)

Gregory Demerjian – Associate Member (2027)

Kasumi Humphries – Associate Member (2027)

*Elected **Appointed

Wakefield Voters Elect:

Board of Assessors	School Committee
Board of Health	Tax Collector
Board of Library Trustees	Town Clerk
Constables	Town Council
Moderator	Town Planning Board
Municipal Gas & Light Commissioners	Town Treasurer
Northeast Metropolitan Regional	Wakefield Housing Authority
Vocational School Representative	

Town Council Appoints:

Advisory Board of Public Works	Housing Production Plan
Arts Council	Advisory Committee
Board of Appeals	Housing Trust
Board of Registrars	Human Rights Commission
Bylaw Review Committee	Permanent Building Committee
Cable TV Advisory Committee	Recreation Commission
Capital Planning Committee	Sweetser Lecture Advisory
Commission on Disabilities	Town Administrator
Conservation Commission	Town Counsel
Council on Aging	Traffic Advisory Committee
Economic Development Council	Various Special Committees
Election Officers	Veteran's Advisory Board
Environmental Sustainability Committee	Youth Council
Fence Viewing Committee	Zoning Board of Appeals
Historical Commission	

Finance Committee is appointed by the Chair of the Town Council, the Town Moderator, and the Chair of the Finance Committee

Town Administrator Appoints:

Dog Officer/Animal Inspector	Plumbing/Gas Inspector
Emergency Management Director	Police Chief
Fire Chief	Town Accountant
Inspector of Buildings	Veteran's Service Agent
Parking Clerk	Wire Inspector

How Voting is Done in Wakefield:

www.wakefield.ma.us

Voter Registration

Local Elections

Town Meeting

Prepared by the Town Clerk and the League of Women Voters of Wakefield

Voter Registration

To register to vote in Wakefield you must be:

- An American citizen native-born or naturalized
- At least 18 years old on the date of the election
- A resident of Wakefield, Massachusetts

When and where to register:

- Online at www.sec.state.ma.us/ovr
- Monday's through Friday's, 8:00 a.m. to 4:30 p.m., and during any extra hours scheduled by the Board of Registrars see local newspapers and Town's website for times.
- Town Clerk's office, Town Hall, One Lafayette Street, OR in any other city or town in the Commonwealth of Massachusetts your registration will be forwarded to Wakefield Town Clerk for inclusion on local voting list.
- You may also request a mail-in registration form.

Deadlines for Registration:

- To vote in state or presidential primaries or state elections, you must register to vote at least 20 days before the election.
- To vote in the local elections, or to vote at Annual Town Meeting, you must register to vote at least 20 days prior to the election.
- To vote at a Special Town Meeting, you must register at least 10 days prior to the meeting.

More about registration:

Registration is permanent unless a voter moves to a new city or town. However, failure to respond to the Annual Census may result in being dropped from the active list of Registered Voters. A voter, moving from one precinct to another with the town, should immediately notify the

Registrars of the changes to assure being able to vote in the new precinct, otherwise s/he must vote in his/her former address.

Registrations are administered by the Board of Registrars which has four members, two from each of the top two political committees in Town. One is the elected Town Clerk who serves as Clerk of the Board. The other three are three citizens, nominated by the appropriate political committee, appointed by the Town Council, and serving for a three-year term.

Local Elections

Polling Place: Galvin Middle School, 525 Main Street

Local elections are held annually on the fourth Tuesday in April and are non-partisan. Write-ins are permitted, and absentee voting is allowed.

To become a candidate for local office, a citizen must:

- Be a registered voter in Wakefield, Massachusetts.
- Obtain nomination papers from the Town Clerk (one set of papers for each office sought in the election).
- Obtain the signatures of 50 citizens who are registered to vote in Wakefield.
- Submit nomination papers to the Board of Registrars 49 days prior to the town election for certification of the signatures.
- File nomination papers with the Town Clerk by 5:00 p.m. on the 35th day before the town election. This places the candidate's name officially on the ballot.

To join a political party:

A citizen may choose to declare his/her choice of political affiliation when he/she registers to vote, or may declare his/her party choice when voting in primary elections. If a voter chooses not to declare his/her party, he/she will be listed as an "unenrolled voter" on voting lists.

How to be a delegate to a state or national convention:

Each town political committee has the information on how any party member can be a delegate to a State or National Party Convention.

A party member is eligible to be a delegate to his/her party conventions; delegates are chosen every four years on the presidential primary ballot.

Procedure of Town Meeting

The Moderator, an elected town official, presides at Town Meetings. He/she begins by reading the call for the meeting. Usually a motion is made to waive further reading of the warrant*, with the exception of the constable's return (which the law demands be read), and the motion is carried. Articles in the warrant are taken up in the order as they are printed in the warrant unless otherwise decided by a two-thirds vote.

The recommendations of the Finance Committee are available before voters discuss or act upon an article. For the Annual Town Meeting, these recommendations are available a week to ten days before the meeting in booklet form, called "Annual Appropriations" and may be obtained at the Town Administrator's Office at Town Hall.

The presentation of, and recommendation on, warrant articles at Town Meeting are presented in the following order:

- Presentation by the sponsor of the article, to present his/her case;
- Recommendation (and discussion, if any) of the appropriate Town officer;
- Recommendation of the Finance Committee, if money is involved.

The voters may then debate the question according to rules of parliamentary procedure prescribed by the town by-laws, such as:

- Stand, address the moderator, give name and address clearly, confine remarks to the question under debate and avoid personalities.
- Speak for no more than five minutes at any one time, unless granted permission by the meeting. No voter may speak more than once on any question if other voters desire to be heard, and no voter may speak more than twice on the same question without permission of the meeting.
- Speak not more than two minutes on any one of the following motions:
Motion to adjourn. Motion to lay on the table. Motion to take from the table. Motion to put the previous question. (These motions only are in order when a question is under debate. Total time allowed for debate on each motion is six minutes.)

A two-thirds vote of the assembly is necessary on a motion which requires a bond issue. Reconsideration of a vote may take place only at an adjourned session after written notice to Town Clerk within 24 hours;

two-thirds vote required. The Moderator may request a voter to put his/her motion in writing. Should seven voters doubt the accuracy of the Moderator's count of hands on a motion, tellers are appointed to make the count. The Moderator clarifies motions when they are especially complex.

Conduct at town meeting is further governed by the rules of practice, pertinent to town meetings in "Roberts Rule of Order".

While Town Meeting has no role in deciding whether to hold a Proposition 2½ referendum, it may decide to appropriate money for certain purposes contingent upon the voters' approval of an override or bond exclusion under Proposition 2½. These contingent appropriations may be made from the tax levy, available funds or borrowing under the requirements of state law.

*Town Meeting Warrant – a collection of articles presented by departments, voters, and committees for consideration by voters at an annual or special town meeting.

Annual Report

The Annual Report is comprised of reports from all Town departments, including operating expenses and statistical information. The Annual Report is compiled by the Town Administrator's office, and copies are available free prior to the Annual Town Meeting.

GENERAL GOVERNMENT

Reports of:

Town Council

Town Administrator

Board of Assessors

Planning Board

Conservation Commission

Zoning Board of Appeals

Recreation Commission

Cable Advisory Committee

Bylaw Review Committee

Environmental Sustainability Committee

REPORT OF THE TOWN COUNCIL

At the Town Council organizational meeting on May 13, 2024 following the Town Election on April 23, 2024, Michael J. McLane was elected Chair and Edward F. Dombroski, Jr. was elected Vice-Chair. The Council welcomed new members Douglas S. Butler and John P. Carney. The Town Council meets on the second and fourth Mondays of the month.

The powers, duties and responsibilities of the Town Council are enumerated in hundreds of sections of law applying directly to Town Councils. The broadly diversified powers, duties and responsibilities of the Town Council affect the functioning of all Town departments and central coordination is essential to an effective and efficient municipal administration.

The Town continues to function under the Open Town Meeting –Town Council-Town Administrator- Town Charter model. The Charter grants the Town Administrator the responsibility for daily management of the Town's business; provides for the election by the voters of a seven member Town Council, a Town Moderator, a Tax Collector, a Town Clerk, a seven member School Committee, a five member Planning Board and a Housing Authority; provides for strengthened financial procedures; requires a Department of Public Works with an Advisory Board of Public Works; provides flexibility to reorganize Town agencies in the future; and, provides a referendum procedure by which Town Meeting votes on certain Warrant Articles may be reconsidered by the voters in a referendum election.

The necessity for effective liaison and representation between the Town and State government has become increasingly important as locally uncontrollable costs are transferred and made part of the cost of Town government.

While continuing to meet the expectations and responsibilities placed on the council by the Town Charter and Bylaws, the council moved forward on a number of projects aimed at the betterment of the Town of Wakefield. Throughout the year, the council continued to utilize recordings of hybrid-style meetings. This allowed resident participation from home, with recordings published for anytime access. The council also sought citizen input through public hearings.

The Town Council wishes to express its sincere gratitude to the many volunteers who diligently serve on a variety of Boards, Committees, and Commissions. We also extend our thanks to our dedicated employees, our valued residents, and our thriving business community, all of whom contribute significantly to making Wakefield the exceptional town it is today.

Members of the Town Council include Douglas S. Butler; Mehreen N. Butt; John P. Carney; Jonathan P. Chines; Edward F. Dombroski, Jr.; Michael J. McLane; and Robert E. Vincent II. Sherri A. Dalton serves as the Town Council Clerk.

REPORT OF THE TOWN ADMINISTRATOR

As I reflect on 2024, I am pleased that we as a community were able to move forward on some key initiatives as well as continue to provide essential services to the citizens of Wakefield.

The year started off typically enough with a review of the Town's budgets. During visits to the Town's elementary schools, we not only saw the wonderful education presented to our students, but also the growing need to provide more academic space, particularly in the early childhood classes. I foresee us exploring additional educational spaces in the years to come. Speaking of educational spaces, the plans for the new Wakefield Memorial High School were finalized, including the relocation of the associated memorials. It was very important to me that we were able to honor the past in the new complex. As of the end of 2024, the High School project was a bit ahead of its construction schedule and a bit below budget. Both excellent signs. In December, the final piece of steel was placed on the new building. I look forward to seeing the completed facility. It is currently anticipated that the first students will occupy the new building in January of 2027.

The Town ventured on to Wall Street and borrowed the first large amount of construction funds. As in the past, the Town maintained its AAA bond rating. A component of the rating, according to the credit agencies, was that "Wakefield has had a track record of strong budgetary performance, which we expect to continue, supported by strengths in management's forward-looking planning." I wish to thank the wisdom of the Town Council, Finance Committee, and the Town Meeting body for keeping us on this path. The higher credit rating has led, and will continue to lead, to lower interest rates and a direct savings to the taxpayer.

Perhaps not as grand as a new high school, but certainly important in its own right, the renovation of the marvelous Soldiers and Sailors Monument located at Veterans Memorial Park was completed this fall. The monument, created by Civil War Veteran Melzar Hunt Mosman, was funded through a bequest of Harriet Newell Flint to the Town of Wakefield and was erected in 1902. Please stop to take a look at the refurbished monument the next time you are in the area. It looks great! A rededication ceremony is planned for 2025.

This year, the Town also grappled with housing. After a defeat of the State-required 40A MBTA zoning district in April, the Town Council regrouped and offered an alternative plan to the public at Town Meeting in November. This plan, after months of hearings and a spirited debate at Town Meeting, was approved by the body. The Affordable Housing Trust also became active in 2024, as the Town Council allocated \$200,000 of ARPA funds for the specific use of promoting home ownership and affordable rentals in Wakefield. The Wakefield Renters Assistance Program (WRAP) was launched, and multiple applications have already been approved.

Another key initiative has been economic development. Again, the Town Council allocated ARPA funds to assist businesses in renovating their facades and signage. Many businesses have requested matching funds

under this grant and we will see newer, brighter, and more uniform facades across Wakefield over the next year.

Finally, in the key initiative department anyway, the November Town Meeting supported the Town Council's request to fund the addition of solar arrays to the roof of the Galvin Middle School. The arrays should be up by the end of June 2025 and we will soon see a large portion of the utility bills for the school funded by the rays of the sun. This project is a great partnership between the Wakefield Municipal Light Department and the Town Council.

I would be remiss if I didn't mention a couple of retirements in 2024. Jane Good, after many years of service to the Wakefield Housing Authority, and Jim McBain, after many years of service on the Zoning Board of Appeals, have decided to hang up their municipal cloaks.

2024 proved to be a year where we continued to progress on some key issues. I am sure since it's frustrating for me, it is frustrating for many, that most of these initiatives are yet to be completed. For us, I refer to a passage attributed to Robert Louis Stevenson, "Don't judge each day by the harvest you reap but by the seeds you plant."

In closing, I wish to thank our Town Council for their strong leadership, the Finance Committee for their guidance, our municipal staff for their dedication, all those who serve on our Town boards and committees, and the Wakefield community who supported us throughout the year. The future we are building together is bright, and I look forward to a productive 2025.

Town Administrator's office includes Stephen P. Maio, Town Administrator; Sherri A. Dalton, Chief Administrative Officer.

REPORT OF THE ASSESSING DEPARTMENT

The mission of the Wakefield Assessment Department is to provide fiscal stability by promptly, fairly and equitably determining the valuation of all real and personal property located in the Town of Wakefield. The Assessment Department is obligated under law to assess all property at its full and fair market value as of January 1 of each year for the purpose of taxation. This is accomplished through the maintenance and administration of all property tax data records. In addition, the department also administers motor vehicle excise tax, real, personal and motor vehicle excise tax abatements, and all statutory tax exemptions as allowed by law.

Our staff is comprised of an elected three-person board and three full-time employees. **Board of Assessors:** Sebastian Tine, MMA, Chair; Brian Donegan, Esq. Board Member; David Ledonne, Vice Chair. **Office Staff:** Victor P. Santaniello, MMA, Director of Assessments; Scott Morrison, MAA, Assistant Assessor; Kirsten Evans, Principal Office Assistant.

During the past year, the major activities undertaken by the Assessor’s office include:

- Provided online access to our property record database via the internet.
- Conducted a state mandated yearly property revaluation town wide.
- Reviewed and adjusted properties to reflect updated market conditions.
- Completed online listing of assessor maps.
- Maintained and updated all real estate and personal property tax records.
- Implemented Wakefield Senior Discount Program.

Special projects and future goals of the Assessment Department include:

- Manage ongoing state-mandated data recollection effort.
- Continue review and update of valuation neighborhood designations.
- Continue ongoing sales verification questionnaire mailing program.
- Implement new and efficient office policies and procedures as required.
- Maintain supplemental assessment program as required by state law.
- Update existing tax maps.
- Make select state tax forms available via the internet.
- Increase public awareness relative to assessing and exemptions.

Fiscal Year 2024 Tax Rate Summary	
Total amount to be raised	\$136,278,603.51
Total estimated receipts	\$45,110,371
Residential Tax Rate: \$11.25	Commercial Tax Rate: \$21.70
Real Property Valuation	\$7,150,699,090
Personal Property Valuation	\$200,703,120
Total valuation of taxable property	\$7,351,402,210
Total real estate tax	\$86,812,974.81
Total personal property tax	\$4,355,257.70
Tax levy	\$91,168,232.51

Fiscal Year 2024 Recap Summary				
Property Class	Levy Percentage	Valuation by Class	Tax Rates	Levy by Class
Residential	80.1790%	\$6,518,757,766	11.25	\$73,099,848.07
Exempt	-	-	-	-
Open Space	0.0000%			
Commercial	12.7137%	\$534,077,774	21.70	\$11,589,487.70
Exempt	-	-	-	-
Industrial	2.3296%	\$97,863,550	21.70	\$2,123,639.04
SUBTOTAL	95.2223%	\$7,150,699,090	-	\$86,812,974.81
Personal	4.7777%	\$200,703,120	21.70	\$4,355,257.70
TOTAL	100.0000%	\$7,351,402,210	-	\$91,168,232.51

Fiscal Year 2024 Minimum Residential Factor Computation		
Class	Full and Fair Cash Value	Percentage Share
1. Residential	\$6,518,757,766	88.6737%
2. Open Space	0	0.0000%
3. Commercial	\$534,077,774	7.2650%
4. Industrial	\$97,863,550	1.3312%
5. Personal Property	\$200,703,120	2.7301%
TOTALS	\$7,351,402,210	100.0000%
Maximum Share of Levy CIP Classes 3,4&5	1.75 x 11.3263 =	19.8210% Maximum % Share
Minimum Share of Levy for Classes 1 & 2	100% - 19.8994 =	80.1789% Minimum % Share
Minimum Residential Factor (MRF)		.910735

Fiscal Year 2024 Assessment/Classification Report					
Property Type	Parcel Count	Class 1 Residential Value	Class 3 Commercial Value	Class 4 Industrial Value	Class 5 Personal Prop. Value
101	6,256	\$4,732,793,500			
102	1,491	\$713,878,000			
Misc.103,109	1	\$691,200			
104	694	\$561,114,200			
105	135	\$118,152,100			
111 - 125	104	\$321,161,900			
130-132,106	261	\$22,101,800			
300 - 393	311		\$501,658,600		
400 - 452	91			\$97,073,800	
Ch.61 Land					
Ch.61A Land					
Ch.61B Land	3		\$676,290		
012 - 043	73	\$48,865,066	\$31,742,884	\$789,750	
501	301				\$8,321,700
502	374				\$23,566,320
503					
504,550-552	4				\$151,188,700
505	6				\$15,908,800
508	4				\$1,717,600

Totals	10,108	\$6,518,757,566	\$534,077,774	\$97,863,550	\$
Real & Personal Property Total Value					\$
Total Value of All Exempt Property (462)					

Local Expenditures	
Total appropriations	\$132,198,144
Other Local Expenditures	\$1,000,000
Snow and ice deficit / Overlay deficits	\$0.00
Allowance for abatements and exemptions	\$559,654.51
Total state and county charges	\$2,455,338
Total cherry sheet offsets	\$65,467
Total of appropriations and expenditures	\$136,278,603.51

Estimated Receipts and Available Funds	
State cherry sheet estimates	\$13,356,886
Ma school bldg. auth	\$0.00
Local estimated receipts	\$10,103,499
Enterprise funds	\$18,277,579
Free cash	\$615,000
Other available funds & WMGLD	\$2,477,052
Offset receipts	\$115,000
Total:	\$45,110,371

Statutory Exemptions		
Clause	FY 2023	FY 2024
Hardship 5 - 18	\$0.00	\$0.00
Deferral 5 – 41A	\$75,875.63	\$75,875.63
Elderly 5 – 41	\$65,000	\$62,000
All Veterans & Surviving Spouses 5 – 22(a-f)	\$126,364.75	\$162,224
Surviving Spouses 17D	\$2,100	\$1,925
Wakefield Senior Discount	\$228,086 (213)	\$262,569 (245)
Blind 5 - 37	\$9,000	\$8,500

Betterments, Special Assessments & Liens			
Category	Total Committed Amounts by Category		
Light Liens	\$2,274.90		
Sewer Liens	\$235,554.98		
Water Liens	\$165,822.82		
Title V Sewer Upgrade	\$0		
Sewer Betterments	\$3,066.33		
Street & Sidewalk Betterments	\$11,482.44		
Water Betterments	\$0.00		
Total Committed	\$5,172.48		
Motor Vehicle Excise (Comm. 1-7)	28,268 Bills		\$5,137,081.77

REPORT OF THE PLANNING BOARD

As established under M.G.L. Chapter 41, §81A, the Planning Board consists of an elected five-member body with the powers and duties to carry out the provisions of the subdivision control laws in the Town of Wakefield. The Board holds regularly scheduled meetings and public hearings on the second and fourth Tuesday of each month. In some instances, the Board acts as a special permit granting authority, as defined in the Town's bylaws. The Planning Board is responsible for preparing, adopting, and issuing a Master Plan.

In 2024, the Planning Board continued to host virtual meetings via Zoom with one meeting being hybrid. The Planning Board met 21 times in this year. The Planning Board attended one (1) joint By-law Review Committee meeting.

MBTA Communities Overlay District

This project continued to be the highest priority of the Planning Board in 2024 due to the December 31, 2024 deadlines, the complicated nature of the planning and compliance work to meet Commonwealth requirements, the extensive work of the Working Group, and the criticality of full public engagement. The Planning Board and the board-established Working Group continued to work together up until the Spring Town Meeting to research and draft a Multifamily zoning district and map which will conform with Section 3A mandate.

At the end of 2023 the Working Group and Planning Board had produced a draft MBTA Communities Multifamily Overlay District and map for review at the 2024 Spring Town Meeting.

The joint proposal, along with a second option, were reviewed by the Town at Spring Town Meeting. A Citizen's Petition option was also submitted. All three (3) iterations were voted down by the Town.

In June, the Town Council opted to form a subcommittee and undertake a second attempt at obtaining approval through Town Meeting in the Fall to gain compliance with MGL 40A, 3A, Multi-Family Zoning as-of-right in MBTA Communities.

In November, the Planning Board held two (2) joint Public Hearings with the Town Council 40A Subcommittee. The Planning Board offered a favorable recommendation to the Subcommittee's proposed MBTA Communities Overlay District.

The proposed Overlay District went on to be reviewed by the Town at Fall Town Meeting in November. It was subsequently approved and is under review by the State.

Zoning By-Law Review

The Zoning By-Law Review was the Planning Board's second highest priority given the comprehensive nature of the Zoning By-Law recodification. Members Kevin York and Theo Noell were assigned as liaisons to the Wakefield By-Law Review Committee (WBRC) to assist and track the changes. Liaisons and other Planning Board Members attended WBRC committee meetings and proofed draft sections, advising the WBRC as it continues the recodification work.

The Planning Board held a joint hybrid meeting in December to review the changes to the Zoning Bylaw. The WBRC presented the substantial changes to the Planning Board and these proposed changes, along with a timeline, were discussed. This work will continue in 2025.

Accessory Dwelling Unit (ADU) Bylaw

Planning Board directed the Town's Senior Planner to begin to compile research on updating the Town's Accessory Apartment

Subdivision Reviews

Planning Board meetings were devoted to reviewing subdivisions under the Massachusetts Subdivision Control Law, M.G.L. Ch. 41, §81M:

Preliminary plan review for 154 & 158 Salem St

Definitive plan review for 154 & 158 Salem St

ANR ("Approval Not Required")

Under M.G.L. Ch. 41, §81P, the Planning Board is required to endorse plans for new lots that comply with the Town's zoning bylaws. These plans are known as 81P Plans or "approval not required" (ANR) plans.

In 2024, the Planning Board endorsed: **o Old Nahant Rd and 79 Old Nahant Rd, 18-20 Melvin St, 269 Nahant St, 314 Salem Street**

Master Plan 2033

In 2024, the Planning Board continued the Wakefield Master Plan 2033 process under the guidance of Community & Economic Development Director Erin Kokinda. A Master Plan is a strategic framework that guides the Town's future physical and economic development based on the community's vision and goals. The Metropolitan Area Planning Council (MAPC) concluded in its role as the Master Plan consultant, funded through the state's One-Stop Community Planning Grant and MAPC's Technical Assistance Program (TAP). A final draft was received at the end of December 2024 and review by Ms. Kokinda will continue.

Revision of Subdivision Rules and Regulations

Throughout the year, the Board continued to edit the Subdivision rules and regulations to make them clearer and more consistent. This effort is ongoing and will continue into 2025.

Housing Production Plan

In May 2024, the Housing Production Plan Request for Proposals was released and after reviewing responses, was awarded to JM Goldson. The consultant has been working with the Town's Senior Planner and Advisory Committee to draft the Housing Needs Assessment and make progress on the Housing Production Plan. The Plan is anticipated to be completed in May 2025.

Other Zoning By-Law Changes

Self-Storage Facility Overlay District, to allow self-storage as a use, was proposed by a citizen and reviewed by the Planning Board. The Overlay District was supported by the Planning Board. The Self-Storage Facility Overlay District was then reviewed by the Town and Spring Town Meeting and approved.

Marijuana Enterprise Overlay District was proposed by a citizen and supported by the Planning Board. It was denied at Spring Town meeting.

Other Notable Activities

The Planning Board, from time to time, will review and submit formal letters and questions regarding items before the Zoning Board of Appeals.

Participation in several Community Planning initiatives

Members of the Planning Board continue to participate in the Wakefield's Bike/Pedestrian Plan, the Safe Streets Working Group, Affordable Housing Trust, and the Housing Production Plan Advisory Committee.

Members of the Board include: Jim Hogan, Chair; Matthew Lowry, Vice Chair; Theodore Noell; William L. Spaulding, and Kevin York.

REPORT OF THE CONSERVATION COMMISSION

The Wakefield Conservation Commission ("Commission") is responsible for the protection and preservation of Wakefield's natural resources through regulatory review, planning, advocacy, and education. Typically, this is accomplished through the implementation of the Conservation Commission Act (M.G.L. Ch. 40, sec. 8C), and the administration and enforcement of the Massachusetts Wetlands Protection Act ("Act") (M.G.L. c 131 § 40), with its corresponding regulations (310 CMR 10.00). In addition to their duties as administrators of the Act, the Commission is responsible for the planning, acquiring, and managing of open space.

In 2024, the Commission conducted twenty-four (24) public meetings and reviewed ten (10) Notice of Intent filings. The review of these filings and their associated site visits provide an assessment of potential impacts to wetland values vital to the environment including: protection of public and private water supplies; protection of groundwater; flood control; storm damage prevention; pollution prevention; and protection of wildlife habitat. In addition to issuing ten (10) Orders of Conditions, the Commission reviewed one (1) Abbreviated Notice of Resource Area Delineation, six (6) Determinations of Applicability, issued nine (9) Certificates of Compliance, and one (1) Enforcement Order. The Commission also reviewed ten (10) tree removal requests.

All Commission permits focus on stormwater management to ensure that new construction prevents flooding and discharges clean water to the ecosystem. With this, each permit contains a provision to enhance wildlife by requiring landscaping to be installed that provides food and cover for wildlife.

The Conservation Agent visits all of the properties associated with the above filings multiple times, and the Commissioners conduct a site visit. Hearings may continue across multiple public meetings.

In addition, Commission staff identified unique local resources and provided evaluations of parcels under consideration for acquisition or donation. In preparation for issuing permits, they verified resource area delineations, researched and proposed approaches to provide habitat and biodiversity, and oversaw compliance. They oversaw tasks such as trail building and maintenance, signage, and cleanup in conservation areas, addressed user problems and assured compliance with rules for conservation areas.

Conservation Agent (Agent) Rebecca Davis left the Town of Wakefield in February after sixteen (16) years of service. Rebecca's expertise and diligent efforts helped to further the protection of our natural resources. In late Summer, Ethan Fleming was appointed as the new Agent.

The Commission said goodbye to three (3) long-term Commissioners, Bob Romano, Teresa Belmonte and Peter Miller. Their combined tenures and associated contributions to the Town spanned nearly fifty (50) years. The Commission welcomed new member Eleanor Axelrod.

In May, National Wetlands Month, Agent Elaine Vreeland presented to the Woodville Elementary School second graders a science unit on wetland ecology. This program was a great success and will continue in 2025.

A Beaver Management Policy was adopted by the Commission to help better address human/beaver conflicts, specifically flooding issues. The policy seeks to clearly document problem areas and work more closely with the Board of Health.

Members of the Commission include: Kenneth Alepidis; Eleanor Axelrod; Frank J. Luciani, Jr.; Haley McHatton Ballou; and Paul F. Wendelgass.

REPORT OF THE ZONING BOARD OF APPEALS

The Wakefield Zoning Board of Appeals, a quasi-judicial body with five members and three alternates appointed by the Town Council, operates under the Zoning Bylaws of the Town of Wakefield and under Chapter 40A of the General Laws of the Commonwealth of Massachusetts.

The Board has the following powers:

- To hear and decide appeals as a party aggrieved, for review of a decision made by the Building Inspector or other authority.
- To hear and decide applications for certain special permits.
- To hear and decide petitions for variances.
- To hear and make findings allowing the extension, reconstruction or alteration of preexisting nonconforming structures or uses.

The Board deliberated on 50 new Petitions during 2024. The Petitions included requests for Variances, Special Permits, Findings and/or Determinations. Major items before the Board included:

- Petitions from parties aggrieved from the Building Inspector; prohibiting Airbnb's – there were 4 petitions.
- Petition for restoration after fire – 340-340A Main Street.
- Petition for a Daycare – 380-382 Main Street.
- Petition for a Daycare – 957-983 Main Street, 6 Greenwood Street.
- Petition for a 19-unit mid-rise apartment building and a single-family dwelling - 314, 330, 336 Salem Street.
- Addition onto Crystal Warehouse – 3 Melvin Street (the petitioner withdrew without prejudice).
- Petition for a Comprehensive Permit allowing 100 Residential Units (under Chapter 40B) – 0, 119, 127, & 135 Nahant Street. (the Board closed the public hearing at their meeting on 12/11/24 and will deliberate at their 1/8/25 meeting).
- Petition for a Comprehensive Permit allowing a 32 unit apartment dwelling (under Chapter 40B) – 32-32A and 36 Nahant Street. (the Board closed the public hearing at their meeting on 12/11/24 and will deliberate at their 1/8/25 meeting).
- Many Findings and/or Determinations were made to allow the razing and reconstruction of single and two-family dwellings, wireless communication facilities upgrades, accessory apartments, pools, and many signs for business establishments were also approved.

Items currently before the Board include:

- Petition to construct an 11-unit garden style apartment dwelling – 33 West Water Street
- Petition to construct a 13-unit attached dwelling complex – 154 & 158 Salem Street.

Thomas J. Lucey continued as Chairman and Joseph Pride as Clerk. Other Board members are Charles L. Tarbell, Jr., David W. Hatfield and Michael L. Feeley, alternate members are Kasumi Humphries, and the Board welcomed Gregory Demerjian and Kirstin V. Brown. After serving for six years Gregory W. McIntosh retired. Gail Conroy served as the Secretary of the Board.

REPORT OF THE RECREATION DEPARTMENT

The primary function of the Wakefield Recreation Department is to expand and improve recreational opportunities for Residents of all ages. The Recreation Department strives to provide fun, safe, quality, and affordable, programming for all our participants.

Wakefield Recreation is the central permitting department and scheduler for the use of sports fields, parks, and tennis courts within the Town, we well as oversight and operation of the Americal Civic Center and the Albion Cultural Exchange.

Funds raised by the Department thru field permitting are made available to the Department of Public Works and reinvested for field improvements and maintenance, as well as investing in future Recreation Department programming and departmental needs.

The Wakefield Recreation Department is located on the first floor of the Americal Civic Center. The main responsibilities include Drill Hall (Gym) and Heritage Room (meeting space) scheduling, billing of tenants, serving as tenant liaison for the Town of Wakefield, comprehensive youth and adult programming, field scheduling, oversight of the Wakefield Community Gardens and management of the Albion Cultural Exchange.

Wakefield Recreation continues to expand its programming options. In 2024 we offered some new programming to go along with our staple programs Youth Tennis Lessons, SNL Flag Football, Summer Day Programs, Warrior Sports Clinics w/ WMHS HS Coaches, and Pickleball. New programs include Adult/Children Painting Classes, Destressing the Holidays, Intro to Improv, Sunday Pick-up Pickleball, and Teen Photography Classes. We look forward to expanding our programming in 2025. At the Albion Cultural Exchange, we were pleased to have two new shows in 2024, a Quilt Show in September and the Club Rec Art Show in August. Both were fun events that we hope to offer again in the near future.

Wakefield Recreation also continues to be a preferred destination for the ever-growing sport of Pickleball. We offer a variety of lessons indoors and outdoors and provide great facilities in a fun and welcoming environment.

REPORT OF THE CABLE TV ADVISORY COMMITTEE

Cable Television Licenses in the town are currently held by Comcast, RCN, and Verizon.

A committee meeting was convened on April 25, 2024. The primary focus of these meetings centered on exploring strategies to ensure the continued provision of meaningful public, educational, and governmental (PEG) services. A key concern highlighted was the critical need for long-term, sustainable funding to support these essential services.

The Committee did not receive any information or input from the licensed cable providers during this period.

The Town Council recommended Shane McCarthy, a member of this Cable Television Advisory Committee, for appointment to join the WCAT Meetings.

Members: Daniel Lieber, Chair, Shane McCarty, Eric Reid.

REPORT OF THE BYLAW REVIEW COMMITTEE

The Committee members were appointed by the Town Council in Spring of 2022 consistent with the Wakefield Town Charter 7-5(b). There were 14 meetings held in 2024. Topics focused primarily on Recodifying the Zoning and Land Use bylaws. No articles were brought by the Committee to Town Meeting in 2024.

Members include: Members: Daniel Lieber, Chair; Ann McGonigle Santos, Vice Chair; Lucy Fox (through September 24, 2024); Katherine Howitt; Timothy Lilley (through September 5, 2024); Joseph Pride; Eric Reid; Kevin York; Town Counsel Support: Thomas Mullen, Esq.; Special Municipal Counsel Support: Mark Bobrowski, Esq.

REPORT OF THE ENVIRONMENTAL SUSTAINABILITY COMMITTEE

There were 13 full committee meetings held in 2024 and additional meetings held by ESC's subcommittees. Subcommittees included Waste Reduction, Community Education & Outreach, Climate Action Plan (CAP), Green Space, and Green Business. ESC supported and promoted town initiatives and programs including the town's installation of solar (PV) array on the Galvin Middle School and the Kenneth Chase Community Solar Program, passage of a MBTA 3A Zoning bylaw, Food Rescue and Food composting in schools, and assisted the town with applying, with successful rewarding, for the DOER Technical Assistance grant for a Decarbonization Roadmap. ESC organized an Electric Vehicle Showcase featuring a wide variety of electric cars, trucks and bicycles, Pumpkin Compost Collection, tour of Black Earth Compost facility, Sports Equipment Swap, and Bee Presentation. ESC attended community events at Festival by the Lake, and Rep Kate Lipper-Garabedian's Recycling and Sustainability Day, providing educational outreach and collecting hard to recycle items like batteries.

Members include: Melissa Eusden and Tiana Veldwisch, Chair and Vice Chair; Robin Greenberg, Clerk; Steffin Spears; Lillian Guinther; Rebecca Nuernberger; Christina Olivieri; Chris Lewis; Town Council Liaisons: Julie Smith-Galvin and John Carney; WMGLD Liaisons: Sharon Daly and Jennifer Kallay; DPW Liaison Ann Waitt; School Community Liaisons: Amy Leeman and Kevin Fontanella; Youth Council reps: Nate Chines; Student Liaisons: Eric Cohen, Russell Jackson, and Teagon Norton.

PROTECTION OF PERSONS AND PROPERTY

Reports of:

Police Department

Fire Department

Fire Alarm & Traffic Signal

Emergency Management

Inspectional Services

Sealer of Weights

REPORT OF THE POLICE DEPARTMENT

The year 2024 was relatively quiet of major incidents. Our Officers responded to 13,717 calls for service during the year with calls falling into ninety-one different call type categories. There was a total of eighty-nine arrests, with another one hundred thirty-two people summoned to court for various criminal violations.

The mental health crisis continues to keep our officers busy. The calls are often complex, time consuming and require extraordinary de-escalation skills. Most people suffering a mental health crisis are not inherently dangerous; however, during a crisis some people experience delusional and irrational thoughts that can lead to unpredictable behavior. These calls require officers to make difficult judgements about someone's mental state and necessitate the use of special skills and techniques to effectively and appropriately resolve, all while minimizing the potential for violence. It is not uncommon for a number of officers to spend over an hour trying to assist someone in crisis.

The opioid crisis continues to be a major concern. Wakefield Police Officers are trained in the administration of naran and have deployed the opioid reversal drug numerous times to save lives.

Notable Events

During the first week of January, we received several reports of unlocked vehicles being entered and items being stolen while parked in the rear lot of Farmland. A suspicious female had been observed in the area by an employee, who was able to give a description to officers. Wakefield Detectives began putting video evidence together and compiling information as they worked through all of the cases. Eventually, they were able to identify the suspect as a female from Randolph, MA. She was charged in Malden District Court for numerous counts that included Larceny, Breaking into Motor Vehicles, and Credit Card Fraud.

In February, our School Resource Officers completed a full week of RAD Kids training for dozens of youth in Wakefield during school vacation week. This is an excellent program that provides educational tools and resources that enhance the ability of children, parents and families to utilize knowledge, skills and power to protect themselves from violence and harm. These skills remain with kids long after they graduate.

On March 14th, several officers and our social services staff attended the Wakefield Alliance Against Violence "White Ribbon" event on the front steps of the Beebe Memorial Library. We appreciate the important role WAAV plays in the community and their partnership with the Wakefield Police Department.

During the month of April, Wakefield Detectives along with detectives from Lynn, Marblehead, Peabody, Saugus, Swampscott, Wilmington, Tewksbury and New Hampshire worked together on "Operation Smash & Cash". This investigation focused on a recent rash of convenience store break-ins, where thousands of dollars in lottery tickets were stolen. One of these breaks occurred at the "Salem Variety" store on

March 6th, where the front window was smashed, three suspects entered the store and multiple books of lottery tickets were stolen. As a result of the investigation, six members and associates of the "Trinitarios" street gang were arrested in multiple cities throughout Massachusetts in connection to 121 indictments.

On June 22nd, we once again partnered with Subaru of Wakefield to hold our annual "Child Car Seat Installation" event. General Manager Sal Barbagallo of Subaru of Wakefield has been gracious enough to host this event every year. Our certified car seat technicians were on hand to assist and educate parents on the correct way to install infant and child seats. Through a grant from the Commonwealth of Massachusetts we also have a number of new seats available for those who can't afford seats or that have seats past their expiration date.

Once again, the annual 4th of July Parade and Fireworks were a success and we thank all of our officers who represented the Town well while providing a peaceful day and evening for all involved. Lieutenant. Joe Anderson was tasked with the security planning for this large-scale event, which requires a tremendous amount of coordination and detail. As usual, he did a great job bringing together a plan that provided a safe environment for the thousands who came out to enjoy the holiday festivities.

On August 16th, Officer Smigielski responded to the Eastern Bank for a report of fraudulent checks being cashed. Three individuals had come into the bank and attempted to cash personal checks that the bank believed to be stolen. It was discovered the checks belonged to a Swampscott resident who wrote them to pay bills and the checks had been stolen out of her mailbox. Officer Smigielski's investigation identified the three suspects, who were summoned to court for Larceny by Check and Uttering a False Check.

On September 7th, Officers responded to Greenwood Avenue for a report of a female motorist pointing what appeared to be a rifle at a group of people during "Porchfest". Officers responded quickly to the area and located several witnesses who advised the suspect left the area in a Gray Subaru. Approximately two hours after the incident, the suspect returned to the area and officers took her into custody for Assault by Means of a Dangerous Weapon. Detectives were able to recover the weapon used, which was determined to be a BB gun.

In October, several of our Officers joined over 100 runners in the annual Wakefield Alliance Against Violence (WAAV) "Race to End Domestic Violence". A significant amount of money was raised through donations, registration fees, and a raffle. Another great effort by Officer Rando, leading the efforts for this very important cause.

Officer Matthew Chambers is a distinguished Veteran and Bronze Star recipient of the United States Army. On November 7th, Officer Chambers joined a number of other military veterans at the Woodville School for

their Veteran's Day Assembly and served as the keynote speaker. All the students listened intently to Officer Chamber's message.

On the morning of December 8th, a house fire was reported at 318 Water Street. This is an apartment-style structure with six individual units. Detective Ryan was the first to arrive on scene and reported signs of heavy smoke coming from the top floor. He immediately entered the building and began evacuating occupants. Officer Haladay arrived on scene shortly thereafter and assisted Detective Ryan. Together, they evacuated the residents of five units, while fighting through heavy smoke conditions. Sadly, one resident on the upper floor perished in the fire.

Detectives

Our Detective Unit continues to spend considerable time on identify theft and cases that involve our residents being scammed out of money. The scams take many different forms which include contractors, email phishing, computer and "grand-child in jail" calls. We do our best to keep the public informed on the most recent trends in scams, yet we find our residents losing thousands of dollars each year. These crimes not only cost victims money, but take time to restore credit. To help prevent potential victimization, Detective Ken Silva visited our local banks and business establishments that allow customers to withdraw or wire large sums of money to educate them about how to recognize someone who is falling prey to a scam and what they can do to intervene. Since our elderly population is a favorite target of scammers, Detective Silva made a point of visiting the Wakefield Senior Center to give a presentation on how to recognize potential scams.

This past year, our Detective unit was involved with a wide variety of investigations, some of which included assisting other law enforcement agencies, assisting the Wakefield Fire Department with fire investigations and pursuing the many missing person cases that were filed.

Other examples of cases our Detectives worked:

In January, complaints were received regarding a new unlicensed massage business in town. With the assistance of the Wakefield Board of Health, an investigation revealed the business did not have the proper state or town licenses. The BOH issued a cease and desist order until the business was properly licensed.

In August and November, Detectives investigated two fatal motor vehicle accidents.

In December a storage unit was broken into and \$60,000 of sports cards were stolen. Detectives successfully solved the case and arrested a resident of Franklin, MA for the crime.

With the increased demand on our Patrol Division, the Detective Division is often required to augment the patrol force by responding to regular calls for service or assisting with the complicated mental health calls.

Personnel

On May 3rd, retired Patrol Officer David Dushane passed away. Officer Dushane served the Town of Wakefield for 32 years, starting his career on February 7, 1975, when he was appointed as a Reserve Officer. Dave was appointed to a full-time position on January 10, 1977 and served on the department's mountain bike unit and as the department's Records Officer before his retirement on February 7, 2007.

Officer Robert Presutti was sworn-in on July 8th to fill a vacant Patrol Officer position. Prior to being hired by WPD, Officer Presutti was a Sergeant with the Norfolk County Sheriff's Department. He served on a number of specialty units with the Sheriff's Department, some of which included the tactical operations team and civil processing unit. He completed a 12-week Field Training Program before being able to patrol the town on his own.

Retired Detective Arthur "Buddy" O'Keefe passed away on July 14th. Buddy served for 23 before retiring on March 18, 1990. He was appointed as a provisional officer on July 4, 1967, promoted to Reserve Officer on November 1, 1967, full-time Patrol Officer on September 20, 1968 and finally to Detective on June 25, 1981.

Officer Olivia Fuller graduated from the Lowell Police Academy on October 10th and was sworn-in during a ceremony on October 11th at the Public Safety Building. After completing the 22-week police academy, Officer Fuller will need to successfully complete a 12-week Field Training Program before being able to patrol the town on her own.

In October, our Recovery Coordinator Tracey Rizzo, left us to take a full-time position with the Town of Stoneham. Tracey was an important member of our co-response model of helping those who suffer from substance abuse, mental health illnesses and homelessness. Tracey's hard work and dedication to helping people undoubtedly saved lives and she will be missed. We are currently working with Elliot Community Services to find a replacement for Tracey's role in the department.

Moving Forward

The town of Wakefield continues to grow. There are apartment buildings under construction on Foundry Street, North Avenue, Salem Street and Quannapowitt Parkway. With more scheduled to begin construction in the near future on Broadway, Salem Street and Crescent Street. The new Northeast Vocational school will have the capacity for an additional 425 students when completed. This growth will undoubtedly increase the demand on police services and our department will need to grow to meet that demand.

Our wonderful staff of sworn officers, parking enforcement officers and clinician continue to take on new challenges and provide our residents with outstanding services. As always, feel free to contact us in a time of need. Steven A. Skory, Chief of Police.

REPORT OF THE FIRE DEPARTMENT

I am pleased to present the Annual Report of the Wakefield Fire Department for calendar year 2024. The department had a busy year dealing with both emergencies and the construction boom taking place around town. The department responded to 4,726 emergency calls during 2024, an increase of 401 responses (9.3%) over the previous year.

The ongoing development in town, especially the construction of numerous large apartment and condominium complexes, has resulted in an increase in emergency responses handled by this department. The department has experienced a steady increase in emergency responses as large residential developments are being completed and occupied. Instances of multiple simultaneous calls or back to back calls are occurring with increasing regularity, comprising approximately 30% of the department's emergency responses. This increase in the number of emergency responses will have to be closely monitored in the future. They may warrant the staffing of a third fire engine or perhaps the addition of a third fire station in the future. Developments that have already been approved or that are presently under consideration will undoubtedly continue to create an increased demand on services provided to the community by this department. The Wakefield Fire Department continues to receive significant financial aid in the form of state and federal grants. These grants have become a vital source of funding to purchase new equipment and training programs for the department. A summary of the financial aid received by the federal and state government can be found in the apparatus and equipment section of this report.

EMERGENCY INCIDENT RESPONSE

During 2024 the Wakefield Fire Department responded to 4,726 emergency incidents, including 4,284 Still Alarms and 442 Box Alarms. Wakefield had one civilian fire death in 2024. The department responded to seven incidents in 2024 requiring a multiple-alarm response.

Firefighters led by Captain John Walsh responded to a reported house fire at 21 Forest Street on February 9 at 10:41 P.M. Arriving firefighters found heavy smoke emitting from the second floor and eaves and struck a second alarm. The fire was extinguished in approximately 45 minutes causing extensive fire damage through the second floor. The homeowner was displaced as a result of this fire. One firefighter was transported as a precaution to the hospital with heat exhaustion. He was treated and released the same day. The cause of the fire was determined to be accidental, possibly due to an unattended space heater that was determined to be in close proximity to nearby storage.

Wakefield's second-multiple alarm fire of 2024 occurred at 387 Lowell Street at 7:17 P.M. on March 24. Firefighters under the command of Captain Randy Hudson responded to a report of a fire alarm sounding in Dino's Pizzeria. They found a heavy smoke condition inside the adjoining business to Dino's, the North Shore Animal Academy. Captain Hudson struck a second alarm for additional personnel as firefighters forced their way into the store. The fire was quickly knocked down but caused a considerable smoke condition throughout the row of stores. The store was full of exotic pets including snakes, iguanas and spiders, which had to be removed and kept warm during the fire. There was no extension of the fire beyond the pet store and no injuries to firefighters. The cause of the fire was determined to be an accidental but undetermined, possibly due to an electrical malfunction, originating inside the pet store.

The next multiple alarm fire occurred on July 30 at 9:50 A.M. when firefighters were summoned to a reported house fire at 4 Cooper Street. First arriving firefighters found a fire inside the kitchen of the first-floor unit and immediately stretched a hose line to this area. The fire was suspected to be extending into concealed wall and ceiling spaces and a second alarm was ordered by Captain Randy Hudson. More personnel were also necessary at the scene due to the hot and humid weather conditions. The entire first floor suffered heavy fire and heat damage with the remainder of the two-family receiving significant smoke damage. All occupants of the building were displaced by the fire. There were no injuries to either civilians or firefighters during this incident. The cause of the fire was determined to be accidental, most likely the result of unattended cooking in the first-floor kitchen.

The fourth multiple alarm fire of 2024 occurred at 8:03 P.M. on September 15 at 17 Albion Street. Firefighters under the command of Captain Paul Pronco found fire rapidly extending up an exterior wall to the roofline in the alley between 15 and 17 Albion Street. Hose lines were extended into the alley and the second-floor apartment to limit fire extension as much as possible. A second alarm was ordered to bring additional personnel to the scene. The fire was quickly knocked down, with fire damage primarily confined to the alley exterior wall and roof soffit area. The remainder of the structure suffered considerable smoke, heat and water damage. Several residents of the building were displaced by this fire. One firefighter was treated for heat exhaustion at the scene before returning to duty. The cause of the fire was determined to be accidental, most likely the careless disposal of smoking materials in a trash can inside the alley where the fire started.

The next multiple alarm fire occurred on November 17 at 12:47 P.M. when firefighters responded to a reported structure fire at 8 Wakefield Avenue. Crews led by Captain John Walsh found a fire extending inside an exterior wall at the rear of the building. The 7-unit apartment building was evacuated with the help of responding police officers as the building started to fill with smoke. All visible fire was quickly extinguished, however, the fire continued to extend inside concealed wall spaces. Captain Walsh ordered a second alarm for additional personnel as there were multiple wall layers that had to be opened to access the fire. This opening-up process was extensive resulting in Chief Sullivan requesting a third alarm to bring more help to the scene. The fire was eventually contained to the exterior wall where it started and adjoining spaces. The remainder of the apartment building suffered significant smoke damage. There were no injuries as a result of the fire. All building occupants were displaced until repairs could be made. The cause of the fire was determined to be accidental, most likely due to the careless disposal of smoking materials on the ground in the corner of the building where the fire started.

Wakefield's sixth multiple alarm fire occurred nine days later at 9:54 A.M. on November 26 when crews led by Captain Randy Hudson responded to a house fire at 241 Pleasant Street. The department's Fire Prevention Officer, Captain David Shinney, spotted the fire while out on inspections, called it into fire headquarters and then evacuated the residence. The fire had already spread throughout the entire attic area prior to its discovery. Captain Hudson ordered a second alarm bringing additional help to the scene. Numerous holes had to cut in the roof and second floor ceiling to gain access to the fire. The entire roof and attic area were heavily damaged during the fire with the remainder of the

home suffering water and smoke damage. The family living in this residence was displaced by the fire. There were no injuries to either firefighters or civilians during this incident. The exact cause of the fire could not be determined but is considered to be accidental.

The seventh and last multiple alarm fire of the year occurred at 8:44 A.M. on December 8. Firefighters under the command of Captain Brian Purcell responded to a report of a structure fire at 318 Water Street. They arrived within two minutes to find fire showing from three windows at the front right corner of the three-story building. The 6-unit apartment building was evacuated by a combination of police officers and firefighters. Lieutenant Arthur Fennelly and Firefighter Charles Curran entered a burning apartment on the third floor and found a 56-year-old female occupant on the floor. She was removed from the building treated at the scene and transported to Massachusetts General Hospital in critical condition. Sadly, the woman succumbed from her injuries. The fire was quickly contained to the original apartment where it had started. One other resident was transported to an area hospital where they were treated and released. There were no firefighters injured during this incident. An investigation was conducted by the State Fire Marshal's Office together with local police and fire investigators. The cause was determined to be accidental, most likely involving careless smoking in the presence of oxygen equipment. All five of the remaining occupants of the building were displaced as a result of this fire.

Weather played a significant role in the department's responses during 2024. Relatively little rain and low humidity during the summer and fall of 2024 created tinder dry conditions in the wooded areas around the region. The department responded to numerous requests for mutual aid involving large brush fires starting on October 27 when Engine 1 assisted the Middleton Fire Department with a large brush that required a 5-alarm response. Engine 2 was dispatched to Saugus to help that department with a large 20-acre brush fire in Breakheart Reservation in the vicinity of the Cedar Glen Golf Course. The brush fire crisis escalated as moderate winds and extreme drought conditions continued into the first half of November. The Department responded to several large brush fires in Reading and North Reading during this period. Closer to home, several brush fires involving more than 20 acres of Breakheart Reservation burned requiring a daily response from the department, working closely with both the Saugus Fire Department and firefighters from the Massachusetts Department of Conservation and Recreation (DCR). One fire burned along the high voltage power lines, near the site of the new Northeast Regional Vocational School and the June Circle residential neighborhood. A second fire of equal size burned along the Fern Trail between the upper road and the lower lake of Breakheart Reservation.

The Wakefield Fire Department responded to 44 requests for mutual aid during 2024. Mutual aid responses included fires in Chelsea, Lynnfield, Melrose, North Reading, Reading, Saugus, Stoneham, Winchester and Woburn. Lieutenant Michael Long is a member of the Massachusetts District 2 Hazardous Materials Response Team. This regional hazardous materials response team is funded by the Commonwealth of Massachusetts, which pays for all the associated training and incident response costs to support the team's activities. Lieutenant Long responded to one incident during 2024. The team was sent to the construction site for the North Andover Middle School on May 16 to handle a chemical spill. Captain Paul Pronco and Lieutenant Steven

Bivens are members of the Northeast Massachusetts Technical Rescue Team. The team trains for incidents that could require a technical rescue such as building and trench collapses, high-angle rope and rapid-water rescues. The Northeast Technical Rescue Team is subsidized by funding from the Northeast Homeland Security Regional Advisory Council, which reimburses the department for a portion of the training and incident response expenses associated with this team. Captain Pronco was deployed with other members of this team to the Town of Byfield after a man went missing in a river near Forest Street during the evening of January 11. Sadly, the man drowned in the river and his body was recovered by this technical rescue team, the Beverly Fire Department Dive Team and the Byfield Fire Department.

PERSONNEL

As of December 31, 2024, the Wakefield Fire Department consisted of 56 personnel: The Fire Chief, a Deputy Fire Chief, five Captains, including a Captain assigned as a Fire Prevention Officer, 12 Lieutenants, 36 Firefighters, and one civilian Administrative Assistant. The year 2024 brought several personnel changes to the Wakefield Fire Department. Wakefield Fire Lieutenant Philip Preston retired on March 5 after serving the department for more than thirty years. Wakefield Firefighter Gerald Sancinito was promoted as a Permanent Fire Lieutenant on April 12 to replace Lieutenant Preston. Wakefield Firefighter Jarrod Fitzpatrick resigned from the department on July 23 to pursue other interests. Joseph Tropeano was appointed as a Permanent Firefighter on August 27 to fill the opening created by the promotion of Lieutenant Sancinito. Tropeano attended the Massachusetts Firefighting Academy (MFA) Recruit Training Class 325, graduating from the Academy on November 18. Jake Dennen was appointed a Permanent Firefighter on September 20 to fill the opening created by the resignation of Firefighter Fitzpatrick. Dennen attended the MFA Recruit Training Class 327, graduating on January 31, 2025.

APPARATUS & EQUIPMENT

The department did not purchase any fire apparatus or other vehicles during 2024. Funding from federal and state agencies continues to serve a vital role in providing the necessary equipment and training that the department needs to carry out its public-safety mission. The department placed into service a new air compressor for its self-contained breathing apparatus (SCBA) worth \$111,000 that was primarily funded by a federal Assistance to Firefighters (AFG) Grant combined with a local match. A state fiscal year 2024 Firefighter Safety Equipment Grant for \$18,936 was awarded to the department in January to fund the purchase of several new air bottles for the department's self-contained breathing apparatus, new fire nozzles, hydrogen cyanide gas detectors and a multi-gas detector that scans for levels of oxygen, natural gas, carbon monoxide and hydrogen sulfide. The department applied for a fiscal year 2025 Safety Fire Equipment Grant for \$18,916 to fund three hydraulic rescue jacks, two chainsaws for roof ventilation, one thermal imaging camera and a set of rescue cribbing used to prop up heavy objects lifted by hydraulic rescue tools. The last two grants mentioned are part of a five-year program being offered to municipal fire departments by the Commonwealth of Massachusetts. State funding also pays for the training and response costs associated with the department's participation in the regional hazardous materials and technical rescue response teams. State funding reimburses the department for 100% of the costs of participating with the regional hazardous materials team and a portion of the cost for its participation in the regional technical

rescue team. The department received as part of last year's capital budget requests a new fire boat, an ATV vehicle, and safety interlocks for its vehicle overhead doors that prevents them from coming down if something is in their way. This year's Capital requests include a vehicle to replace the fire prevention car, a \$5,000 local match for a federal AFG grant, \$5,250 for the purchase of iPad tablets for fire apparatus to support a new dispatch and fire prevention software being purchased by the department and \$1.3 for a new 1250 gallon-per minute fire department pumping engine for a total of \$1,358,250. The cost of fire apparatus has risen sharply over the last several years as raw materials such as steel and electronic components are difficult to obtain. There is also a very significant delivery back log of fire trucks on order caused by the COVID-19 pandemic, when no fire trucks were manufactured for almost two years. All the department's pumper engines, fire hose, ground ladders, its aerial ladder and breathing apparatus were inspected, tested and certified during 2024. The air compressor used by the department to refill its breathing apparatus was also inspected. All of the department's semi-automatic defibrillators received their annual service during 2024. All department vehicles successfully passed their state vehicle safety inspections.

TRAINING

The department participated in many training programs this year, including programs offered by the Massachusetts Firefighting Academy and outside vendors. Department members also completed continuing education requirements for their Emergency Medical Technician certificates. They were all re-certified in CPR techniques as well as the proper use of the department's defibrillators. The department conducted training activities on the following topics during 2024: Practiced water and ice rescue procedures at Lake Quannapowitt and Crystal Lake including the operation of the two fire boats operated by the department; reviewed high-rise firefighting procedures including the use of standpipe systems and elevator recall systems; conducted training with the department's hydraulic rescue tools including the "Jaws of Life," hydraulic rams, jacks and air bags. It participated in classes pertaining to the treatment of injured police canines (Nero's Law) as well as the proper use of the Lucas automatic chest compression system as part of their Emergency Medical Technician training; practiced with fire suppression blankets used for electric car fires; practiced aerial ladder-pipe set-up procedures for the Ladder truck; reviewed procedures involving the use of the department's multi-gas detectors and responses to carbon monoxide, natural gas and propane-related emergencies; practiced chimney fire procedures and related operations; reviewed emergency dispatch and radio procedures; took part in training classes including proper patient lifting techniques sponsored by Cataldo Ambulance as part of the department's Emergency Medical Technician continuing education program; conducted building familiarization tours of new buildings at 89-95 Hopkins Street and 184 Water Street; practiced hose and roof cutting evolutions at 314-330 Salem Street, which were scheduled to be razed; conducted search and rescue drills and techniques used to rescue trapped firefighters at the Hurd School; Wakefield Firefighters Joseph Tropeano and Jake Dennen were enrolled in Massachusetts Firefighting Academy (MFA) recruit training classes, successfully completing the ten-week program. Captain Paul Pronco and Lieutenant Steven Bivens continue to be active members of the Northeast Massachusetts Technical Rescue Team, and Lieutenant Michael Long continues to be an active member of the District 2

Hazardous Materials Response Team. All three department members attend regular monthly training pertaining to their specialized teams.

FIRE PREVENTION

The Department continued its practice of conducting in-service inspections of commercial and industrial properties in town during 2024. As a result, 563 business fire inspections were conducted in the community between March and November of 2024 by on-duty firefighters operating on a ready-to-respond basis. An additional 80 quarterly inspections of school buildings, nursing homes, hotels and boarding homes were also conducted by on-duty firefighters. Captain David Shinney, the department's fire prevention officer, conducted 84 inspections related to local and state licensing of restaurants, liquor stores, assembly halls, group homes, day care centers and after-school programs. He completed 290 compliance inspections during 2024 to ensure that any potential violations or hazards previously discovered were corrected. Wakefield continued to experience a construction boom in 2024. Large construction projects are being planned for locations on Broadway, Foundry Street, Hopkins Street, Main Street, North Avenue, Quannapowitt Parkway, Salem Street and Water Street. The Fire Prevention Bureau is closely monitoring construction that is presently under way on a new 30-unit apartment building at 610 Salem Street, a 58-unit apartment complex at 62 Foundry Street and a 440-unit apartment complex on Quannapowitt Parkway. The department conducted approximately 92 on-site safety inspections of large construction sites during 2024. The Bureau reviewed approximately 86 sets of plans during 2024, including residential additions, new homes and commercial tenant fit-ups in many locations around Wakefield. Fire Prevention Officer Captain David Shinney, as well as Deputy Fire Chief Thomas Purcell, continue to fill a vital role in the Wakefield Fire Department. The department can't function properly without these two administrative positions. The Deputy Fire Chief also serves as the department's executive officer, assuming command of the department in the absence of the Fire Chief. The Deputy coordinates training, develops new policies and procedures and helps to prepare the operating budget. The Deputy also coordinates the maintenance of the department's fire stations, equipment and vehicles. The department conducted numerous fire station tours during 2024 including numerous boy and girl scout groups, preschools and summer school programs. Additionally, several in-service visits were made by firefighters to various pre-school and kindergarten classes in town. Fire drills were conducted at each school facility a total of four times a school year. Several Multi-hazard evacuation drills were conducted during the fall of 2024 with more being planned for the spring of 2025.

CONCLUSION

I am grateful to the community and especially the Town Council, Finance Committee and Town Administrator Stephen P. Maio for their ongoing support during the year. As Wakefield enters 2025, my goals are to advocate for the replacement of aging fire apparatus, provide quality training programs for department members and identify funding resources such as additional grants to assist in the department's equipment and training needs. I will continue to monitor the increase in emergency responses made by this department and recommend the need for additional personnel and facilities, including the construction of a third fire station, as circumstances demonstrate the need for them. I would like to thank all the members of the Wakefield Fire Department, the Wakefield Police Department, all other town boards, committees

and departments and the citizens of Wakefield for their continued support and assistance.

2024 Emergency Responses	
Box Alarms	442
Still Alarms	4284
Total Alarms	4,726
Medical emergency / motor vehicle accident responses	3,505
Alarm malfunctions / accidental alarm investigations	526
Public assistance / public service responses	166
Investigations of hazards, gas & smoke odors	153
Mutual aid responses to other communities	63
Water hazard emergency responses	33
Appliance fires / emergencies	18
Heating system emergency responses	9
Electrical fires / emergency responses	28
Hazardous materials incident responses	24
Carbon Monoxide detector investigations	97
Structure / Building fires	10
Brush & grass fires	47
Motor vehicle fires	4
Rubbish & dumpster fires	9
Malicious false alarms	15
Rescue responses (water rescue, elevator rescue)	19
Mutual aid assistance received by Wakefield	92

MULTIPLE ALARM FIRES

2 Alarms: Box 143, 21 Forest Street, 10:41 A.M., February 2, 2024

2 Alarms: Box 433, 387 Lowell Street, 9:30 P.M., March 24, 2024

2 Alarms: Box 18, 4 Cooper Street, 9:50 A.M., July 30, 2024

2 Alarms: Box 35, 17 Albion Street, 8:03 P.M., September 15, 2024

3 Alarms: Box 3622, 8 Wakefield Ave, 12:47 P.M., November 17, 2024

2 Alarms: Box 417, 241 Pleasant Street, 9:54 A.M., November 25, 2024

2 Alarms: Box 3211, 318 Water Street, 8:44 A.M., December 8, 2024

Equipment	2024 Usage
1 ½" Hose	9400 feet
1 ¾" Hose	8,350 feet
2 ½" Hose	8,500 feet
3" Hose	400 feet
4" Hose	8,000 feet
Ladders	1,726 feet
Air Masks Used	136 times
Salvage Covers Used	2 times
Smoke Ejectors Used	56 times
Fire Extinguishers Used	17 times
Thermal Cameras Used	91 times
Multi-gas Detectors Used	268 times

Apparatus Responses 2024						
Unit					Boxes	Stills
Total					Total	
Engine	1	–	2017	1250 GPM	355	1702
					2057	

Seagrave Pumper			
Engine 2 – 2021 1250 GPM Seagrave Pumper	401	1330	1731
Engine 4 – 2000 1250 GPM Seagrave Pumper (Reserve)	90	75	165
Engine 5 – 2006 1250 GPM Seagrave Pumper (Reserve)	49	241	290
Ladder 1 – 2013 Seagrave 100' Aerial	366	1541	1907
Car 6 – 2011 Chevrolet Silverado Utility Truck	133	104	237
Car 3 – 2018 Chevrolet Tahoe 4WD Utility Vehicle	379	270	649

ADDITIONAL APPARATUS OPERATED BY THE DEPARTMENT

- Car 1: 2018 Ford Explorer AWD Utility Vehicle, Assigned to the Fire Chief
- Car 2: 2015 Ford Explorer 4WD Utility Vehicle, Assigned to the Deputy Fire Chief
- Car 3: 2018 Chevrolet Tahoe 4WD Utility Vehicle, Assigned to Shift Commander/Captain
- Car 4: 2014 Ford Explorer AWD Utility Vehicle, Assigned to Captain/Fire Prevention Officer
- Car 6: 2011 Chevrolet Silverado 4WD Utility Truck
- Marine Units: 1980 13' Boston Whaler and 1995 10' Avon Rubber Rescue Boat
- Marine Unit Trailer: 2004 EZ Loader Trailer
- Hazardous Materials Response Trailer: 2003 Car Mate 14' Cargo Trailer

Fire Prevention Report 2024	
Smoke Detector Certificates Issued	366
Oil Burner Permits Issued	82
Oil Storage Permitted (Gallons)	20,806
Propane Gas Storage Permits Issued	30
Flammable Liquid Storage Permits Issued	12
Sprinkler System Inspection, Test, Service Permits Issued	227
Fire Alarm System Inspection, Test, Service Permits Issued	398
Blasting / Fireworks Permits Issued	6
Fuel Tank Removal Permits Issued	109
In-Service Fire Prevention Inspections Conducted	563
New Fire Protection System Installation Permits Issued	84
Open Air Burning Permits Issued (Jan. – May)	53
Final Fire Alarm Acceptance Tests	80
Fire Prevention Inspections Related to State/Local Licensing	91
Compliance Inspections Conducted by Fire Prevention Officer	248
Cutting/Welding Permits Issued	8
Quarterly Inspections Conducted (Schools, Hotels/Lodging Houses, Nursing Homes)	81
Sets of Construction Plan Reviewed	78
Fire Prevention Complaints Investigated	69
Construction Site Visits	106

REPORT OF FIRE ALARMS AND TRAFFIC SIGNALS

The Fire Alarm and Traffic Signal Department maintains nineteen signalized intersections, twelve fire alarm circuits, and dispatch offices in both fire stations. In addition to this infrastructure seven sets of pedestrian signals were added throughout the town.

In 2024, fifty-four calls for traffic signal service were received. These included calls for vehicle detection issues, traffic signals out, intersections in flash mode, and pedestrian buttons not functioning properly. The most significant traffic service required was the replacement of a 25- year-old traffic cabinet at Main and North Avenue at a cost of \$24,500. Most of the components in this traffic cabinet have been replaced in the last few years due to age failure. An ongoing preventive maintenance program that involved surveying and repairing issues was begun in the fall and will continue in the spring of 2025. As the signal infrastructure in town continues to age more frequent failures, malfunctions, and calls for service are anticipated.

The municipal fire alarm system created thirty-three calls for service in 2024 including nine open circuits and one fire alarm pedestal knockdowns. In addition to emergency calls, a master box was installed on a new building on Water Street. All boxes were tested several times during the year and twenty-eight boxes were painted. Numerous pole changes were completed in 2024 as utility pole upgrades continue in town.

Significant emergency repairs and equipment replacement were made at fire headquarters involving emergency receiving and alerting systems. Most of these issues involved equipment original to the 20-year old station. Randy Hudson, Fire Alarm Superintendent.

REPORT OF EMERGENCY MANAGEMENT

The Office of Emergency Management (OEM) prepares for natural and man-made disasters, serving as the local branch of the Massachusetts Emergency Management Agency (MEMA) and of the Federal Emergency Management Agency (FEMA).

Wakefield is a member of a 26 community Mystic Regional Emergency Planning Committee (REPC). Mystic REPC represents over one million people in the Commonwealth. The Mystic REPC meets six times a year and works to conduct and coordinate emergency exercises and procedures throughout the region. The Town is required by law to belong to an REPC or an LEPC to maintain certification every three years. Jenn McDonald is the Executive Secretary and communication representative of the REPC and I am the treasurer of this committee.

The REPC has been educating all the communities within our REPC on EPCRA compliance and Tier2 reporting, a vital part of the mission of the OEM.

Wakefield subscribes to Code Red, the emergency notification telephone system that allows town officials to immediately notify residents and businesses by telephone of emergency situations and important community information. We also offer it in three (3) foreign languages as well. There is also a notification of severe weather for those people who want to be alerted to significant changes in the weather pattern, for example a microburst.

An Emergency Management Performance Grant (EMPG) was awarded to the Town of Wakefield in the amount of \$6,500. We are using these funds to add additional AEDS' (automated external defibrillators) to our public buildings. The Town now has 11 units placed in our public buildings.

This past year we had a number of multiple alarm fires that had displaced a large number of Wakefield Residents OEM along with the Health Department and a number of other agencies, assisted these residents on finding alternative housing. The Town Administrator Steve Maio along with Town Accountant Kevin Gill assisted in finding additional funding to temporarily house these victims.

OEM has been assisting the School Department with the coordination of CPR/AED training through Cataldo Ambulance. This past year all the school nurses along with other town nurses have been recertified. OEM is also assisting other school staff with this training as well.

OEM has been working with school staff to finalize a crisis response chart to put in all classrooms to assist school personnel during an incident. The flip chart is now in all classrooms.

OEM this year coordinated training classes with Cataldo Ambulance, for DPW personnel in the recertification process for CPR/AED.

OEM assists the Town Administrator with events such as the annual carnival, July 4th festivities, and Town Day. Thomas P. Walsh Jr., Emergency Management Director.

REPORT OF INSPECTIONAL SERVICES DEPARTMENT

Building Division	
Building Permits Granted	910
Building Inspections Made	1,262
Inspections m/w Fire Prevention Officer	19
Inspection of Fire Jobs	7
Request for Zoning Interpretation	237
Complaints Investigated RE: Zoning Bylaw	153
Notices Posted on Unsafe Buildings	3
Sign Permits Issued	24
Single Family Dwelling Permits Issued	8
Single Family Attached Dwelling Permits Issued	3
Multiple Family Dwelling Permits Issued	3
Three Family Dwelling	1
Buildings Razed	18
Swimming Pool Permits Issued	5
Solar Permits Issued	19
Lodging House Inspections	11
Nursing Home Inspections	1
Hotel Inspections	2
Public School Inspections	10
Day Schools Inspections	11
Certificate of Occupancy Permits Issued	130
Certificate of Inspection Permits Issued	81
Building Permits Fees Collected	\$1,129,790.00

Permit Valuations for the Last Six Years			
2019	\$ 59,349,019.00	2022	\$ 106,420,303.00
2020	\$ 69,665,697.00	2023	\$ 147,898,569.00
2021	\$ 55,206,869.00	2024	\$91,840,711.00

Plumbing Division	
Permits Granted	401
Inspections Made	634
Inspections Approved	614
Meetings w/Pipe Fitters/Plumbers on Job	4
Plumbing Permit Fees Collected	\$120,975.00

Gas Division	
Permits Granted	227
Inspections Made	239
Inspections Approved	234
Gas Permit Fees Collected	\$16,340.00

Wire Division	
Wire Permits Granted	594
Residential Wire Permits Granted	461
Commercial & Other Wire Permits Granted	133
Inspections Made	831
Inspections Approved	815
Inspections m/w or Requested by WMGLD	7
Inspections m/w or Requested by Fire Department	2
Inspections after Fire Damage	3
Job Meetings with Electricians	26
Inspections of Public Buildings	8
Inspections of Public Schools	10
Inspections of Hotels	2
Temporary Service Permits	22
New Services – Residential	22
New Services – Commercial or Other	8
Service Increases	72
Wire Permit Fees Collected	\$238,990.00

TOTAL PERMIT FEES COLLECTED

\$1,506,095.00

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Summary of devices inspected and sealed 2024. McKenzie O’Keefe
Sealer of Weights and Measures

Scales under 100 lbs.	96
Scales 100 lbs. to 1,000 lbs.	3
Scales 1,001 lbs. to 10,000 lbs.	2
Scales over 10,000 lbs.	3
Gasoline and/or diesel meters	169
Reverse vending machines	3
Total Number of Devices Inspected & Sealed	276
Price verification inspections	4

HEALTH AND WELFARE

Reports of:

Health and Human Services

Housing Authority

Council on Aging

Commission on Disabilities

Human Rights Commission

REPORT OF HEALTH AND HUMAN SERVICES

The Wakefield HHS Department is part of a regional agreement shared with the City of Melrose and the Town of Stoneham. The department consists of some shared staff positions and collaborative programming. The Wakefield Board of Health, consisting of three members, meets monthly and as needed. Their role is to set policy, adopt regulations, and enforce local/state laws.

A large portion of the work the Wakefield HHS Department performed in 2023-2024 centered around improving access to social services, integrating the different branches of service, and better understanding the needs of the community. Mental health needs, behavioral health needs, and social services access were identified as priority areas that needed to be addressed. The HHS Department worked closely with many Town departments as well as community partners and volunteers to effectively support the residents of Wakefield.

Introduction

The Wakefield Health Department remains committed to protecting and promoting the health and well-being of all Wakefield residents. Over the past year, our team has worked diligently across various public health initiatives, including youth substance use prevention, tobacco control, inspectional services, public health nursing, and social service coordination. This report highlights key achievements and metrics from 2024, showcasing our department's impact in ensuring a healthier community.

Prevention, Outreach, and Youth Services

A cornerstone of our work is youth substance use prevention. Under the leadership of Liz Parsons, our Prevention, Outreach, and Youth Services Manager, the Wake-UP Coalition continues to drive community engagement and education efforts.

Key Accomplishments: Hosted the Recovery & Remembrance Event to break the stigma of addiction and support individuals in recovery; Organized Parent University, a half-day educational conference in collaboration with schools and community partners; Developed Youth-Senior Programming to foster intergenerational connections and promote mental health.

Grant Funding Secured: The 84.org Youth Tobacco Use and Vaping Prevention Grant; Mental health and substance use prevention grants for at-risk youth; Funding for a substance use violation diversion program; Application submitted for the Partnership for Success federal grant to expand youth mental health initiatives; Reapplication for the STOP School Violence Grant in partnership with Melrose and Stoneham.

Additionally, our newly hired Prevention & Wellness Coordinator, Madhu Mohanraj, now oversees the Youth Action Team, working to educate legislators and advocate for stronger youth tobacco control policies.

Tobacco Control and Compliance

Our regional tobacco control program, led by Maureen Buzby, ensures compliance with state and local tobacco regulations.

2024 Metrics: Annual inspections conducted at all tobacco-permitted establishments; Youth compliance checks performed to prevent sales of nicotine products to underage youth; Educational outreach provided to retailers and Boards of Health; Beyond local enforcement, Maureen serves as a Field Trainer for new Tobacco Program Managers and regularly presents on nicotine addiction prevention.

Inspectional Services

Our Inspectional Services team is responsible for ensuring public health and safety through inspections, permits, and code enforcement.

2024 Metrics: 190 routine food inspections; 45 follow-up re-inspections; 132 Food Establishment Permits issued (\$17,605 revenue); 10 Food Establishment Plan Reviews processed (\$1,000 revenue); 339 Dumpster Permits issued (\$28,905 revenue); 6 Swimming Pool Permits issued (\$900 revenue).

Our team continues to work closely with businesses and property owners to maintain compliance with health and safety regulations.

Public Health Nursing

Our Public Health Nursing team provides essential health services, focusing on prevention, education, and disease monitoring.

Key Programs and Metrics: 1. Health Promotion - Delivered educational materials through local media and community events; Provided weekly blood pressure screenings and health education at the Senior Center. 2. Opioid Overdose Prevention - Enrolled Wakefield in the Harm Reduction and Community Narcan Program (CNP); Distributed free Narcan and trained town employees on overdose prevention; Installed Narcan emergency boxes in public buildings. 3. Summer Camps and Recreational Safety - Conducted pre-season training for camp directors on medication storage and administration. 4. Flu Vaccination Program - 699 flu vaccinations administered through public clinics, home visits, and targeted outreach; Expanded clinics to include Wakefield Library and an evening clinic for English Language Learners. 5. Communicable Disease Monitoring - Investigated and tracked cases of tuberculosis, hepatitis, foodborne illnesses, Lyme disease, pertussis, influenza, and COVID-19; Collaborated with state agencies and local healthcare providers to control outbreaks.

Social Services Coordination

In 2024, the Social Services Coordinator played a crucial role in assisting 182 families in accessing essential services, including: Food and clothing assistance; Transportation support; Housing and rent assistance; Heating and utility aid; Other critical social services. These efforts have significantly contributed to improving the quality of life for vulnerable community members.

Human Services and Grants

Our team of Human Services providers are grouped into two major service areas: grants for health and wellness and social services coordination.

Grants for Health and Wellness: Melrose, Wakefield, and Stoneham HHS are collaborating on the STOP School Violence Grant, hosted by the City of Melrose (\$1,000,000 for 3 years). Partnering with all three school districts, the grant provides funding for one full-time Adjustment Counselor at WMHS for three years, professional development for WPS staff, responsive classroom training for elementary classroom teachers and paraprofessionals. We will explore violence prevention activities for middle and high schools, including the expansion of Peer-to-Peer Violence Prevention managed by the Wakefield HHS and Wakefield Alliance Against Violence.

Melrose and Wakefield HHS collaborated on the fourth year of the MelroseWakefield Tufts Healthcare grant (\$13,000). The goals that we have worked towards include supporting new immigrant residents by connecting them to local, inclusive services that directly impact social determinants of health, including but not limited to housing, education, food, clothing, legal services, employment, and primary & behavioral health needs. Improve community connections for English Learning new residents. We provide training and networking luncheons for providers.

Wakefield participates in the Mystic Valley Public Health Coalition, including Malden, Medford, Melrose, Reading, Stoneham, Wakefield, & Winchester. The Regional Substance Use Prevention Grant provides \$250,000 to help fund initiatives such as the Youth Risk Behavior Survey and other regional prevention strategies.

REPORT OF THE HOUSING AUTHORITY

The Wakefield Housing Authority (WHA) was chartered in 1963 to provide housing for low-income elders, families, and the disabled. The WHA programs are regulated and funded by the Commonwealth of Massachusetts through the Executive Office of Housing and Livable Communities (EOHLC) or by the United States Department of Housing and Urban Development (HUD).

WHA housing programs are described on our website along with application instructions. Applicants and interested parties are encouraged to visit our website or telephone the WHA office located in the basement of the Lincoln School House at 26 Crescent Street (781) 245-7328. The WHA website is www.wakefieldhousing.org.

The WHA is currently upgrading the fire alarm panels on Woodbury Road and will soon replace hallway electrical panels on Harts Hill Road funded by an ARPA award. The WHA replaced the deck and painted the common area hallways and community spaces at Crystal View Apartments utilizing HUD capital funds.

The WHA office and maintenance staff are committed to providing the Wakefield community with excellent service. The WHA had an exceptionally busy year with more than usual vacant units across our portfolio. The WHA staff worked diligently to prepare and occupy the vacant units. Administrative staff includes; Maureen Hickey, Executive Director, Christine Walsh, Housing Manager, Mary Lou Roche, Finance Manager, Stephanie Gallo, Director of Leased Housing, Jessica Rivera, Leased Housing Specialist, Frances Marshall, Administrative and Maintenance Assistant, Beth Greenberg, Tenant Services Coordinator and Family Self-Sufficiency Coordinator. Joseph Ventura, Maintenance Supervisor, Jack McTighe, Mark Drees and James Cresta maintain the properties.

WHA staff work collaboratively with the Wakefield community, state and federal offices to service our residents. The WHA is thankful for assistance of all of our partners.

Members of the Housing Authority Board of Commissioners include: Sarah Fowler, Chairman; Joseph Dorney, Vice Chairman; Charles Geier, Asst. Treasurer; Karen DeJoie, Member. Catherine Fleurant.

Board meetings are held on the fourth Wednesday of the month at 4:00 p.m. at Crystal View Apartments Community Room at 101 Broadway. The WHA additionally has a remote option to our meetings.

REPORT OF THE COUNCIL ON AGING

The mission of the Council on Aging is to advocate, promote and support the social, health and economic needs of the citizens of the community 60 years of age and over. The Council works to achieve these needs through education and outreach.

Wakefield is part of the Mystic Valley Elder Services network. They work with local councils and residents addressing aging issues. They administer the Meals on Wheels program and the senior Center congregate lunch program which resumed this year. We now offer congregate meals twice a week, serving approximately 1000 meals in the Senior Center annually.

We strive to offer a variety of programs to include forever learning, health and fitness, cards and games, increased transportation, increased outreach and resource access, food and fun! The Town committed funds to renovate the top two floors of the Senior Center this year. The space will be used for various programming. The seniors who utilize the center are incredibly excited to be able to use the new space. This added space will allow us to offer more programming simultaneously. We are excited to move into the space in an estimated Spring of 2025.

Transportation continues to be a vital service offered by the Council on Aging. We provided rides to over 150 different riders making over 2300 trips in 2024. Trips are for medical appointments, health and wellness appointments, shopping and visits to the Senior Center. We maintain two vehicles for transport and have 5 amazing drivers.

We tried something new this year, offering chartered field trips in partnership with the Stoneham COA. We utilized a well-known senior tour company, All Around New England, to plan and coordinate the trips. The year of trips was kicked off with a "Trip Talk" led by Cheryl Tobey, the owner of the company. The talk was attended by over 50 people and highlighted 6 trips that would be offered throughout the year. Everyone raved about how much fun they had on the trips and were looking forward to what would be offered next year.

Our fitness classes continued to be incredibly popular. We expanded our exercise class offerings this year by adding a senior fencing class in addition to a Yoga Vs. Osteoporosis class. Overall, we offered over 15 weekly classes comprising fitness levels of all abilities throughout the year. Over 450 people utilized the center for exercise classes totaling over 11,000 classes attended. We strive to ensure there is something available to meet most people's needs. Our POMS class continued to dazzle, with a main highlight being their show team, the Pomtastics, performing at halftime at a Boston Celtics game!

We continued our partnership with The Room to Write to offer weekly writing programs for Seniors and Veterans. Topics ranged from Memoir Writing seminars, critique groups, guest speakers, and writing your obituary to name a few. Beloved Spanish instructor Eileen Chandler offered her teaching skills again by offering an 8-week beginner Spanish class for those looking to learn a new language. This class led to a Spanish Club who meet weekly to practice their Spanish speaking! We had numerous informational presentations on health care, disease

management, insurance, scam prevention and estate planning. We continued to provide offerings to enable people to connect with their artistic sides. Our weekly art class and wood carving group continued. We also added a drop-in art group, Create and Converse on Converse, for those artists who want to come and work on their own art while enjoying the company of other artists. We also continued our monthly Mindful Crafting workshops. We were pleased to welcome a quilting group who meet weekly on a drop-in basis. They provided a beautiful Quilt of Valor to one of our local veterans. Cards and games continue to be popular activities. We added Mexican Train Dominoes and Five Crowns to the games we offer.

We continue to prioritize outreach and access to resources in our monthly offerings. We were happy to welcome back a representative from Lynn Economic Opportunity (LEO) twice a month during the heating season to help with fuel assistance applications for residents of all ages. Select staff members from the Council on Aging were trained to take Good Neighbor applications for fuel assistance. We partnered with the Health Department and WMGLD to advertise that fuel assistance was available to apply for at the Senior Center. We were delighted to welcome AARP back to assist with preparing free tax return to eligible seniors. Our two dedicated SHINE counselors Barbara and Claudia continued to volunteer their services to the Center. Our Outreach Coordinator met with seniors to assist and answer questions about assisted living, in-home care, Mass Health and many more topics. We continued our partnership with the Wakefield Youth Council and Youth Action Team to offer the popular Snow Angels program, serving over 40 seniors! We maximized the Senior Tax Work Off program this year, employing 20 Seniors in different jobs across Town Departments.

Our Wakefield Veterans Services Officer hosted his monthly Veteran Coffee Socials at the Senior Center. The program was well attended and offered camaraderie and informational presentations to keep veterans informed of services available to them. We continued to work with the COA Board regarding the Town of Wakefield's membership in AARP's Network of Age Friendly States and Communities. We are committed to meeting our age-friendly goals and increase and improve offerings throughout the community. The Annual Saint Patrick's party was a big success and thanks the generosity of Bright View Senior Living of Wakefield who provided the meal, was an affordable fun afternoon out. The very popular Delvena Theater Company returned with funding from the Wakefield Cultural Council. The year concluded with the return of our annual Holiday Party. A hot catered meal prepared by House Calls Catering was served to the 75 seniors in attendance. We welcomed back DJ Dana Cox who dazzled the crowd with his singing played a variety of music for everyone to enjoy. Many of our seniors were up dancing and joining in holiday cheer. Our POMS class also performed garnering a standing ovation! It was a tremendous way to cap off an exciting, event-filled year!

We received two Service Incentive Grants from the Executive Council on Elder Affairs for Fiscal Year 2024 which concluded in June. They were utilized to offer numerous lunches and learn programs, cultural meals and cooking classes. We also implemented a Caregiver Support Group

with Care in partnership with Mystic Valley Elder Services. This program utilized grant funds to pay for care of the loved one of those attending the support group. We were able to offer care right at the senior center so the loved one and their caregiver were able to be close by. Thanks to the generosity of our chef James Dailey, Mystic Valley Elder Services and other partner health care providers in the local area we have been able to continue these programs after the grant was completed.

A grant from the Executive Office of Elder Affairs in the amount of \$99,260 for fiscal year 2024 was received and expended. These grant funds are based on the number of residents who identify as 60 and over on the census. The Town was awarded \$14 for each resident over 60 to utilize for programming and supporting seniors in the community. These funds support part of the salary of our Activities Coordinator, offset the cost of exercise instructors, dues to the Massachusetts Council on Aging, postage for newsletter mailings and other programs throughout the year.

REPORT OF THE COMMISSION ON DISABILITIES

Commission highlights: Nine COD Meetings; the installation of the Wheelchair swing at the Dobeare School was completed; initiated the design of a new elevator to improve ADA mobility within the Albion Cultural Exchange building; assessed for accessibility the single polling location at Galvin Middle School that is used by the Town of Wakefield for all elections and presented results to the Wakefield ADA Coordinator and Town Clerk; improved walkway and benches to create accessibility at both Mapleway & JJ Round playground pathways; member attendance at “Disabilities Connections” meeting on April 10, 2024 organized by the Massachusetts Commission On Disabilities (MOD); Voted a Commission on Disabilities representative to the Wakefield Affordable Housing Trust Fund; Voted a Commission on Disability Representative to the Wakefield Housing Production Plan; Voted a Commission on Disability Representative (Community At-Large) for Winchester Hospital Community Benefits Advisory Board to represent Persons with Disabilities Community; continue to add pertinent resources and information on upcoming events to the COD/Town of Wakefield website and social media pages.

Members include: Daniel L. Benjamin, Jr.; Lois Jarema Benjamin; Lorna J. Davidson-Connelly, Chair; Janice Mirabassi; Paul Paglierani; Marie Rej, Chair; Judith Tanner; Paula Thompson and Charles Tuttle.

REPORT OF THE HUMAN RIGHTS COMMISSION

The Wakefield Human Rights Commission presents programs and events, and creates posts on its Facebook page, to foster a greater understanding and appreciation for diversity. We provide information about cultural practices and national commemorations such as Indigenous People's Day and Hispanic Heritage month. In addition, we participate in the Farmer's Market, Wakefield 101, Town Day, and other Town wide events.

We are actively building a network of allies both within and outside of Wakefield who share our mission to promote the civil and human rights of all people. As is timely and appropriate, we share these resources to members of our community who need support.

In 2024, we have presented the following: January 15, 2024, A celebration of Martin Luther King Day and the presentation of the Dr. Martin Luther King, Jr. and Coretta Scott King Service Award to a local resident; May, 2024 - We planned a month of commemorative events to celebrate the spirit and richness of different Asian and Pacific Island cultures. We began by having our wonderful, local Lion Dancers kick off the month on the Library's front plaza. Throughout the month, we offered a mini film festival highlighting the diversity of Asian cultures. June 3, 2024 - Pride Month Commemoration on the steps of the Americal Civic Center. The event featured raising the Pride Progress Flag; guest speakers, Town Councilor's Jonathan Chines and Mehreen Butt, Peter Konrad, Board President of NAGLY, Senator Jason Lewis, Representative Donald Wong, and Reverend Brett Johnson from the Emmanuel Episcopal Church and music from Wakefield High School's a capella group, Voices of Steel; June 20, 2024 - Juneteenth Commemoration on the steps of the Americal Civic Center. The event featured the Juneteenth flag raising, performed by special guests from the Lynn English High School Junior ROTC. Attendees enjoyed music from singer Janey David, poetry from Big Brotha Sadie, historical significance from Terry Carter, and reflections from speakers Senator Jason Lewis and State Representative Kate Lipper-Garabedian, and Northshore Juneteenth Association's Nicole Jacob. October 30, 2024 – An event for Hispanic Heritage Month in conjunction with the Library and Galvin Middle School, a storytelling presentation and reading from Jennifer de Leon, author of "Don't Ask Me Where I'm From".

MAINTENANCE

Reports of:

Public Works Department and Divisions

REPORT OF THE DIRECTOR OF PUBLIC WORKS

The Public Works Department consists of eleven (12) divisions and is responsible for maintaining the town's infrastructure and facilities associated with Public Ways, Parks and Public Grounds, Town Cemeteries, The Water Distribution System, Water Treatment, Sewer Collection System, Public Shade Trees, Town Buildings, Weights and Measures, Town Vehicles and the Town Drainage System. Additionally, the department provides services, such as: refuse collection and disposal, recycling and yard waste collection, street sweeping, snow & ice removal and support services to other town departments and civic events. The goal of The Department of Public Works is to provide efficient, effective and economical services to the citizens of Wakefield. The Department of Public Works is looking forward to another successful and healthy year in 2025.

For details of division accomplishments, please reference our divisional reports. The Department of Public Works would like to extend special thanks to the following supervisors for their support during the year and for their assistance in preparing this report:

Ann Waitt Business Manager; William Renault, P.E., Town Engineer & ADA Coordinator; Christopher Hunt, Field Operations Manager; Christopher Pierce, Buildings Manager; Lou Perriello, Highway Supervisor; Andrew Shankhour, Fleet Maintenance Supervisor; Dennis P. Fazio, Forestry / Parks & Cemetery Supervisor; Steve Fitzpatrick, Water / Sewer Supervisor. Joseph Conway, Director.

DPW - ENGINEERING DIVISION

The Engineering Division participates in and manages many Town infrastructure maintenance and improvement projects. Engineering staff perform a full range of engineering services including technical reviews, survey, design, digital system mapping, data management, cost estimating, project bidding and construction management. The Division provides technical support to all Town Departments, Divisions and Boards and serves as a technical advisor/reviewer to the Planning Board, Conservation Commission and Zoning Board of Appeals. The Division also reviews and oversees all construction activities within the Town's Public Rights of Ways. The Division procures and manages the services of engineering consultants for Town projects when the level of effort exceeds Division staff availability, or where a particular expertise is required. The following are the Division's Accomplishments in 2024:

Road & Sidewalk Projects: The Engineering Division performed construction oversight of 2.60 miles of roadway rehabilitation. The work included 1.16 miles of mill and overlay treatment on Vernon Street (Salem St to Dolbeare School) and Lowell Street (Vernon St to Dexters Lane), 0.76 miles of reclaim treatment on Salem Street (Sullivan Park to Nablus Way), Daniel Road, Thorndike Road, and Cottage Terrace and 0.38 miles of overlay treatment on Jennifer Road, Long Bow Road, and Fairlane Road.

Sidewalk Projects: The Engineering Division performed oversight for 0.86 miles of sidewalk replacement, 1.12 Miles of new sidewalk construction and installation of 115 ADA compliant curb ramps. Improvements were completed on Broadway, Vernon Street, Lowell

Street, Fairlane Road, Jennifer Road, Long Bow Road, Salem Street, Daniel Road, Thorndike Road, Cottage Terrace, Elm St, Parker Rd, Myrtle Ave, Nahant St, Mapleway Playground, and JJ Round Park.

Drainage Projects: The Engineering Division provided oversight for the reconstruction of 500 linear feet of drainage pipe and installation of 20 drainage structures on Vernon Street, Thorndike Road, North Ave, Myrtle Ave and Pitman Ave.

NPDES MS4 Program: The Engineering Division completed the National Pollution Discharge Elimination System (NPDES) MS4 Permit Year 6 annual reporting to the Environmental Protection Agency. Major permit accomplishments within 2024 included: Site plan and stormwater review for 2 new projects and construction period environmental monitoring for 6 ongoing projects meeting NPDES and/or Stormwater Bylaw thresholds. Additionally, the Division continued wet weather and dry-weather screening for 105 outfalls and performed sampling a testing for 35 outfalls.

Water Projects: The Division completed oversight for the installation of 0.85 miles of water main replacement. Mains were replaced on Cedar Street (Prospect Street to Gould Street), Chestnut Street (Cedar Street to Tuttle Street), Green Street (Main Street to Dillaway Street), Dillaway Street (Green Street to Upland Road), and Upland Road (Dillaway Street to Sidney Street). Portions of water mains were also replaced at the intersections of Lowell Street at Wharton Park, Lowell Street at Heritage Lane (each entrance), Lowell Street at Forest Glade Cemetery and the end of Thorndike Road. In addition to the pipe installation 73 gate valves, 103 water services and 11 hydrants were replaced.

Sewer Projects: DPW's Inflow/Infiltration Program identifies areas where clean groundwater or drainage is discharged to the sewer system. Removal of I/I lowers the Town's MWRA assessment, as the clean water will not be included in the sewer arriving at MWRA's Deer Island Treatment Plant. In 2024 the Year 5 program lined 1.2 miles of sewer main and repaired 50 sewer manholes removing approximately 10,000 gallons per day of infiltration.

- **Miscellaneous Engineering Projects:** *Right-of-Way Permitting:* The Division performed application review and field inspection for 134 right-of-way and utility permits. Right-of-way and utility permits are required for any project completed by any private contractor that will disturb to Town's right of way including: paving/patching, water/sewer extensions and/or connections and drainage work.
- **Building Department/ZBA/Planning Board Permit Support:** The Division performed 11 building permit reviews, 5 site plan reviews for the Zoning Board of Appeals (ZBA) , 30 ZBA special permit reviews and 1 definitive subdivision review in 2024.
- **Graphic Information System (GIS) Mapping:** The Engineering Division – GIS staff continued with utility accuracy and connectivity improvements to the Town electronic mapping/GIS System. 2024's effort focused on the Town's water service material and location to meet the MADEP lead and copper rule

requirements. Updates to the Town's hydrant, water meter and water break data were also completed. Staff also initiated a new cemetery records management project. The cemetery records project will utilize a new online platform to organize burial records for internal management and will also include a new public viewer component. The viewer will go live in 2025.

BUILDINGS DIVISION

The Building Division of the Department of Public Works is responsible for the maintenance and operation of 46 buildings which include school and town buildings. The inventory of buildings includes major facilities such as Town Hall, Public Works, Senior Center, all Schools and the Public Safety Building. The Division is also responsible for minor facilities such as storage buildings and field bathroom buildings. During the year a variety of request for service are completed consisting of electrical repairs and upgrades, HVAC preventative maintenance and repairs, HVAC filter replacement, carpentry, roofs and window repair, and other facility repairs and improvements. Other work that is accomplished by the division includes custodial services at the town hall, public works facilities, public safety, senior center, Landrigan field buildings and park facilities, including the new Veterans Field bathroom facility to be operational in spring 2025. The Building Division is also responsible for clearing snow and applying Ice melt to all entryways, emergency exits, walkways and sidewalks at the following locations: Town Hall, Senior Center, Public Safety Building, Americal Civic Center, Hurd School. During the year the vast majority work is accomplished by division employees and a small percentage is out sourced. Some of the Major Projects undertaken in calendar year 2024 include, but are not limited to: Town Hall – installed new elevator controls, Americal Civic Center – replaced interior skylight, new fire alarm panel. Public Safety Building – Modified doors to facilitate SCBA compressor install, completed light retrofit to LED.

FORESTRY & PARKS DIVISION

The Forestry Division is responsible for the planting, pruning, spraying and removal of public shade trees on public property throughout the Town. Extensive work is done seasonally around Lake Quannapowitt. The Park Division is responsible for the proper maintenance of the upper and lower commons, all parks, playgrounds, athletic fields, and many roadside areas, including twenty-two (22) islands. This division maintains over one hundred (100) acres of parks and recreational land under the Public Works jurisdiction. This division is responsible for all rubbish removal at all parks, school fields and downtown areas. Major emphasis is placed on athletic fields through an aggressive aeration and seeding program. This division is also responsible for cleaning and grooming the Town's four synthetic fields and is involved in the setup and cleaning for major festivals that occur in the Town, and athletic games at Town and school fields. Forestry Division – 110 shade trees removed; 130 shade trees planted. Park & Forestry Division - Winter snow plowing including sidewalk plowing; 19 School Sand barrels; Cleaning and refurbishing filter berm on Lake Quannapowitt; Maintenance on all 13 playgrounds; Daily maintenance on all (13) Town ball fields; Set up and cleanup for all major school athletic events; 21.08 miles of field line painting; Seasonal roadside mowing; 113 tons of trash

removed from public parks. Major Projects and Storms - Maintained the Wakefield Dog Park; Tree City USA Award – 22nd year; completed digital public shade tree inventory; Provide Christmas tree pickup and recycling of debris; Hung light pole banner in down town area for year-round decorations; Oversee the Town wide goose control program.

CEMETERY DIVISION

The Cemetery Division is responsible for the operation and maintenance of the Forest Glade Cemetery on Lowell Street and the Old Church Street Cemetery on Church Street. The seasonal tasks of lawn and tree trimming, as well as planting have grown each year. Digital record conversion and mapping project for Forest Glade Cemetery is underway to be completed and hosted online in early 2025. This division maintains all property and installs all foundations, government plaques, markers, and government stones. Upcoming Projects.

HIGHWAY DIVISION

The Highway Division is responsible for the maintenance of 115 miles of roadway. Included with the roadway maintenance are the drainage systems, sidewalks, catch basin cleaning and repair, traffic and street signs, street sweeping, leave and brush pickup, the collection of rubbish, recycling, and C.R. T's, propane gas tank disposal, School parking lot's maintenance, stripping crosswalks, center lines and parking areas, also the operation of the Nahant St. Yard waste sight. This Division is also responsible for the sanding and salting and snow removal of all town roadways, all Public Schools, Public Parking areas, Public Safety Building, Town Hall, and Senior Center. **Traffic Markings:** 4" Single and Double Centerline, 87,800 LF; 4" Edge line, 146,998 LF; 12" Crosswalk and Stop lines, 40,114 LF; 4" Parking lines, 22,840 LF; Crosswalk centers, 13,930 LF; Directional arrows & only, 88 EA; Railroad crossings, 8 EA; 8' School, 36 EA; 6' Traffic circles, 4 EA. Over 300,000 linear feet of painting. **Traffic and Street Signs:** Work Orders for repair, 124; complete digital inventory of assets in field maintained, **Road/Sidewalk Installation and Repair:** Potholes and patching (asphalt)- 450 tons placed by hand; Potholes filled 1000+; Asphalt Sidewalks repaired or replaced- 57 locations; Concrete Sidewalks repaired or replaced- 32 locations, **Refuse and Recycling:** Recycling Collected- 3,209 tons; Refuse Collected- 6778.61 tons; Cardboard Collection (Nahant Street Container) – 16.65 tons; Composting Starter Kits- 47 delivered from grant funding. **Winter Program:** All Public Buildings, Parking Lots and Schools were plowed, salted, and sanded along with 115 miles of roadways; Total equipment dispatched during a plowing event- 40 Town, 22Hired Contractors; Winter potholes and trenches are filled and maintained as needed throughout the season; Snow Fall Total 48 inches.

FLEET MAINTENANCE DIVISION

The Fleet Maintenance Division Is Responsible for The Repair and Maintenance of All vehicles From the Following Divisions: 143 D.P.W pieces of equipment; 35 Police Dept. Vehicles; 5 Fire Dept. vehicles; 6 School Dept. Vehicles; Council of Aging Vans; 2 IT Dept. The Division provides maintenance on a scheduled daily basis. All minor repairs and most major repairs are done in house. Fleet Maintenance responsibilities also include writing the specifications to cover the needs for each division purchasing vehicles. Also responsible for providing all

Departments including the Gas and Light, School, Police and Fire Departments with both Unleaded Gasoline and Diesel Fuel.

WATER DIVISION

The Town of Wakefield used approximately 755 million gallons of water in CY 2024. This water is supplied by two sources, namely the MWRA and the Wakefield Broadway Treatment Facility utilizing Crystal Lake as the source water supply. The Water Division is responsible for the operation and maintenance of the Broadway Water Treatment Plant, the Linden Street Pumping Station, the Montclare Ave. Booster Station, the Sidney Street Booster Station, and the Sidney Street Water Storage Standpipe. The Division is also commissioned with the maintenance and repair of the entire distribution system, the monitoring of all water quality testing and reporting as required by the Massachusetts Department of Environmental Protection (DEP). **Water Distribution System:** The Town's distribution system consists of approximately 110 miles of water main piping. This system requires constant maintenance to ensure proper operation, reduce system interruptions, provide sufficient water for fire protection, and ensure water quality. Examples of Distribution system maintenance include but are not limited to; repairs to water main breaks, replacement of older mains, water main flushing, leak detection, replacement / repair of gate and curb boxes, Dig Safe mark-outs, gate valve box locating-marking-clean out, gate valve exercising, water main shut downs, pipeline disinfecting and testing, fire hydrant replacements, repairs and winterizing, inspections to new installations and repairs by contractors, maintenance of pressure reducing valves, water booster stations, and inspection and maintenance of the Sidney Street water storage standpipe. **Broadway Water Treatment Plant:** The Department operates the Broadway Water Treatment Plant. The treatment plant draws its source water from Crystal Lake. The water treatment process includes; Intake screens, Fluoridation, Slow Sand Filtration, Disinfection, and pH adjustment. The plant is operated by departmental staff licensed as State Certified Treatment Plant Operators. **Water Quality:** The Department performs weekly bacteriological sampling at 11 sites strategically located throughout the system to provide a representative overview of the entire system. This sampling is conducted to monitor against the presence of pathogenic bacteriological contamination. This sampling also provides proof of proper disinfection, and confirms the presence of a distribution system disinfectant residual. The Department is constantly testing the water quality to ensure safe drinking water and to protect against contamination, this is achieved through various field-testing procedures and the completion of all water quality testing as scheduled and mandated by the DEP. **Cross Connection Control:** The Department continually maintains an active Cross Connection Control Program. This program consists of regular testing of existing backflow devices to ensure proper protection from backflow and back-siphonage of contaminants into the drinking water system. The program also conducts surveys of facilities throughout the Town in order to identify and protect against potential new sources of contamination. **Water Meters:** The Department reads approximately 9000 water meters per billing quarter (36,000 per year); along with multiple additional meter readings for new accounts, change of ownerships, repairs, replacements,

etc. Throughout the year multiple new meters are installed to service new accounts, while older meters are constantly being replaced to upgrade the system. Examples of additional maintenance on water meters includes replacing frozen or damaged meters, repairing leaks, repairs-replacement-rewiring of outside registers and transmitters. **Snow and Ice:** Both the Water and Sewer Departments participate in all town snow and ice removal operations. All Department personnel and equipment are involved in clearing snow and ice during storm events. **Emergency Service:** For emergency service please call the Wakefield Water / Sewer Division, 24 Hour Emergency Telephone #781-246-6318.

SEWER DIVISION

The Sewer Division is responsible for the operation and maintenance of the entire wastewater collection system. **Collection System Infrastructure:** The collection system is comprised of an estimated 95 miles of sewer main and approximately 8500 sewer service laterals. The collection system mains, manholes, structures, covers, etc., require constant maintenance to ensure proper operation, reduce service interruptions, and to prevent back-ups, surcharging and overflows. Examples of some routine required maintenance performed on the system include; main flushing and jetting to reduce the buildup of grease and settled debris leading to main blockages, root cutting and treatment to clear and prevent the reoccurrence of root intrusion, repair and rehabilitation of manholes, covers, and structures, Dig safe mark-outs for excavations, pipe repairs and or replacement of broken mains, inspections of new sewer mains, service installations, and repairs by contractors. **Pumping / Lift Stations:** There are nine (9) Pumping / Lift Stations utilized in the waste water collection system: Farm Street Station, West Park Drive Station, Plaza Road Station, Findlay Street Station, Audubon Road Station, Bay State Road Station, Lakeview Ave Station, Main St @ Central St Station, and the Spaulding Street Station. These stations collect wastewater from low-lying areas and discharge to points in the collection system at higher elevations allowing the flow to continue by gravity. These stations require constant maintenance of pumps, compressors, tanks, controls, and alarms to ensure proper operation, uninterrupted service, and prevent system back-ups and overflows. **Inflow and Infiltration (I&I):** The Department is constantly working in conjunction with the engineering division and the town's consulting engineers to identify and remove extraneous flows into the collection system (I&I). A few examples of "Inflow" sources include; roof leaders tied into the collection system, basement sump pumps discharging to the homes sewer service, other drainage systems tied directly to the sewage collection system. Examples of "Infiltration" sources include: broken or cracked sewer mains and services, lose or missing sewer covers and caps, and other defects in system piping and components that allow groundwater and or rainwater to enter the system. These flows enter the collection mains and can exhaust the system's capacity resulting in sewage surcharging, overflows, and back-ups. The additional flows due to Inflow & Infiltration significantly add to the equipment maintenance, utility and manpower costs associated with operating the system. Identifying and removing flows from Inflow & Infiltration sources reduces the annual metered volume of wastewater discharged from the Town of Wakefield into the MWRA system. This can

result in significant reductions to the Town's MWRA annual waste water assessment. The Town is continuing the process of installing a control and data collection system on multiple sewer stations that will enable data from these sewage stations to be collected and analyzed by the town. This information will greatly enhance the town's ability to identify sewage flow volume and discharge patterns that identify inflow and infiltration sources. **Emergency Service:** For emergency service please call the Wakefield Water / Sewer Division, 24 Hour Emergency Telephone #781-246-6318.

EDUCATION

Reports of:

Wakefield Public School

Lucius Beebe Memorial Library

Northeast Metropolitan Regional Vocational School

REPORT OF THE WAKEFIELD PUBLIC SCHOOLS

Wakefield is a great community and a highly desirable place to raise a family. Part of this attraction is the remarkable work that is done daily by the faculty and staff of the Wakefield Public Schools (WPS). Our schools, alongside the athletics, music, and extracurricular programs are among the very best in the State.

Guided by the WPS vision, mission, and instructional strategy, our work is aligned to foster a nurturing educational environment. Our vision is to cultivate students who emerge as confident, lifelong learners, who embody respect and compassion in their communities. Our mission is dedicated to equipping students for success in college, career, and community by providing a rich and challenging curriculum, high quality instruction, and educational experiences that meet their individual needs and interests. In our daily practice, we remain steadfast in our commitment to ignite a passion for learning among our students, laying the foundation for the continuous growth and development.

Students within the Wakefield Public Schools continue to achieve remarkable progress academically, socially and emotionally. Our MCAS scores consistently meet or exceed state averages. Across the board, our schools have demonstrated significant advancements in both state and national assessments. Notably, this past year, Dolbeare Elementary School earned the prestigious title of a “School of Distinction,” recognizing its high achievement and growth scores. Despite these accomplishments, we acknowledge the growing and complex needs of our students, particularly in Special Education, Social Emotional Learning, Multilingual Education and the development of executive functioning skills across all levels. The demand for student support services is not only increasing in volume, but also in intensity, underscoring the importance of our continued dedication to meeting the diverse needs of our student population.

While the number of students requiring out-of-district placements has remained consistent over the past three years, we have witnessed a significant increase in the overall needs of our student population. This growing complexity has compelled us to develop and expand our in-district programs, ensuring that we can provide comprehensive support and meet the diverse needs of all students within our community. Our commitment to enhancing these programs reflects our dedication to offering tailored educational experiences that cater to the evolving demands of our students.

In Wakefield, we are experiencing a notable rise in the number of Multilingual Learners and families new to the United States. A decade ago, our district served approximately 20 ML students; today, that number has surged to well over 100, reflecting the growing diversity within our community. What is striking is that the number of economically disadvantaged students has gone from 9.7% or 328 students, to 17.2% or 568 students in the same time period.

Over the past year, we have made significant progress in ensuring that our students are working on common, standards-aligned curricula. Notably, we have adopted a new core literacy curriculum from EL (Expeditionary Learning) and supplemented this with other programs

(Heggarty and Foundations) that are specifically targeting our students' development of foundational literacy skills. This marks a significant shift toward enhancing literacy experiences that adhere to the Science of Reading and Writing. We received a grant from the Department of Elementary and Secondary Education to accelerate this adoption. The successful implementation of this change would not have been possible without the extraordinary work of our elementary school teachers, who have worked tirelessly under the expert guidance and coaching provided by our Humanities Coordinator and Coach. At our secondary level, we have spent a significant time following our ELA Curriculum Review, securing curriculum guides for equitable learning across grade levels and classes. Additionally, we have invested in a common approach to writing (5-12) by training all of our English and Social Studies Teachers in the EmPOWER Writing Program.

Our K-12 Science Department has recently completed a comprehensive science curriculum review. Our District model prioritizes science education at all levels. Science Specialist teachers ensure consistent science education in Grades K-4 designing standards aligned, hands on learning opportunities for our youngest learners. In our middle and high school departments, teachers will work together to design units that are cohesive, standards aligned and anchored in phenomena. We are currently reviewing our World Language Curriculum (5-12) as well as our Health and Physical Education Curriculum in response to the newly released Comprehensive Health and Physical Education standards from DESE.

The Town has demonstrated its strong support by backing the construction of a new high school. The WMHS construction project continues to move ahead swiftly, with construction starting in the spring of 2024. This new facility represents the last component in securing the updated NEASC Accreditation.

WPS has excelled in recruiting and retaining a skilled and dedicated workforce, including faculty, staff, counselors, school and district leaders. In the challenging post-COVID landscape, where the dynamics of hiring, retaining, and developing staff have shifted significantly, our success stands out even more. Today, personnel have more options than ever before, making it increasingly difficult to secure highly educated personnel with the skills and dispositions of a professional educator. We are pleased to report that WPS has the highest retention rate in the Middlesex League. Which is a testament to the support of the Town and our amazing families that send their children to school daily.

We have done well, yet it is crucial that we maintain a close collaborative relationship with the Town to effectively manage increased costs related to labor, safety protocols (including building and cyber safety), as well as long-term forecasting on preparing facilities for the changes in enrollment and climate.

We are grateful to serve Wakefield students and families, as well as the Wakefield community. We want to thank the School Committee, Town Council, the Finance Committee and especially our faculty, staff, students and families for their ongoing support.

Report of School Committee - Inspiring a Love of Learning

The vision of the Wakefield Public Schools is to graduate students who are confident, lifelong learners who are respectful and caring members of their community. Our mission is to prepare students for college, career, and community by providing rich and challenging curriculum, high quality instruction, and educational experiences that meet their individual needs and interests.

The Wakefield School Committee, composed of seven elected members serving staggered three-year terms, is proud to share the highlights and progress of the 2023-2024 school year. Following the Town Election in April, the Committee welcomed Melissa Quinn as its newest member during the April 30, 2024, meeting. Also, at this meeting, the committee appointed Stephen Ingalls as Chair and Kevin Fontanella as Vice-Chair.

The School Committee meets regularly on the second and fourth Tuesday of each month, with adjusted schedules for July and December. These meetings are essential to advancing our mission and ensure transparency and collaboration with the community.

The Committee is entrusted with several critical responsibilities, including:

- Hiring, contracting, evaluating, and, if necessary, terminating the Superintendent.
- Reviewing and approving the district's educational budget.
- Establishing and periodically revisiting the educational goals and policies for the district's schools.

The 2024-2025 school year has had numerous accomplishments across academics, athletics, performing arts, and citizenship. These achievements reflect the dedication, talent, and hard work of our students, educators, and families.

Highlights of the Year:

- On **April 30, 2024**, the School Committee approved **Memorandums of Agreement (MOAs)** for a one-year contract for FY '24 and a three-year contract for FY '25-'27 with Unit A of the Wakefield Educators Association.
- The **Wakefield High School Class of 2024 Graduation Ceremony** was held on **Saturday, June 3, 2024**, celebrating the success of our graduating seniors.
- The School Committee held its **annual retreat** on **July 20, 2024**, an opportunity to reflect on progress and plan for the future.
- A significant milestone for the **new Wakefield Memorial High School** was achieved with the **"Topping Off" ceremony** on **December 20, 2024**, signaling progress in this multi-year project.

Acknowledgments

The Wakefield School Committee acknowledges the tireless efforts of our district's administrators, teachers, and staff who strive daily to

provide an exceptional educational experience for our students and their families. We also extend our heartfelt gratitude to the many Town departments—**Police, Fire, Health & Human Services, Public Works**, and others—for their invaluable support. Additionally, we thank **WCAT** and all community volunteers for their unwavering collaboration and dedication to our schools.

Committee Membership

The members of the Wakefield School Committee for this year are: Eileen Colleran; Pete Davis; Kevin Fontanella, Vice-Chair; Stephen Ingalls, Chair; Tom Markham; Kevin Piskadlo; Melissa Quinn.

Together, the Committee remains committed to fostering a love of learning and ensuring the success and well-being of every student in the Wakefield Public Schools.

Report of School Department Budget

2023-2024 Expenditures	
Personnel	\$41,062,553
Contractual	\$5,031,173
Materials	\$2,214,673
Sundry	\$27,458
Special Ed Tuitions	\$1,717,618
Total	\$50,053,475
Capital	\$580,000
Transportation	\$115,000

Grants

- 262 - Early Childhood - \$39,744
- 240 - Federal Special Education Entitlement - \$1,007,722
- 317 - METCO - \$510,571
- 140 - Title IIA Teacher Quality - \$49,036
- 305 - Title I - \$121,025
- 237 - Coordinated Family & Community Engagement - \$92,157
- Circuit Breaker Special Education Reimbursement - \$1,286,956

The year saw 10 staff members retire from the system. We are indebted to those professionals for their years of service to not only the Wakefield Public Schools, but to the many students who passed through the doors. Retirees were: Joanne Catanzano, Donna Conlon, Lucia DeMello, Ellen Groot, Deb Lacey, Cheryl LeBlanc, Elizabeth Lowry, Daniel Mathewson, Richard McKenna, Stephen Oteri, Lisa Pizzano, Sheila Robertson, Patricia Roop, Pamela Schroder, Carol Willett.

Report of Special Education Department

The Special Education Department is dedicated to ensuring that students with disabilities receive the services outlined in their Individualized Education Plans (IEPs). Our mission is to provide a continuum of services and placements that are customized to meet the diverse needs of each student, fostering their success in the least restrictive environment.

During the 2024-2025 school year, the Special Education Department has focused on refining and strengthening in-district programs to better support students' needs. For example, the STRIVE Program has introduced the ACE curriculum (through NECC) for the first time this year, and a BCBA has been added to ensure continuity of services as students' progress through the grades. Additionally, the department has prioritized enhanced communication with families across all programs, launching quarterly, program-specific newsletters to keep families informed about developments within the district. Looking ahead, we are planning informational nights for families whose students will be transitioning to new schools or grade levels in the upcoming academic year.

The Special Education Department continues to prioritize professional development opportunities that are tailored to meet the unique needs of our students. To support this, we have partnered with outside consultants to enhance the development of our in-district programs. This ongoing collaboration and professional development will further strengthen the quality of the services and programs already in place for students in Wakefield Public Schools.

Report of Wakefield Academy

Wakefield Academy currently serves 899 students in our WPS system. Our programming consists of academic support, social-emotional support as well as physical activities such as games and age-appropriate social play. We are staffed by a variety of personnel including teachers, paraprofessionals, nurses, students (college and high school), and former school employees. Each instructor brings a variety of experiences to the academy and helps us deliver the best programming possible.

Wakefield Academy currently has a before and after school program at our four Elementary schools and Doyle ECC. Additionally, we have an after-school program at our Galvin Middle School.

In addition to our daily programming, we also offer enrichment opportunities for all Wakefield Public School (WPS) Pre-K to grade 8 students which have a participation rate of 700+ students. These activities include teacher-led clubs, as well as, Pedro's Judo, Kidcasso Art, Kids' Test Kitchen, Sports Zone 101, Wicked Cool Science, Chess Hero, Hip Kids, Build Wave, Junior Designer, Pottery, and CodeWiz. These activities have brought an additional 250+ non-Wakefield Academy students into our Wakefield Academy enrichment programming. We have received tremendous support for our new enrichment offerings this year and will continue seeking new partners throughout the spring to add to our summer and fall 2024 programs. WA has also partnered with WPS teachers to offer a Math Boost program for 147 grade one and grade two students. This program provides afterschool math support 2x per week for six weeks using our WPS math curriculum for our students who need a boost in their math skills.

We hold February, April, and WoW (Warriors of Wakefield) summer camp programs. Our February and April camps are offered for students in grades Pre-K to grade 4. Our WoW summer is offered to Pre-K and

rising Grade K to Grade 5 and academic camps are offered to rising grades 1st to Grade 6. Additionally, we have our summer enrichment program which is open to grades K-8. Our vacation camps offer social activities, programs, and presentations to engage all of our students. The WoW Summer program includes structured academic, and social activities as well as presentations for our Pre-K through rising 5th-grade students. All of these programs are offered outside of the extended school year program and are available to all WPS students within the grade parameters listed above. All programs strive to enrich the educational experience provided by our schools. Additional information can be obtained by visiting our website.

Report of Guidance Department

The Wakefield Memorial High School guidance department assisted 190 students in graduating in June of 2024. They reached their post-secondary goal in various forms, 87% went on to four-year colleges, 4% to two-year colleges, 4% joined the workforce, and 5% went to trade school, prep school or joined our armed forces. Two hundred nine WMHS students took 444 Advanced Placement exams in 23 subject areas. Seventy-two percent (up from fifty-three percent) of the students received a grade of three or better, which is worthy of college credits from the colleges they plan to attend.

The dropout rate for the school year 2022-2023 was 0.4%. The entire staff and faculty work diligently to assist the guidance staff in developing successful four-year plans for all our students. Counselors attend special education and 504 team meetings, consult frequently with staff and administration, comprise the majority of intervention and crisis teams, and act as the primary contact with families and community support agencies.

During the spring of 2025, WMHS will be administering the SBIRT (Screening, Brief Intervention, and Referral To Treatment) screening to all 9th graders. SBIRT is intended to identify substance use risk behaviors and to improve health, safety, resilience and success in students. SBIRT screening requires a structured, 1:1 conversation between a trained school professional and a student to build trusting relationships around education, behavior and support related to substance use.

- Screening quickly assesses the severity of substance use and identifies the appropriate level of treatment.
- Brief intervention focuses on increasing insight and awareness regarding substance use and motivation toward behavioral change.
- Referral to treatment provides those identified as needing more extensive treatment with access to specialty care.

Also, during the spring of 2025, WMHS will conduct S.O.S. (Signs of Suicide) screening for all 11th graders. The program is a depression awareness and suicide prevention training that encourages students to seek help if they are concerned about themselves or a friend. The SOS Program is the only youth suicide prevention program that has demonstrated an improvement in students' knowledge and adaptive attitudes about suicide risk and depression, as well as a reduction in actual suicide attempts. Listed on Substance Abuse and Mental Health Services Administration's National Registry of Evidence-based Programs

and Practices, the SOS Program has shown a reduction in self-reported suicide attempts by 40-64% in randomized control studies (Aseltine et al., 2007; Schilling et al., 2016). Our goals in participating in this program are straightforward:

- To help our students understand that depression is a treatable illness
- To explain that suicide is a preventable tragedy that often occurs as a result of untreated depression
- To provide students training in how to identify serious depression and potential suicide risk in themselves or others
- To impress upon youth that they can help themselves or others by talking to a trusted adult about their concerns
- To teach students who they can turn to at school for help, if they need it

WMHS implemented an ongoing formal curriculum in which each student has an adult in the school, in addition to the school counselor, who knows the student well and assists the student in achieving the school's 21st century learning expectations. The school has continued with monthly extended HR periods, covering different SEL(Social Emotional Learning) topics. Topics include Emotional Awareness, Motivation and Mindset, Responsibility, and Self-Care.

The Wakefield Memorial High School and the Galvin Middle School staff are working as a team to enhance the transition from 8th to 9th grade for all students. WMHS conducted in-person tours for 8th graders in December. WMHS hosted an 8th Grade Parent Information Night in January. The presentation included department leaders describing what each department offers, guidance and schedule-related information, as well as advice provided by current WMHS students.

Our adjustment counselors continue to play a critical role in improving students' mental well-being. The purpose of the adjustment counselor position is to provide one-on-one counseling targeting a specific social/emotional goal. Students are referred to the adjustment counselor through our Intervention Process. The goal is to provide six to eight weeks of counseling, but this time frame can be extended if recommended by the adjustment counselor. In addition to one-on-one counseling, the adjustment counselor holds group sessions targeting specific mental health and social/emotional needs.

WMHS is in the second year of our redesigned BRIDGE program, based on the BRYT (Bridge for Resilient Youth In Transition) model created by the Brookline Center for Community Mental Health. The BRIDGE program is a short-term intervention designed to help students who have a prolonged absence return to a school. This could include a mental health hospitalization, medical reasons, school avoidance or other circumstances. For those students who have been out of school, re-entry can be overwhelming. The BRIDGE program seeks to help students re-integrate back into school while providing academic support, clinical support, family support and care coordination. This year, the BRIDGE program created a second model involving skill building. Students who are identified as having lagging skills (from the Collaborative Problem-Solving model) in two or more categories are eligible for short-term

placement in Bridge. Students collaborate with the Bridge staff to set goals surrounding these skills, and their progress will be monitored on a bi-quarterly basis. Students will also work with the Bridge staff to collect their own data and monitor their own progress.

The Guidance Office also acts as the Registrar's Office of the school and by February 25, 2025, forty-six new students entered Wakefield Memorial High School. The guidance staff plays an instrumental role in acclimating a large population of new students into the wonderful culture of Wakefield High.

Students in the class of 2024 submitted on average 9 college applications each resulting in the guidance office processing 2,101 initial transcript requests. Students in the class of 2024 attend 81 different schools of higher education.

Class of 2024 Graduates

Sophia Aboura	Jocelyn Cervantes	Gianna Geweniger
Thomas Anderson	Evan Chan	Julia Giordano
Elias Anjim	Natalie Chankhour	Hallie Glennon
Michael Arria	Nadia Collins	Jonathan Golding
Zachary Arria	Zachary Coughlin	Fiona Goodwin
Jackson Ballard	Lucy Cremin	Ethan Gori
Maggid Barnard	Dillon Cribbie	Mackenzie Grace
Logan Bayers	Erin Crisley	Olivia Grentham
Julia Bielakiewicz	Savannah Cummings	Clara Guzman
Alexis Biscoe	Konrad Cuper	Ceniya Harris
Victoria Bishop	Kameron D'Ambrosio	Lilah Hatheway
Nathan Bonassera	Paige Daly	Julianne Heikkinen
Alejandro Borda	Rubens DaSilva	Emily Herson
Sofia Borda	Cooper Davis	Abigail Hodgdon
Mustafa Borogovac	Madalyn DeFeo	Henry Jackson
Katie Bosworth	Mariam Diallo	Jacey Jewett
Corinne Bradley	Caroline Dill	Jaismeen Kaur
Aidan Brennan	Nicole Dowd	Sinead Keane
Anthony Brisco	Gina Drinkwater	Alexa Kelliher
Robert Brown	Corinne Dunlap	Madison Keohane
Tymothy Brown	Asher Ekberg	Monika Koni
De'Ari Burton	Zachary Fata	Soraya Lafrakhi
William Buswell	Elijah Fernandez	Adam Lambiaso
Erin Caldo	Yohanna Ferreira	Joseph LaMonica
La'Tasia Caldwell Ahart	Reid Festel	Maura Larrow
Brendan Campea	Lauren Fitzgerald	Marc Laverdiere
Lea Carangelo	Kyle Fletchall	Erin Leary
Alana Carney	Michael Ford	Caroline Leblanc
Darragh Casey	Kyleigh Formicola	Franklin Leone
Megan Cataldo	Maeve Forrest	Mark Letchford
Sienna Catizone	Molly Forrest	Shiri Lieber
James Cerulle	Caroline Garside	Giovanni Longo

Jade Cervantes Flores	Alisa Gersh	Mario Longo
Sofia Longo-Imbimbo	Cole O’Leary	Elaine Standley
Theodore Lyle	Gannon O’Leary	Lucia Stevenson
Sofia Macaluso	Charlotte O’Neil	Jack Stromski
Lauren Mangarelli	Fernanda Osornio	Alexandra Strongosky
Kevin Manning	Leah Paglierani	Graham Swanson
Alexis Manzi	Jaynil Patel	Liam Taggart
Kai Marifiote	Joseph Patt	Cheyenne Toppi
Monica Martinez-Jimenez	Megan Pesa	Arinnah Tringali
Connor Mauriot	Oliver Polster	Gianna Tulipani
Remi Mayo	Magnolia Preston	Allison Tulloch
Chase McCarthy	Sebastian Price	Andrew Valley
Jackson McDermott	Vishal Punj	Philip Valley
Aiden McGhee	Brian Purcell	Bryce Vaughan
Grace McHugh	Hayden Quimby	Morgan Veit
Liam McNeil	Emma Quinn	Samuel Wachsmuth
Evren Jack McTygue	Fiona Recene	Liam Wallace
Christopher Meadows	Mia Rich	Morgan Wallace
Andy Melkonian	Ella Riley	Paul Ward
Jayden Mena	Michael Rivers	Julia Welch
Mario Mendoza Lara	Kabral Roberts	Vanessa Westlake
Elizabeth Menjivar	Mariana Rocha	Dylan Wickwire
William Mezikofsky	Gianna Rodriguez	Steven Woish
Ismael Morales	Gabrielly Romero	Alexa Yianacopolus
Ariana Morales Soto	Tyler Roycroft	Zivan Zipporah
Meredith Morris	Kimber Rudy	
Kate Morrison	Benjamin Ryder	
Brady Murphy	Rita Sarkissian	
Maya Neal	Kathryn Scollo	
Tyler Nelson	Hawa Sheriff	
Andrew Nguyen	Humu Sheriff	
Adam Northup	Kristina Simons	
Melanie O’Brien	Adam Skobe	
Declan O’Callahan	Juliana Spaulding	

REPORT OF THE LUCIUS BEEBE MEMORIAL LIBRARY BOARD OF TRUSTEES

In 2024, a top priority for the library was developing its next five-year strategic plan to run from 2026-2030. The library partnered with Sage Consulting to develop the plan and solicited feedback from a range of stakeholders including library staff and trustees, members of Friends of Beebe Library, patrons, and representatives across Wakefield. The trustees approved the plan and it was submitted to the state in June 2024.

The library implemented several updates this year to accommodate changing patron needs; most notably, two virtual meeting booths that patrons can use for video conferencing.

The Annual Blossoms at Beebe was held on April 27th, hosting over 300 guests, and raised approximately \$24,000 for the library. Friends of Beebe Library once again held their annual book sale in May at the Hurd School, as well as book give-aways at the Farmer's Market.

Finally, the Board thanks member Paul Gordon, who chose not to seek re-election. After the April town election, the board welcomed one new trustee: Daniel Calore.

We thank the Town of Wakefield for its continued support.

Members of the Board included: Laura Cutone Godwin, Secretary; Jeffrey Quinn, Chair; Chris Barrett; Daniel Calore; Paul Gordon; Aimee Lominac; Jacqueline Natale; Adam Rodgers; Scott Staiti; and Susan Wetmore.

Report of the Library Director

2024 was a year of change and growth at Beebe Library, with new staff in every department and the development of a five-year strategic plan. The planning process defined the path the library will take to best meet community needs: reevaluate programs and services, develop staff skills and institutional knowledge, encourage social connections, update the website, and preserve and improve the building.

Programs and Services

Events held this year included Plaza Jazz, Summer at the Library, WCAT's Beebe Book Buzz, WMHS's Halloween Pumpkins on the Plaza, and Wakefield Alliance Against Violence's annual White Ribbon event. Supper Sleuths mystery book discussion group, founded in 2002, became a patron-led group. Librarians continue to facilitate two adult and two children's book groups. New this year was Sensory Story Time, Puzzlepalooza, and a Bird Buddy feeder on Avon Street. New to the collection is board games, discovery boxes, radon detectors, and Medici.tv streaming service of live and recorded classical arts, music, jazz, and film. A partnership with Galvin staff produced a program with author Jennifer De Leon. A librarian-led English Conversation Group led to a partnership with English At Large. Reference Librarians began training in American Sign Language. Friends of Beebe Library funded two virtual meeting booths, providing highly sought-after sound-dampening space for conference calls and Zoom meetings. The library serves as a Cooling Center in very hot weather.

Grants

The library art brochure project, funded in 2023 by Wakefield Arts Council, was completed. The LSTA-funded Treasure Room archiving project is complete; indexing will begin in 2025.

Personnel Changes

Resigned: Head of Technical Services Alyssa Staples; Library Assistant Ryan Rivas; Children's Librarian Molly MacDougald; Head of Youth Services Casey Chweicko; Custodian Richard Chambers. Hired: Circulation Assistant Arianne Dellovo; Head of Circulation Maryam Mallick; Library Tech Assistant Kristin Jones; Children's Librarian Ariel Chu; Head of Youth Services Katrina Lewin; Custodian Robert Flagg. Appointed to new positions: Head of Circulation to Head of Technical Services Meaghan Kinton; Children's Librarian to Teen Librarian Annie Hochheiser. Pages Jacey Jewett, Miriam Malfroy-Camine, and Clara Guzman resigned; Jeremy Layne and Soha Kulkarni were hired.

Building Improvements

2024 building updates include roofing; an ADA compliant automatic rest room door; replacement of VOIP telephones; new wayfinding signs; restroom updates of plumbing, changing tables, and supplies; banquetette seating reupholstery; masonry pointing; and staff lot repaving.

Library Statistics

In addition to physical items, Beebe Library holds and circulates digital items for download and streaming. Licenses purchased primarily for Wakefield patrons are counted as OverDrive Holdings. The library's electronic use of content via Hoopla, Kanopy, and OverDrive, is counted in circulation.

Holdings	
Physical print & other media	89,934
Digital downloads & streaming: OverDrive	253,212
Total Holdings	343,146
Circulation	
Physical print & other media	286,344
Digital downloads & streaming	83,011
Total Annual Circulation	369,355
Interlibrary Loans to Wakefield	29,327
Interlibrary Loans from Wakefield	24,704
Total cardholders	13,166
Services	
Annual Building Visits	169,661
Daily Average	510
Reference Transactions	14,820
Digital Media Lab Uses	140
Patron Meeting Room Uses	100
Adult Programs	234
Adult Program Participants	3,264
Youth Programs	371
Youth Program Participants	15,674
Email general newsletter subscriptions	4,758
Email Youth Services newsletter subscriptions	2,973
Social media followers	5,367

REPORT OF THE NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

School Administration

Superintendent-Director, David DiBarri

Principal-Deputy Director, Carla Scuzzarella

District School Committee

Deborah P. Davis – Woburn, Chair

Judith M. Dymont - North Reading, Vice-Chair

Peter A. Rossetti, Jr. – Saugus, Secretary

Ward Hamilton – Melrose, Treasurer

Robert S. McCarthy – Reading, Associate Treasurer

Michael T. Wall – Chelsea, Committee Member

Anthony L. Caggiano – Revere, Committee Member

James J. Holland – Malden, Committee Member

Brittany A. Carisella – Wakefield, Committee Member

Larry Means – Stoneham, Committee Member

Brant Snyder – Winchester, Committee Member

Robert O'Dwyer – Winthrop, Committee Member

Outstanding Student Award

Iliana Ramos from Revere a student in the Business Technology program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

***National Technical Honor Society**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in May. At the ceremony, 34 Juniors and 2 Seniors were inducted. There is a total of 54 Technical Honor Society members for the 2023-2024 school year.

***National Honor Society**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in May. At the ceremony 18 Juniors and 20 sophomores were inducted for the 2023-2024 school year bringing the total membership to 48.

Scholarship Committee

The Northeast Awards and Scholarship Committee, along with the PAC board, honored 100 outstanding students during the annual Senior Recognition Night by presenting them with awards and scholarships. In total, \$70,000 was awarded to Northeast students who will pursue careers in their vocational fields, enroll in trade apprentice programs, or continue their education at one, two or four-year accredited colleges, universities, and trade schools. These awards and scholarships offer students the chance to acquire tools and equipment, as well as help alleviate the costs associated with attending higher education institutions.

School Wide Professional Development 23-24

The goal of professional development is to:

- Ensure that staff members are following current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE) including student rights, school responsibilities and the IEP process.

- Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the commonwealth.
- Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.
- Ensure implementation of effective ESL teaching strategies in a vocational high school.
- Continue to introduce and grow the Seal of Biliteracy program to our stakeholders.
- Correct the negatively affected academic growth during the pandemic, (as identified by our year end assessments) by developing trimester curriculum mapping, applicable pacing guides, lesson plans, common assessments, utilizing SEI techniques and other teaching strategies to align current curriculums with the appropriate MA Curriculum Frameworks for each course offered at Northeast. We began this process in September of 2021 and will complete the process by the end of the school year 2023/2024. This process is included in each teachers' professional practice goal for the school year 2023/2024.
- Provide educators the opportunity to obtain a comprehensive overview of an inclusive culture of care that centers respect, transparent communication and the social-emotional needs of our stakeholders.
- For educators to work towards understanding the importance of Trauma Sensitivity as it relates to our students.
- Introduction of Social Emotional Learning and Rethink Ed Wellness Suite Learning.
- Provide Co-Teacher training as we define & develop the Northeast Co-Teaching Model.

I. NEW TEACHER INDUCTION PROGRAM August 25, 2023 we provided new teachers a half a day of Professional Development as follows:

- Civil Rights Training
- Teacher responsibilities (IEP and a 504)
- School Security
- Boundaries / Mandated reporter
- Northeast Co-Teaching Model

Technology:

- ASPEN X2
 - Attendance
 - Discipline
 - Grading
 - Teachpoint
 - Skills Plus
- Intro to Google Classroom & other useful Platforms

Understanding Northeast's New Teacher Induction Program

- Monthly Meeting Requirements
- Mentor/mentee relationship
- Evaluation Overview
- Timelines
- Operational Issues
- Logistics of Building

II. August 28 - August 31, 2023- we provided 4 days of professional development training as follows:

1. Development of strategies to increase student engagement
2. Establishment of Building Norms, Departmental Norms and Classroom / Shop Norms
3. Building Student Engagement within the Classroom - N. Bossio
4. Review Data on Classroom Behavior to make engagement decisions
5. Curriculum Planning including Syllabus & Rubric building. Building lesson plans with an emphasis on student engagement.
6. Academic and vocational staffs - Curriculum work towards Professional Practice goal and Student Learning Goal and collaborative departmental work
7. Development of classroom Routines and Systems
8. The school resource officer along with Deans and Administration presented Alice training to the entire staff and students.

III. MONTHLY NEW TEACHER PROFESSIONAL DEVELOPMENT

A.) Northeast 1st year educator Induction and Mentoring Program (Monthly meetings)

- a. New educators training on 1 year developing educator plan; Evaluation forms; Evaluation timelines, evaluation observations and Educator Rubrics
- b. New educator training on Professional practice goal preparation and Student learning goal preparation.
- c. New educator training on SkillsPlus for Student learning goal
- d. New educator training on induction & mentoring program mentoring tracking, collaboration and peer mentoring training
- e. New educator training on Formative and Summative evaluation evidence
- f. New educator training on Formative and Summative evaluation requirements.

B.) Northeast 2nd & 3rd year educator Induction and Mentoring Program (Monthly meetings)

- a. 2nd & 3rd year educators training on 1 year developing educator plan; Evaluation forms; Evaluation timelines, evaluation observations and Educator Rubrics
- b. 2nd & 3rd year educators training on Professional practice goal preparation and student learning goal preparation.
- c. 2nd & 3rd year educators training on induction & mentoring program mentoring tracking, collaboration and peer mentoring training
- d. New mentor training for new educators, and 2nd & 3rd year educators

C.) Peer mentoring program with 1st year -3rd year teachers with mentors. Promoting collaboration among new educators to encourage sharing of ideas and working together to achieve the identified goals and objective.

IV. PROFESSIONAL DEVELOPMENT DAY MARCH 11, 2024

A.) Vocational Educators: 1) Educators to obtain a comprehensive overview of how we create a Safe and Caring Vocational Education within a shop environment. 2) Review of Strand 2 performance examples.

B.) Academic Educators: Educators to obtain a comprehensive overview of how we create a Safe and Caring Academic Classroom.

C.) Special Education staff professional development: 1) Special education educators working on a better understanding of the Co-Teaching Strategies. 2) Educators to obtain a comprehensive overview of how we create a Safe and Caring Academic Classroom.

D.) English Learner Success; Building Block 1 & 2 Shared responsibility for English learner success. In an effort to provide educators strategies for effective utilization of their SEI endorsements and comprehensive teaching strategies for our ML population; present strategies within shops and classrooms; emphasizing **Building Block 1 - Effective, well-prepared, and culturally responsive educators and Building Block 2 - Academic and linguistic supports**. The district will provide PD emphasizing that collaborative planning time for general education, bilingual education, ESL, and, where appropriate, special education teachers is a districtwide priority and provides district wide opportunities for shared learning.

F.) MCAS State mandated training for proctoring MCAS high stake testing.

2024 SUMMER TRANSITION PROGRAM:

The Summer Transition Program at Northeast Metropolitan Regional Vocational School is a two-week program that ran from July 8th until July, 19th. The program was an introduction to Career-Technical Education, as well as an introduction to High School English and Math courses with a focus on MCAS preparation. This program is for our incoming Freshmen who are part of our graduating class of 2028. We had 230 students partake in this program, and the students participated in the following shops: Cosmetology, Drafting and Design, Auto technology, Auto Body and Collision, Business Technology, Culinary Arts, Design and Visual Communications, Electrical, and Plumbing. The students had the opportunity to explore four different shops over the two-week period. This program is funded by federal Title 1 and Carl D. Perkins Grants. These services, as well as the program itself are run at no cost for the students or parents/guardians. Transportation is provided.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. Two School Adjustment Counselors are bilingual (Spanish-speaking). The Career Counselor provides career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services. Support counseling groups are established each year based on assessment data and student needs. Counseling groups for social skills development, anxiety management, non-traditional support, and English Language Learner support groups have been offered in the past. The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison. They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others. The School Adjustment Counselors work to connect students and families with community based mental health services as needed. Eliot Community Human Services, North Suffolk Crisis line, and

Advocates Crisis Team serves as our crisis intervention linkage for emergency mental health services in the district's communities. The Bilingual School Adjustment Counselors provide native language support (Spanish) as needed to limited English proficient students and families across all grades. They provide specific support to the English Language Education program at Northeast, but support other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, the counselor coordinates with all departments to assist. Referrals are made to a Spanish speaking Psychologist for testing for Special Education evaluation. Coordinator for translation in other home languages is done on an as needed basis. Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper-class students with linkages to post-secondary education and employment opportunities. The Career and Adjustment Counselors provide targeted support to those students who are enrolled in career areas that are considered nontraditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals. The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required. The Intervention & Prevention Coordinator at Northeast works collaboratively with the Administration, Guidance, and Teaching Staff to ascertain high risk needs areas for students and coordinate comprehensive intervention and prevention services utilizing internal and external resources. The IPC collaborated with outside Public Health agencies and utilized best practices in prevention services. The IPC Served as a liaison for Northeast Metro Tech on Public Health community teams to bring resources to our school. The IPC focused on the following areas during the school year: substance abuse, vaping, diversity, bullying prevention, conflict resolution, and mental health. In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The Northeast Mentoring Program is a freshman transition program that matches junior and senior mentors with small groups of freshmen students. The Northeast Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades. The After-School Help Program is one of educational assistance provided to students having difficulty with one or more academic subjects by academic and vocational teachers. This free assistance is offered Tuesday - Thursday and on Mondays (when teachers are not in meetings) in the library from 2:45-3:25 p.m. Water and snacks are provided as well as free transportation home. Special school-wide workshops and presentations are offered throughout the year for different groups of students. Each year, all freshmen participate in group workshops focusing on identifying the signs of depression and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, responsible decision making, teen dating issues, tolerance, character building, and others. On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each trimester and report cards are sent home three times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities. Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department provides students with resources offering one-on-one FASFA support from financial aid specialists. Students also participate in the annual National Hispanic College Fair sponsored by College Fair USA. Career Plans are sent home annually for parent review. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges. In 2022 we welcomed our beloved social emotional support dog, Nor'e, to Northeast. Over the past few years Nor'e has served a vital role in promoting social & emotional well-being and creating a supportive environment for students here at Northeast. Nor'e growth has been remarkable. From a tiny bundle of fur that fit snugly in our arms, she has transformed into a beautiful companion; full of love and curiosity. Nor'e worked hard in her training at Auntie Dog of Tewksbury and passed several obedience tests to become fully licensed through Therapy Dog International. Training for Nor'e will be an ongoing process even after certification, as practicing obedience and socialization skills regularly is essential to maintain her proficiency. One of Nor'e primary duties is to provide comfort and companionship to students who may be experiencing stress, anxiety, or other emotional challenges. By simply being present students report Nor'e has helped reduce feelings of loneliness and isolation while also fostering a sense of connection and belonging in the school setting. Additionally, Nor'e serves as a calming influence during difficult situations. The presence of Nor'e creates a safe and calming environment for grieving students to feel more comfortable expressing their emotions and seek support needed with her nearby.

Moreover, Nor'e plays a pivotal role in promoting social and emotional learning within the school community. Through interactions with Nore, students have displayed valuable skills such as empathy, compassion and responsibility. Furthermore, the presence of Nor'e has facilitated communication between students and school staff. This serves as a conversation starter in creating opportunities for meaningful interactions that ultimately contribute to a positive school culture & climate. Nor'e's presence at many Northeast events such as open house, parent teacher conferences, ninth grade orientation and most recently; women in construction, is always well received by parents and extended community members. Many parents report that Nor'e is often a wonderful and positive topic of conversation with their Northeast students. Nor'e has also become a regular participant in many gym classes; students say they cannot imagine her not participating in the fun. Overall the duties of Nor'e in our school have extended far beyond mere companionship, encompassing the range of therapeutic benefits that support the well-being and development of all students of Northeast.

COMMUNITY EDUCATION PROGRAM

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment. Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. Emphasis is on our new technology, upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs in the medical field, new culinary classes, continuing education in all construction related courses, computer and CAD classes, photography and many other enrichment courses.

2023 GRADUATES

The 2023-24 school year represents the Fifty fourth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 292 students. Breakdown of graduates' status after graduation is as follows:

Attending 4-year college: 92

Attending 2-year college: 55

Apprentice school: 8

Employed: 95

Entering Military Service: 2

Other: 40

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2023-24 school year continued to represent approximately one-quarter share of the total school enrollment with students. The 288 Special Needs students represent 22% of the school population. Additionally, 55 students were eligible for services under section 504 of the Rehabilitation Act.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 11, 2024 the following members were elected as Officers of the Northeast District School Committee:

Chair: Deborah P. Davis, Woburn

Vice Chair: Judith M. Dymont, North Reading

Secretary: Peter A. Rossetti, Jr., Saugus

Treasurer: Ward Hamilton, Melrose

Associate Treasurer: Robert McCarthy, Reading

CONCLUSION

As Northeast celebrates its fifty fourth year of career/technical excellence with its twelve-member communities, the district continues to offer students the finest career technical education with which to build a successful career. The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State's grade 9 – 12 Dropout rate reports which indicates Northeast significantly lower at 0.5% versus the State rate of 2.3%. Recent graduate follow- up data indicates that 98.7% of students from the Class of 2022 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Perkins V-Post secondary placement*). In fact, Northeast currently employs 36 alumni at the school, including the Superintendent-Director. Alumni's stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments. The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors. Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs. Once again, I am proud to have represented Wakefield as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution, assist in, and provide counsel to the school in maintaining the highest standards of educational excellence possible. Brittany Carisella, Committee Member, Northeast School Committee.

REPORT OF MUNICIPAL GAS AND LIGHT DEPARTMENT

REPORT OF THE MUNICIPAL GAS AND LIGHT DEPARTMENT

Our One Hundred Twenty Eighth Annual Report of the Municipal Gas and Light Department covers the fiscal period July 1, 2023 to June 30, 2024.

The electric sales of the Department totaled 159,535,510 kWh compared to 160,352,700 kWh the prior year. This slight decrease was primarily attributable to seasonal weather differences. The peak month for electric usage was August with 16,686,719 kWh of energy consumed. The highest single day usage was August 9, 2023, with 564,548 kWh sold. The winter peak month was February with 14,323,389 kWh consumed. The highest winter single day usage occurred on January 18, 2024, with 553,895 kWh sold.

The department continued to connect several large new customer projects and continued to construct infrastructure to provide redundancy. The Department continues to upgrade its overhead and underground distribution infrastructure to improve system reliability and better equip the system for future expansion. The Department efficiently and effectively responded to the various weather events with minimal impact on the infrastructure and continued to invest in system improvements. The Department, in conjunction with the Northeast Regional Vocational School and the Wakefield High School received Town and State approval for the construction of an Energy Park on Hemlock Road and the project is currently underway. The Department continues to collaborate closely with each school as the projects progress. The park will provide emergency battery backup, solar and electric vehicle infrastructure for both schools. Vegetation Management remains a priority to continue to improve system reliability. The Department installed two solar arrays on the facility roof at 480 North Ave with a combined capacity of 225KWdc. The Kenneth J. Chase Jr. Community Solar Program (dedicated to the former 41-year WMGLD commissioner) was created to allow customers to sign-up to receive a portion of the monthly solar panel production (in the form of a bill credit) of the 125KWdc array. Included in the program is a carve-out for low-income customers.

The gas sales of the Department were 569,216 MCF, compared to 557,052 MCF in the prior year. This slight increase from the prior year is attributable to a milder than normal winter in the prior year. February was the peak month for gas usage with 106,915 MCF sold that month.

The Department continued to manage its gas supply from the Kinder Morgan pipeline and National Grid. The Department continues to replace old steel and cast-iron gas mains with modern plastic gas mains, which will ensure a safe and reliable gas distribution system. Completed major gas main upgrades include sections of Oak Street, Crosby Road, Evans Place, Everett Avenue, Gerard Street, Greenwood Street, Hillis Avenue, Maple Way, Orchard Street, and Sherman Road. The Department received a major federal grant to replace mains and services on Water Street and the surrounding side streets near the downtown area. This project will retire all remaining cast iron on the system. The replacement project began September 2024.

The Department has continued to improve its website and continues to improve its customer service options. The Department's energy conservation program combines energy audits with rebates for the installation of weatherization material and the purchase of energy efficient appliances continues to be popular. Several modifications and enhancements were made to the program to encourage the reduction in the use of fossil fuels, including a new enhanced heat pump rebate for customers completely removing their old fossil fuel system. Over seven hundred customers received \$532,765 in conservation rebates and incentives including incentives for the department's solar rebate program.

Members of the Commission include: Sharon Daly – Chair; Thomas Boettcher - Secretary; Jennifer Kallay; Elton Prifti; John Warchol; Peter Dion is the General Manager.

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

STATEMENT OF NET POSITION – PROPRIETARY FUND

JUNE 30, 2024

(with comparative totals as of June 30, 2023)

	2024	2023
Assets		
Current Assets		
Unrestricted cash and short-term investments	\$ 4,363,221	\$ 1,041,316
Receivables, net of allowance for uncollectable	4,067,686	4,282,136
Prepaid expenses	4,946,089	4,811,688
Inventory	1,464,436	1,480,701
Substation land license fee	40,800	40,800
Due from MMWEC	171,016	171,015
Total Current Assets	15,053,248	11,827,656
Noncurrent Assets		
Restricted cash and short-term investments	2,233,853	2,086,529
Substation land license fee, net of current portion	408,000	448,800
Due from MMWEC	1,051,961	1,051,962
Net OPEB asset	1,015,716	162,353
Capital assets:		
Land and construction in progress	750,265	1,101,494
Other capital assets, net of accumulated depreciation	50,531,730	49,767,848
Total Noncurrent Assets	55,991,525	54,618,986
Total Assets	71,044,773	66,446,642
Deferred Outflows of Resources		
Related to pension	1,896,000	1,896,000
Related to OPEB	1,071,961	498,620
Total Deferred Outflows of Resources	2,967,961	2,394,620

The accompanying notes are an integral part of these financial statements.

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

STATEMENT OF NET POSITION – PROPRIETARY FUND (CONTINUED)

JUNE 30, 2024

(with comparative totals as of June 30, 2023)

	2024	2023
Liabilities		
Current Liabilities		
Accounts payable	4,697,148	7,563,041
Accrued liabilities	40,764	253,502
Customer deposits	1,642,883	1,521,792
Current portion of long-term liabilities:		
Loans payable	1,480,581	1,437,875
Accrued employee compensated absences	431,756	395,242
Total Current Liabilities	8,293,132	11,171,452
Noncurrent Liabilities		
Loans payable, net of current portion	9,347,541	10,828,123
Accrued employee compensated absences	198,609	183,324
Net pension liability	9,604,000	9,604,000
Total Noncurrent Liabilities	19,150,150	20,615,447
Total Liabilities	27,443,282	31,786,899
Deferred Inflows of Resources		
Related to pension	434,000	434,000
Related to OPEB	1,300,272	403,112
Total Deferred Inflows of Resources	1,734,272	837,112
Net Position		
Net investment in capital assets	40,445,595	38,603,344
Restricted for depreciation fund	193,746	188,955
Restricted for OPEB benefits	1,015,716	162,353
Unrestricted	3,180,123	(2,737,401)
Total Net Position	\$ 44,835,180	\$ 36,217,251

The accompanying notes are an integral part of these financial statements.

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION – PROPRIETARY FUND

FOR THE YEAR ENDED JUNE 30, 2024

(with comparative totals for the year ended June 30, 2023)

	2024	2023
Operating Revenues		
Electric sales, net of discounts of \$606,571 and \$594,116, in 2024 and 2023 respectively	\$ 34,526,299	\$ 33,285,192
Gas sales, net of discounts of \$123,272 and \$116,422, in 2024 and 2023 respectively	12,032,534	13,456,381
Total Operating Revenues	<u>46,558,833</u>	<u>46,741,573</u>
Operating Expenses		
Cost of purchased electricity	15,391,617	19,180,113
Cost of purchased natural gas	6,978,376	11,134,878
Operating	6,257,267	7,002,156
Maintenance	3,693,777	3,069,802
Depreciation	4,907,816	5,126,852
Total Operating Expenses	<u>37,228,853</u>	<u>45,513,801</u>
Operating Income	<u>9,329,980</u>	<u>1,227,772</u>
Nonoperating Revenues (Expenses)		
Investment income	183,809	81,067
Interest expense	(399,251)	(414,528)
Other Income (expense)	463,406	302,782
Total Nonoperating Revenues (Expenses), Net	<u>247,964</u>	<u>(30,679)</u>
Income Before Transfers	9,577,944	1,197,093
Return on Investment (transfer to Town of Wakefield)	<u>(960,015)</u>	<u>(945,828)</u>
Change in Net Position	8,617,929	251,265
Net Position, Beginning of year	<u>36,217,251</u>	<u>35,965,986</u>
Net Position, Ending of year	<u>\$ 44,835,180</u>	<u>\$ 36,217,251</u>

The accompanying notes are an integral part of these financial statements.

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

STATEMENT OF CASH FLOWS – PROPRIETARY FUND

FOR THE YEAR ENDED JUNE 30, 2024

(with comparative totals for the year ended June 30, 2023)

	2024	2023
Cash Flows from Operating Activities		
Receipts from customers and users	\$ 47,543,104	\$ 46,869,135
Payments to vendors and employees	<u>(36,644,279)</u>	<u>(39,534,687)</u>
Net Cash Provided by Operating Activities	<u>10,898,825</u>	<u>7,334,448</u>
Cash Flows from Noncapital Financing Activities		
Return on investment to Town of Wakefield	(960,015)	(945,828)
Substation land license fee	40,800	40,800
Merchandise and jobbing	259,882	107,334
Other	<u>880,226</u>	<u>718,561</u>
Net Cash (Used in) Provided by Noncapital Financing Activities	<u>220,893</u>	<u>(79,133)</u>
Cash Flows From Capital and Related Financing Activities		
Acquisition and construction of capital assets	(5,320,469)	(4,376,819)
Principal payments on loans	(1,437,876)	(1,964,308)
Loss on disposal of capital assets	(676,702)	(523,113)
Interest expense	<u>(399,251)</u>	<u>(414,528)</u>
Net Cash Used in Capital and Related Financing Activities	<u>(7,834,298)</u>	<u>(7,278,768)</u>
Cash Flows From Investing Activities		
Investment income	<u>183,809</u>	<u>81,067</u>
Net Cash Provided by (Used in) Investing Activities	<u>183,809</u>	<u>81,067</u>
Net Change in Cash and Short-Term Investments	3,469,229	57,614
Total Cash and Short Term Investments, Beginning of Year	<u>3,127,845</u>	<u>3,070,231</u>
Total Cash and Short Term Investments, End of Year	<u>\$ 6,597,074</u>	<u>\$ 3,127,845</u>

The accompanying notes are an integral part of these financial statements.

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

STATEMENT OF CASH FLOWS – PROPRIETARY FUND (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2024

(with comparative totals for the year ended June 30, 2023)

	2024	2023
Reconciliation of Operating Income to Net Cash Provided by Operating Activities		
Operating income	\$ 9,329,980	\$ 1,227,772
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation expense	4,907,816	5,126,852
Changes in assets, liabilities, and deferred outflows/inflows:		
Receivables	228,524	(508,807)
Prepaid expenses	(134,401)	(390,421)
Inventory	16,265	(372,406)
Due from/to subsidiary	(12,896)	107,331
Net OPEB liability (asset) and related deferrals	(529,544)	(675,337)
Accounts payable	(2,865,893)	2,635,857
Accrued liabilities	(212,738)	53,130
Net pension liability and related deferrals	--	209,000
Other liabilities	171,712	(78,523)
Net Cash Provided by Operating Activities	\$ 10,898,825	\$ 7,334,448

The accompanying notes are an integral part of these financial statements.

REPORT OF THE TOWN CLERK

WAKEFIELD PRESIDENTIAL PRIMARY MARCH 2024

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	TOTAL
Registered Voters	2659	2801	2960	2847	2988	2811	2805	19872
Voters	905	828	1001	969	1050	914	981	6648
PRESIDENTIAL PREFERENCE (DEM)								
DEAN PHILLIPS	25	29	18	21	22	34	14	163
JOSEPH R. BIDEK	336	309	388	419	451	406	432	302
MARIANNE WILLIAMSON	8	10	15	19	21	12	7	92
NO PREFERENCE	33	37	36	36	51	33	46	272
Total number of write-ins	7	4	7	12	10	11	5	56
Times Blank Voted	5	0	3	2	2	4	3	19
Total Ballots	387	416	467	541	565	500	467	3343
STATE COMMITTEE MAN FIFTH MIDDLESEX DISTRICT (DEM)								
BEN TAOYA	281	300	357	386	395	360	328	2407
Total number of write-ins	2	2	0	0	5	2	3	14
Times Blank Voted	104	114	110	155	165	138	136	922
Total Ballots	387	416	467	541	565	500	467	3343
STATE COMMITTEE WOMAN FIFTH MIDDLESEX DISTRICT (DEM)								
KATHLEEN MANNING HALL	283	309	354	396	401	362	330	2435
Total number of write-ins	4	1	1	1	4	4	3	18
Times Blank Voted	100	106	112	144	160	134	134	890
Total Ballots	387	416	467	541	565	500	467	3343
TOWN COMMITTEE GROUP (DEM)								
GROUP	191	215	260	302	290	262	246	1766
Times Blank Voted	196	201	207	239	275	238	221	1577
Total Ballots	387	416	467	541	565	500	467	3343
TOWN COMMITTEE (DEM)								
DONALD A. RAVENELLE	195	222	273	313	308	272	261	1844
DAVID A. LEDONNE	206	229	273	312	313	283	267	1883
KEVIN YORK	204	226	270	314	302	272	260	1848
MEHREEN N. BUTT	211	243	313	346	312	280	297	2093
FRED RICH LARICIA	205	242	288	317	317	287	274	1930
KATHLEEN CAIN	204	229	280	316	318	293	265	1905
PAULA J. THOMPSON	211	235	278	307	303	276	261	1871
SHARON A. GILEY	214	240	284	326	342	309	291	2006
MICHAEL JOSEPH LUIGER	206	230	268	305	269	270	253	1808
CHRISTOPHER GERVAIS	201	225	266	309	303	273	260	1837
JONATHAN CHINES	216	251	297	339	347	318	290	2058
ELIZABETH O. LOWRY	211	236	289	325	329	286	278	1964
SHARLINE F. FORD	199	228	276	310	311	274	262	1860
SARITIN E. RIZZUTO	205	235	283	323	311	283	262	1902
JOHN F. BREITHAUP	197	220	272	310	298	268	255	1820
KATHLEEN M. BEAULIEU	210	231	272	315	326	282	263	1899
JAMES A. HORNE	202	224	275	311	303	275	263	1853
MADSLINE R. BROWN	198	219	277	315	310	270	262	1861
ANTHONY V. GUARDIA	234	263	291	337	343	316	288	2072
DANIEL LAWRENCE BENJAMIN, J	205	228	276	313	313	277	268	1880
LOIS JARENA BENJAMIN	203	227	270	309	310	275	269	1863
MARY FRANCES DUGGAN	197	229	275	308	315	273	265	1865
MARKY JAMES HOCKENBURY	194	220	268	307	300	269	256	1814
CATRIONA M. FITZGERALD	199	234	271	315	309	276	270	1874
LISA ANN BUTLER	213	236	290	326	333	301	272	1971
DENISE CORBETT-CARBONNEAU	198	234	277	323	314	274	261	1881
ELIZABETH R. FINN	200	211	274	313	320	279	261	1880
CAROL ANN HUBBARD	210	244	288	317	329	287	279	1954
JULIE A. SMITH-GALVIN	222	254	316	362	354	311	297	2116
KEVIN SCOTT PISKADLO	208	242	295	319	319	286	281	1950
MICHAEL J. DELORY	212	240	286	316	328	291	279	1952
MELISSA SUE VIKIRA	200	211	279	311	306	274	263	1864
BRENDAN J. CONNELL	199	221	269	310	309	283	263	1854
CAROLINE M. LIEBER	209	239	280	316	329	303	271	1947
Total number of write-ins	5	7	12	7	12	16	11	70
Times Blank Voted	6537	6605	6784	8108	8848	7809	7166	51967
Total Ballots	387	416	467	541	565	500	467	3343
PRESIDENTIAL PREFERENCE (REP)								
CHRIS CHRISTIE	6	1	2	6	1	4	6	26
RYAN BINKLEY	0	0	1	0	0	1	0	2
VIVEK RAMASWAMY	2	3	1	0	2	0	2	11
ASA HUTCHINSON	0	0	0	1	0	1	1	3
DONALD J. TRUMP	345	241	333	251	292	236	319	2017
RON DESANTIS	1	2	1	0	2	3	7	16
NIKKI HALEY	148	155	178	154	172	159	173	1139
NO PREFERENCE	7	4	6	5	8	6	2	35
Total number of write-ins	1	1	1	2	4	3	0	12
Times Blank Voted	0	0	0	0	2	1	1	4
Total Ballots	510	407	523	421	481	412	511	3265
STATE COMMITTEE MAN FIFTH MIDDLESEX DISTRICT (REP)								
ROBERT E. AUHERO	294	218	303	245	279	225	281	1845
Total number of write-ins	1	1	4	6	4	5	4	25
Times Blank Voted	215	188	216	170	188	182	226	1395
Total Ballots	510	407	523	421	481	412	511	3265
STATE COMMITTEE WOMAN FIFTH MIDDLESEX DISTRICT (REP)								
MARCY L. MCCAULEY	266	198	260	181	233	214	259	1611
MONICA C. MEDEIROS SOLANO	131	108	152	151	146	95	140	923
Total number of write-ins	0	1	4	3	1	3	1	13
Times Blank Voted	113	100	107	86	101	100	111	718
Total Ballots	510	407	523	421	481	412	511	3265
TOWN COMMITTEE GROUP (REP)								
GROUP	182	148	189	173	189	146	187	1214
Times Blank Voted	328	259	334	248	292	266	324	2051
Total Ballots	510	407	523	421	481	412	511	3265
TOWN COMMITTEE (REP)								
SCOT ALAN MCCAULEY	228	179	236	208	219	173	228	1471
MARCY L. MCCAULEY	233	190	250	212	232	180	249	1546
JOHN P. LOCK	202	172	211	197	206	162	211	1361
FRANK MARGHERITA	207	172	219	191	213	164	209	1375
JEANNI M. MCCORRY	193	159	207	189	161	143	193	1328
ROBERT V. MCCORRY, JR.	198	158	200	191	206	161	201	1315
DEBORAH FOX	215	165	228	199	198	169	223	1417
GERARD WILLIAM LEEAMAN	200	165	209	185	232	167	203	1361
STEPHEN W. NIXTIN	207	163	205	186	156	143	199	1311
LOIS A. NIXTIN	200	162	206	186	202	153	203	1312
PHILIP S. GRADY	194	157	202	185	203	159	198	1298
TERESA D. GRADY	193	158	209	187	209	158	198	1312
JOHN S. CONFALONE	242	187	221	200	232	178	228	1488
Total number of write-ins	3	9	8	8	12	9	21	69
Times Blank Voted	15135	12049	15494	12207	14047	12268	15111	96311
Total Ballots	510	407	523	421	481	412	511	3265
PRESIDENTIAL PREFERENCE (LIB)								
JACOB GEORGE HORNBERGER	2	1	2	2	1	0	0	8
MICHAEL D. REICENWALD	0	2	1	0	0	0	0	3
CHASE RUSSELL OLIVER	0	0	0	0	1	1	1	3
MICHAEL TER MAAT	0	0	0	0	0	0	0	0
LARS DAMIAN MAPSTEAD	0	0	0	0	0	0	0	0
NO PREFERENCE	5	1	5	3	2	1	1	17
Total number of write-ins	1	1	3	2	0	1	1	9
Times Blank Voted	0	0	0	0	0	0	0	0
Total Ballots	8	5	11	7	4	2	3	40
STATE COMMITTEE MAN FIFTH MIDDLESEX DISTRICT (LIB)								
Total number of write-ins	2	0	0	0	0	1	0	3
Times Blank Voted	6	5	11	7	4	1	3	37
Total Ballots	8	5	11	7	4	2	3	40
STATE COMMITTEE WOMAN FIFTH MIDDLESEX DISTRICT (LIB)								
Total number of write-ins	2	0	0	1	0	0	0	3
Times Blank Voted	6	5	11	4	6	4	3	37
Total Ballots	8	5	11	7	4	2	3	40
TOWN COMMITTEE (LIB)								
Total number of write-ins	6	0	5	0	0	2	0	13
Times Blank Voted	74	50	105	70	40	18	30	387
Total Ballots	8	5	11	7	4	2	3	40

Annual Town Election April 23, 2024								
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	TOTAL
Registered voters	2690	2823	2987	2858	2995	2839	2820	20012
Voters	283	248	336	295	311	314	395	2182
TOWN COUNCIL								
Douglas S. Butler	176	148	203	180	213	202	245	1367
John F. Carney	174	144	180	133	159	161	219	1170
Allyson Gael Houghton	123	121	194	196	168	158	186	1146
Total number of write-ins	4	2	3	4	5	4	2	24
Times Blank Voted	89	81	92	77	77	103	138	657
Total Ballots	283	248	336	295	311	314	395	2182
TAX COLLECTOR								
Kathleen M. Kelly	191	178	238	210	224	217	261	1519
Total number of write-ins	0	1	2	2	0	2	0	7
Times Blank Voted	92	69	96	83	87	95	134	656
Total Ballots	283	248	336	295	311	314	395	2182
SCHOOL COMMITTEE								
Stephen Thomas Ingalls	175	153	206	192	201	186	228	1341
Melissa Ann-Hart Quinn	171	160	221	199	203	198	234	1386
Total number of write-ins	3	7	9	2	7	3	11	42
Times Blank Voted	217	176	236	197	211	241	317	1595
Total Ballots	283	248	336	295	311	314	395	2182
BOARD OF ASSESSORS								
Sebastian P. Tine	175	160	206	197	205	186	222	1351
Total number of write-ins	1	2	2	0	0	1	2	8
Times Blank Voted	107	86	128	98	106	127	171	823
Total Ballots	283	248	336	295	311	314	395	2182
MUNICIPAL GAS & LIGHT COMMISSIONER								
Jennifer Kallay	176	154	214	196	210	195	223	1368
Elton Prifti	174	149	208	185	199	183	219	1317
Total number of write-ins	0	4	3	2	1	1	1	12
Times Blank Voted	216	189	247	207	212	249	347	1667
Total Ballots	283	248	336	295	311	314	395	2182
BOARD OF HEALTH								
Marcy McCauley								0
Total number of write-ins	37	24	59	40	39	47	39	285
Times Blank Voted	246	224	277	255	272	267	356	1897
Total Ballots	283	248	336	295	311	314	395	2182
PLANNING BOARD								
William L. Spaulding	172	150	209	186	213	196	219	1345
Total number of write-ins	2	4	4	1	1	2	4	18
Times Blank Voted	109	94	123	108	97	116	172	819
Total Ballots	283	248	336	295	311	314	395	2182

Annual Town Election April 23, 2024								
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	PRECINCT 5	PRECINCT 6	PRECINCT 7	TOTAL
CONSTABLE								
Kevin J. Lopes	179	163	227	199	212	202	240	1422
Total number of write-ins	0	3	2	0	1	2	1	9
Times Blank Voted	104	82	107	96	98	110	154	751
Total Ballots	283	248	336	295	311	314	395	2182
LIBRARY TRUSTEES								
Aimee Lominac	173	148	211	201	208	199	238	1378
Scott Staiti	174	161	199	184	202	188	233	1341
Daniel C. Calore	118	103	120	115	133	132	214	935
Anthony Delsignore	102	83	137	139	113	98	101	773
Total number of write-ins	0	5	0	2	4	2	1	14
Times Blank Voted	282	244	341	244	273	323	398	2105
Total Ballots	283	248	336	295	311	314	395	2182
HOUSING AUTHORITY								
Karen H. DeJoie	110	87	124	142	117	126	127	833
Catherine A. Fleurant	86	92	116	79	116	96	129	714
Total number of write-ins	1	0	2	1	1	1	0	6
Times Blank Voted	86	69	94	73	77	91	139	629
Total Ballots	283	248	336	295	311	314	395	2182

ANNUAL TOWN MEETING APRIL 29, 2024

The Annual Town Meeting, held at the Galvin Middle School, 525 Main Street, in Wakefield on Monday, the 29th day of April 2024, at seven o'clock in the evening, was called to order by Moderator William Harbison Carroll at 7:00 p.m. There were five hundred sixty-one (561) registered voters in attendance. Moderator Carroll accepted the Return of Service from Town Clerk Betsy Sheeran. Town Clerk Sheeran led the reciting of the Pledge of Allegiance. Moderator Carroll recognized Town Administrator Stephen P. Maio who made the following motion:

That the Town vote to take Consent Agenda Articles 3, 4, 5, 6, 7, and 14 out of order. The motion was seconded. This motion required a two-thirds (2/3) vote.

VOTE: Motion passed unanimously.

Article 1

To determine how much money the Town will vote to raise and appropriate or transfer from available funds for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department; or to see what the Town will do about it.

Town Council

Town Administrator Maio moved that the Town vote to raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendations for the Fiscal Year July 1, 2024 to June 30, 2025 the grand total amounting to \$127,826,069.00 The motions will provide for the breakdown of this amount and the sources thereof in the various classifications as described in the Recommendation Book to carry out the purpose of this Article. Theresa Belmonte, a resident, proposed an amendment: "I move to amend the Conservation Department's budget by increasing the Personal Services line item by \$24,090.00 to reflect an increase from 19 to 30 in the number of weekly budgeted hours for one of the Town's two Conservation Agents, the other Conservation Agent's weekly budgeted hours to remain at 5." This amount is to be taken from Tax Levy. The motion to amend was seconded. The amendment passed. The amount for Article 1 increased to \$127,850,158.00. The amended motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed.

Article 2

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay; or to see what the Town will do about it.

Capital Outlay Committee

Philip Renzi, Chair of the Capital Outlay Committee, moved that the Town will raise and appropriate from tax levy the amount of \$2,051,816.00 and transfer the amount of \$390,000.00 from the sewer retained earnings account to the sewer department capital outlay account and the sum of \$254,000.00 from the water retained earnings account to the water department capital outlay account to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed.

Article 3

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund; or to see what the Town will do about it.

Town Council

Town Administrator Maio moved that the Town raise and appropriate from tax levy to the Capital Projects Fund, also known as the Debt Service Fund, the sum of \$5,359,880.00. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed. Consent Agenda.

Article 4

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2023 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2024 to June 30, 2025; or to see what the Town will do about it.

Municipal Light Commissioners

Town Administrator Maio moved that the Town vote to authorize the Board of Assessors to use such sum of \$974,415.00 from the operating fund of the Municipal Gas and Light Department in computing the tax rate for fiscal period July 1, 2024 to June 30, 2025 to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed. Consent Agenda.

Article 5

To see if the Town will vote to raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the appropriations of all budgets for the period of July 1, 2023 to June 30, 2024; or to see what the town will do about it.

Town Council

Town Administrator Maio moved that the Town appropriate by transfer from free cash the sum of \$350,000.00 to carry out the purpose of this Article.

VOTE: Motion passed. Consent Agenda

Article 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Town Council; or to see what the Town will do about it.

Town Council

Town Administrator Maio moved that the Town appropriate by transfer from Free Cash the sum of \$80,000.00 to carry out the purpose of this

Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed. Consent Agenda.

Article 7

To see if the Town will vote to authorize the Town Council to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.

Department of Public Works Director Joseph Conway moved that the Town appropriate from tax levy the sum of \$1.00 to carry out the purpose of the Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed. Consent Agenda.

Article 8

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the collection, disposal, recycling and composting of refuse; or to see what the Town will do about it.

Town Council

Department of Public Works Director Conway moved that the Town raise and appropriate from tax levy the sum of \$2,456,958.00 to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed unanimously.

Article 9

To see if the Town will vote to amend the General Bylaws by adding as Chapter 184 thereof the following: Chapter 184 Trash and Recycling - § 184-1. The Town shall offer trash removal and recycling services to all residential properties, regardless of the number of dwelling units there may be in any multi-family residential building; or to see what the Town will do about it.

Citizen Petition

A motion was made and seconded to indefinitely postpone this Article.

VOTE: Motion passed.

Article 10

To see if the Town will vote to amend the General Bylaws by adding as Article 2 of Chapter 185 thereof the following: Chapter 185 Water – Article II § 185-7. Billing Residents of Multi-Family Dwellings for Water and Sewer. In determining water and sewer bills for multi-family buildings that have a single master water meter, the Town shall first divide the total population of the building (according to the most recent street list) by 2.44 (which is the average number of persons in a Wakefield household), to yield the variable X. The total amount of water consumption in the building will then be divided by X to yield the variable Y. The total amount of water consumption in the building will then be divided by Y to yield the amount deemed attributable to each dwelling unit. The Town's tiered rate structure, which charges a higher rate for greater consumption, will then be applied to the amount

deemed attributable to each unit. Those bills would then be combined for one final bill for the building in question; or to see what the Town will do about it.

Citizen Petition

A motion was made and seconded to indefinitely postpone this Article.

VOTE: Motion passed.

Article 11

To see if the Town will vote will vote to raise and appropriate or transfer from available funds a sufficient sum of money for water main improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

Joseph Conway, Director of Public Works, moved that the Town appropriate the sum of \$5,000,000 for the purpose of water main improvements, including design, construction, and other costs related there to; and to raise this appropriation the Treasurer, with the approval of the Town Council, is authorized to borrow the said sum under and pursuant to GLc44, Section 7 or any other enabling authority, which may include Local Water System Assistance Program of the Massachusetts Water Resources Authority, and to issue bonds or notes of the Town therefore, provided that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with GL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed unanimously.

Article 12

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay for the design of a fueling island; or to see what the Town will do about it.

Town Council

Joseph Conway, Director of Public Works, moved that the Town raise and appropriate from tax levy the sum of \$150,000.00 to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed.

Article 13

To see if the Town will vote will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2024 to June 30, 2027 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

Town Council

A motion was made and seconded to indefinitely postpone this Article.
VOTE: Motion passed.

Article 14

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period July 1, 2024 to June 30, 2027 and to provide therefor that the Town raise and appropriate from tax levy or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

Board of Library Trustees

Stephen P. Maio, Town Administrator moved that the Town appropriate from tax levy the sum of \$50,543.90 to carry out the purpose of this motion. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed. Consent Agenda.

Article 15

To see if the Town will vote to authorize the Town Council, pursuant to G.L. c. 40, § 14 and any other applicable authority, to accept an easement on the property currently known and numbered as 1 Hickory Hill, Wakefield, Massachusetts allowing for the removal of the existing wall(s) along Greenwood Street and/or the rebuilding and maintaining of said walls entirely within the lot lines of said property; or to see what the Town will do about it.

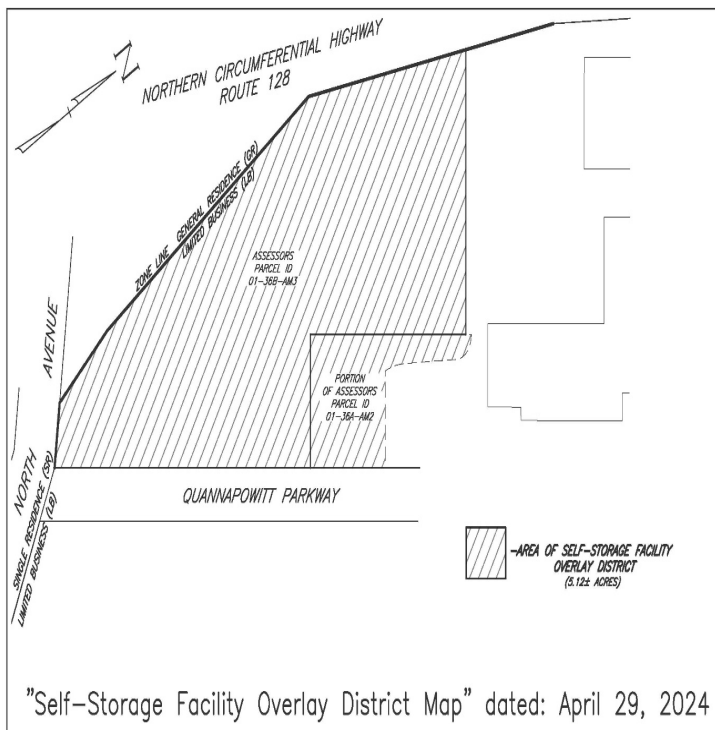
Town Council

William Renault, Town Engineer, moved that the Town raise and appropriate from tax levy the sum of \$1.00 to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action. This requires a two-thirds (2/3) vote.

VOTE: Yes: 240; No: 49. Motion passed.

Article 16

To see if the Town will vote to amend the Zoning Bylaw, Town of Wakefield as follows: 1. Amend §190-4B of the Zoning Bylaw, Town of Wakefield by adding the following definition: "Self-Storage Facility: A facility where individual portions of the space are rented to businesses or consumers for the temporary storage of business or personal items." 2. Amend §190-5 of the Zoning Bylaw, Town of Wakefield entitled "Establishment" by adding the following district to the end thereof: "Self-Storage Facility Overlay District (SSFOD)" 3. Amend §190-6A of the Zoning Bylaw, Town of Wakefield entitled "General Description" by adding the following at the end thereof: "The Self-Storage Facility Overlay District (SSFOD) is a special overlay district to distinguish locations suitable for a Self-Storage Facility. Within the Self-Storage Facility Overlay District (SSFOD), all provisions of the Zoning Bylaw, Town of Wakefield applicable to the underlying districts shall continue to apply except that a Self-Storage Facility use shall also be allowed therein by Special Permit." 4. Amend the Zoning Bylaw, Town of Wakefield by amending the Wakefield Zoning Map by adopting a map entitled "Self-Storage Facility Overlay District Map", dated April 29, 2024.



5. Amend §190-7A of the Zoning Bylaw, Town of Wakefield entitled "Zoning Map" by adding the following at the end thereof: "The Self-Storage Facility Overlay District (SSFOD) is located as shown on a separate map entitled ""Self-Storage Facility Overlay District Map""", dated April 29, 2024." 6. Amend Table of Use Regulations, § 190-23, Table 1 of the Zoning Bylaw, Town of Wakefield, by adding the following thereto below wholesale or warehouse establishment:

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living Facility Overlay District	SSFOD
Self-Storage Facility	N	N	N	N	N	N	SP	Y	Y	N	SP

7. Amend Table of Required Off-Street Parking, § 190-41B, Table 3 of the Zoning Bylaw, Town of Wakefield, by adding the following thereto below auto sales and display (new and used): Self-Storage Facility – 1.0 per 10,000 square feet of gross floor area. 8. Amend § 190-31 of the Zoning Bylaw, Town of Wakefield by adding the following paragraph at the end thereof as § 190-31M: "M. The Board of Appeals may allow reductions from the requirements of Section 190-31 of the Zoning Bylaw, Town of Wakefield and the Front Yard, Side Yard, and Rear Yard Setback requirements of Table 2 (Table of Dimensional Regulations) of the Zoning Bylaw, Town of Wakefield for a Self-Storage Facility located in the Self-Storage Facility Overlay District (SSFOD) by special permit. Any such reductions shall be supported by evidence of lack of suitable land or

design considerations or other similar factors. The Board of Appeals must also find that the granting of said special permit will not adversely affect the health, safety, convenience, character or welfare of the neighborhood or the Town.” 9. Amend §190-36 of the Zoning Bylaw, Town of Wakefield by adding the following paragraph at the end thereof as §190-36D: “D. Exceptions for a Self-Storage Facility. Notwithstanding anything to the contrary stated in the Zoning Bylaw, Town of Wakefield a common driveway may serve a Self-Storage Facility on a Lot located in the Self-Storage Facility Overlay District (SSFOD) and an adjacent Lot located in any zoning district. Furthermore, when the literal application of the standards for off-street parking and loading required herein proves to be infeasible for a Self-Storage Facility located in the Self-Storage Facility Overlay District (SSFOD), the Board of Appeals may reduce the requirements by issuance of a special permit. Any such reductions shall be supported by evidence of infeasibility due to lack of suitable land, design considerations or other similar factors. The Board of Appeals must also find that the granting of such special permit will not adversely affect the health, safety, convenience, character or welfare of the neighborhood or district or of the Town”. A copy of said map dated April 29, 2024 is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

CITIZEN PETITION

Brian McGrail, Esq. moved that the Town pass Article 16 as described in this Article. The motion was seconded. This Article requires a two-thirds (2/3) vote.

VOTE: Yes: 307; No: 28. Motion passed.

Article 17

To see if the Town will vote to amend the Zoning Bylaws by: **1.** Adding as Article XX of the Zoning Bylaw, Chapter 190 of the Code of the Town, the following text: **ARTICLE XX. MBTA Communities Multi-Family Overlay District (MCMOD) § 190-114. Establishment, Applicability and Purpose.**

1. Underlying Zoning. The MBTA Communities Multi-Family Overlay District (MCMOD) is an overlay district superimposed on underlying zoning districts. The regulations for use, dimensions, and all other provisions of the Zoning Bylaw governing the underlying zoning district(s) shall remain in full force, except for uses allowed as of right in the MCMOD. **2. Applicability of MCMOD.** An applicant may develop multi-family dwellings located within the MCMOD in accordance with the provisions of this Article. **3. Non-inclusion of partial lots.** A lot that is not 100% within the MCMOD district as drawn in Zoning Map of the Town shall be considered excluded from the MCMOD. **4. Purpose.** The purpose of the MCMOD is to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A. **§ 190-115. Permitted Uses.** In the MCMOD, a multi-family dwelling building with a maximum of four dwelling units per lot is allowed as of right, subject to site plan review, as provided in §190-23, the Table of Use of Regulations. The Planning Board shall be the site plan review authority. **§ 190-116. MCMOD Dimensional Standards.** **1. Table of Dimensional Regulations.** Notwithstanding anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MCMOD shall be as set forth in Table 2, the Table of Dimensional Regulations. **2. Height.** The limitation on the height of buildings shall not apply in the MCMOD to chimneys,

ventilators, towers, elevator shafts, silos, spires, or similar features of buildings, which features are in no way used for living purposes and do not constitute more than 20% of the ground floor area of the building. **§ 190-117. Parking. 1.** Refer to Parking and Loading Requirements, §190-37, Location and design of off-street parking spaces, A.-C. **2. Number of parking spaces.** The minimum number of off-street parking spaces shall be 1.5 spaces per dwelling unit, either in surface parking or within garages or other structures. **3. Parking Materials.** The parking surface may be concrete, asphalt, bricks, or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure. **4. Parking Area.** The parking area located within the lot must reasonably and safely accommodate the entering and exiting of dwelling unit vehicles. **5. Parking Area Location.** Parking areas shall be located to the rear or side of the principal building. Parking shall not be located between the building and any lot line adjacent to the public right-of-way. **6. Buffers.** The surfaced areas of off-street parking areas shall be set back a minimum of 4 ft. from all buildings and side and rear property lines, except as may be approved by the Planning Board. Buffers between property lines and parking areas shall be landscaped. Buffers between the buildings (rear and side) and parking areas shall include landscaping or walkways. **§ 190-118. MCMOD Development Standards. 1. Site Design.** Site plans for developments in the MCMOD shall include the following: **a. Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), and vehicular and bicycle parking. **b. Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged. **c. Plantings.** Planting is encouraged to include the use of native vegetation. Refer to the Town of Wakefield Conservation Commission Native Planting policy. **d. Outdoor Lighting Plan.** Plans must show the location and type of outdoor lighting and lighting fixtures, said lighting to be designed to minimize glare and light spillover onto adjacent properties and streets. All exterior lighting shall be designed and installed so as to be shielded or downcast, and to avoid light trespass onto adjacent properties. Lighting fixtures shall be selected in accordance with dark sky compliance principles. Plans shall depict the light intensity (foot-candle) in an appropriate grid. All exterior lighting shall be limited to 15 feet in height and shall cast a maximum of 8-foot candles of light on the ground. Lighting shall also be directed so as not to blind vehicular or pedestrian traffic, shine into adjacent buildings or spill over to abutting properties. **e. Stormwater Management.** Refer to §170 Storm Drain System; Stormwater Management for Wakefield stormwater bylaw and associated requirements. **f. Offsite Improvement Plans.** Plans shall depict full design, grading and layouts for any work required within the public way to support the project. This includes but is not limited to pedestrian, traffic and utility improvements. **2. Buildings: General. a. Position relative to the principal street.** The primary building shall have its principal façade and entrance facing the principal street, except as set forth below with respect to corner lots. **b. Entries.** Entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk or right of way. **3. Buildings: Shared Outdoor Space.** All multi-family dwelling units shall have outdoor space that residents can access. Such space may be located in any combination of the ground floor, courtyard, rooftop, or terrace. Space shall either be shared among

all residents or allocated on a unit by unit basis. **4. Buildings: Corner Lots.** A building on a corner lot shall have a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets. **a.** Such entries shall be connected by a paved surface to the public sidewalk or right of way. **b.** All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials. **c.** Fire escapes serving more than one story shall not be located on either of the street-facing façades. **5. Buildings: Principal Façade and Garages.** Parking garages shall be subordinate in design and location to the principal building façade. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage. **§ 190-119. Site Plan Review. 1. Applicability.** Site Plan Review is required for any building with three or four dwelling units. An application for Site Plan Review shall be reviewed by the Planning Board for consistency with the purpose and intent of § 190-118, MCMOD Development Standards. **2. Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD, the Applicant must submit the following documents: **a.** Application for Site Plan Review. **b.** Site plans that show the position of the building on the site, points of vehicular access to and from the site and vehicular circulation on the site, stormwater management, utilities, and landscape treatments, including any screening of adjacent properties, and other information commonly required by the Planning Board for Site Plan Review. **c.** Elevations of the building(s) showing the architectural design of the building. **d.** Stormwater Report consistent with the requirements of §170 Storm Drain System; Stormwater Management, demonstrating no increase in stormwater rate or volume to adjacent properties or the public/private way. **e.** Site plans and stormwater report shall be prepared and stamped by civil engineers, land surveyors, architects, and/or landscape architects, registered in the Commonwealth of Massachusetts per their area of expertise as required by law. **f.** The plan shall be submitted on D-size sheets (24 inches by 36 inches). All plans shall be signed and stamped, and drawings should be prepared at a scale of suitable size. **g.** Narrative of compliance with the applicable MCMOD Development Standards. **3. Timeline.** Site Plan Review should be commenced no later than 30 days following the submission of a complete application and should be completed expeditiously. The Planning Board may, when appropriate, seek the input of other municipal boards or officials. In general, site plan review should be completed no more than 6 months after the submission of the application, provided, however, that no failure to meet the deadlines set forth herein shall result in a constructive approval. **4. Site Plan Approval.** Site Plan approval for uses listed in §190-115, "Permitted Uses," shall be granted upon determination by the Planning Board that the following conditions have been satisfied. The Planning Board may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied: **a.** the Applicant has submitted the required information as set forth in the Town's requirements for a Building Permit and Site Plan Review; and **b.** the project as described in the application meets the MCMOD Development Standards. **§ 190-120. Severability.** If any provision of this Article XX is found to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be

affected but shall remain in full force and effect. The invalidity of any provision of this Article XX shall not affect the validity of the remainder of the Zoning Bylaw. **2.** adding to § 190-4 of the Zoning Bylaw, the definitions section, the following definition: **“AS OF RIGHT** “Development that may proceed under the zoning in place at the time of application without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval.” **3.** revising the first sentence of the definition of “Multifamily Dwelling” in § 190-4 of the Zoning Bylaw by changing the word “four” to “three,” so that such sentence will read as follows: **“MULTIFAMILY DWELLING** “A building (other than an ‘attached dwelling,’ as defined herein) designed or intended or used as the home of three or more families, each in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways.” **4.** revising the Table of Use Regulations, § 190-23, by adding the following line after the entry for “Creative Development”:

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living	MCMOD
Multi-Family Dwelling (Pursuant to Article XX with a maximum of 4 dwelling units)	N	N	N	SP	N	N	N	N	N	N	Y

5. revising the Table of Dimensional Regulations, Attachment 2 to the Zoning Bylaws, by adding the following line after the entry for MR-2:

District	Lot Area	Maximum Density	Frontage and Width	Floor Area	Setbacks Front Side Rear	Maximum Stories/Height	Maximum Building Coverage	Minimum Open Area	Distance Between Buildings
MCMOD	4,000	--	80	--	15 10 20	3/35	35%	30%	--

6. adding the following to the end of § 190-5 of the Zoning Bylaws: “MBTA Communities Multi-family Overlay District (MCMOD)” **7.** adding the following to the end of § 190-6.A of the Zoning Bylaws: **“(18)** The MBTA Communities Multi-family Overlay District (MCMOD) is a special overlay district to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A, subject only to site plan review by the Planning Board, and is shown on the Zoning Map entitled ‘MBTA Communities Multi-family Overlay District.’ Within such district, all provisions of the Zoning Bylaw applicable to the underlying districts shall continue to apply except as provided in Article XX of the Zoning Bylaw.” **8.** adding the following to the end of § 190-7.A of the Zoning Bylaws: “The MBTA Communities Multi-family Overlay District is located as shown on a separate map entitled ‘MBTA Communities Multi-family Overlay District Map, dated January 29, 2024.”” and **9.** amending the Wakefield Zoning

Map by adopting the “MBTA Communities Multi-family Overlay District Map, dated January 29, 2024,” a copy of which is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

PLANNING BOARD

A motion was made by David Hatfield to amend the main motion by substituting the words “MBTA Communities Multi-family Overlay District Map, dated April 23, 2024” for the words “MBTA Communities Multi-family Overlay District Map, dated January 29, 2024” wherever the latter words appear in Article 17. The motion was seconded.

VOTE to Amend: Failed – Decision of the Town Moderator

Main Motion: James Hogan, Planning Board Chairman moved that the Town amend the Zoning Bylaws as described in this Article with the alterations to the following sections:

1. Section 190-117. Parking

- 5. Parking Area Location. Add “Driveways serving parking areas shall conform to Section 190-37(i).

2. Section 190-139. Site Plan Review.

- 1. Applicability. Add and section 190-46, Site Plan review where special permit is not required.

- 2. Timeline. Add The Planning Board shall make a final decision regarding a site plan within 90 days after the date of its public hearing. The required time limits for public hearing and Planning Board action may be extended by written agreement between the applicant and the Planning Board. Failure of the Planning Board to act within said 90 days or extended time, if applicable, shall be deemed an approval of the site plan.

The amended motion was seconded.

VOTE: Yes: 76; NO: 449. Motion failed.

Article 18

To see if the Town will vote to amend the Zoning Bylaws by: **1.** adding as Article XX of the Zoning Bylaw, Chapter 190 of the Code of the Town, the following text: **ARTICLE XX. MBTA Communities Multi-Family Overlay District (MCMOD) § 190-114. Establishment, Applicability and Purpose.**

1. Underlying Zoning. The MBTA Communities Multi-Family Overlay District (MCMOD) is an overlay district superimposed on underlying zoning districts. The regulations for use, dimensions, and all other provisions of the Zoning Bylaw governing the underlying zoning district(s) shall remain in full force, except for uses allowed as of right in the MCMOD. **2. Applicability of MCMOD.** An applicant may develop multi-family dwellings located within the MCMOD in accordance with the provisions of this Article. **3. Non-inclusion of partial lots.** A lot that is not 100% within the MCMOD district as drawn in Zoning Map of the Town shall be considered excluded from the MCMOD. **4. Purpose.** The purpose of the MCMOD is to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A. **§ 190-115. Permitted Uses.** In the MCMOD, a multi-family dwelling building with a maximum of four dwelling units per lot is allowed as of right, subject to site plan review, as provided in §190-23, the Table of Use of Regulations. The Planning Board shall be the site plan review authority. **§ 190-116. MCMOD Dimensional Standards. 1. Table of Dimensional Regulations.** Notwithstanding

anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MCMOD shall be as set forth in Table 2, the Table of Dimensional Regulations. **2. Height.** The limitation on the height of buildings shall not apply in the MCMOD to chimneys, ventilators, towers, elevator shafts, silos, spires, or similar features of buildings, which features are in no way used for living purposes and do not constitute more than 20% of the ground floor area of the building. **§ 190-117. Parking. 1.** Refer to Parking and Loading Requirements, §190-37, Location and design of off-street parking spaces, A.-C. **2. Number of parking spaces.** The minimum number of off-street parking spaces shall be 1.5 spaces for 1- or 2-bedroom dwelling units and 2 spaces for 3+ bedroom dwelling units (unless this number would fail to comply with the minimum requirements for the Overlay District per G.L. c. 40A, §3A, in which case 1.5 spaces shall be the minimum number required for each dwelling unit, regardless of number of bedrooms), either in surface parking or within garages or other structures. **3. Parking Materials.** The parking surface may be concrete, asphalt, bricks, or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure. **4. Parking Area.** The parking area located within the lot must reasonably and safely accommodate the entering and exiting of dwelling unit vehicles. **5. Parking Area Location.** Parking areas shall be located to the rear or side of the principal building. Parking shall not be located between the building and any lot line adjacent to the public right-of-way. **6. Buffers.** The surfaced areas of off-street parking areas shall be set back a minimum of 4 ft. from all buildings and side and rear property lines, except as may be approved by the Planning Board. Buffers between property lines and parking areas shall be landscaped. Buffers between the buildings (rear and side) and parking areas shall include landscaping or walkways. **§ 190-118. MCMOD Development Standards. Site Design.** Site plans for developments in the MCMOD shall include the following: **a. Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), and vehicular and bicycle parking. **b. Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged. **c. Plantings.** Planting is encouraged to include the use of native vegetation. Refer to the Town of Wakefield Conservation Commission Native Planting policy. **d. Outdoor Lighting Plan.** Plans must show the location and type of outdoor lighting and lighting fixtures, said lighting to be designed to minimize glare and light spillover onto adjacent properties and streets. All exterior lighting shall be designed and installed so as to be shielded or downcast, and to avoid light trespass onto adjacent properties. Lighting fixtures shall be selected in accordance with dark sky compliance principles. Plans shall depict the light intensity (foot-candle) in an appropriate grid. All exterior lighting shall be limited to 15 feet in height and shall cast a maximum of 8-foot candles of light on the ground. Lighting shall also be directed so as not to blind vehicular or pedestrian traffic, shine into adjacent buildings or spill over to abutting properties. **e. Stormwater Management.** Refer to §170 Storm Drain System; Stormwater Management for Wakefield stormwater bylaw and associated requirements. **f. Offsite Improvement Plans.** Plans shall depict full design, grading and layouts for any work required within the public way to support the project. This includes but is not limited to pedestrian, traffic and utility improvements. **2. Buildings: General. a.**

Position relative to the principal street. The primary building shall have its principal façade and entrance facing the principal street, except as set forth below with respect to corner lots. **b. Entries.** Entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk or right of way. **3. Buildings: Shared Outdoor Space.** All multi-family dwelling units shall have outdoor space that residents can access. Such space may be located in any combination of the ground floor, courtyard, rooftop, or terrace. Space shall either be shared among all residents or allocated on a unit by unit basis. **4. Buildings: Corner Lots.** A building on a corner lot shall have a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets. **a.** Such entries shall be connected by a paved surface to the public sidewalk or right of way. **b.** All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials. **c.** Fire escapes serving more than one story shall not be located on either of the street-facing façades. **5. Buildings: Principal Façade and Garages.** Parking garages shall be subordinate in design and location to the principal building façade. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage. **§ 190-119. Site Plan Review. Applicability.** Site Plan Review is required for any building with three or four dwelling units. An application for Site Plan Review shall be reviewed by the Planning Board for consistency with the purpose and intent of § 190-118, MCMOD Development Standards. **2. Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD, the Applicant must submit the following documents: **a.** Application for Site Plan Review. **b.** Site plans that show the position of the building on the site, points of vehicular access to and from the site and vehicular circulation on the site, stormwater management, utilities, and landscape treatments, including any screening of adjacent properties, and other information commonly required by the Planning Board for Site Plan Review. **c.** Elevations of the building(s) showing the architectural design of the building. **d.** Stormwater Report consistent with the requirements of §170 Storm Drain System; Stormwater Management, demonstrating no increase in stormwater rate or volume to adjacent properties or the public/private way. **e.** Site plans and stormwater report shall be prepared and stamped by civil engineers, land surveyors, architects, and/or landscape architects, registered in the Commonwealth of Massachusetts per their area of expertise as required by law. **f.** The plan shall be submitted on D-size sheets (24 inches by 36 inches). All plans shall be signed and stamped, and drawings should be prepared at a scale of suitable size. **g.** Narrative of compliance with the applicable MCMOD Development Standards. **3. Timeline.** Site Plan Review should be commenced no later than 30 days following the submission of a complete application and should be completed expeditiously. The Planning Board shall, whenever appropriate, seek the input of other municipal boards or officials and in all instances seek input of the public. In general, site plan review should be completed no more than 6 months after the submission of the application, provided, however, that no failure to meet the deadlines set forth herein shall result in a constructive approval. **4. Site Plan Approval.** Site Plan approval for uses listed in §190-115, "Permitted Uses," shall be granted upon determination by the Planning Board that the following

conditions have been satisfied. The Planning Board may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied: **a.** Applicant has submitted the required information as set forth in the Town's requirements for Building Permit and Site Plan Review; and **b.** the project as described in the application meets the MCMOD Development Standards. **§ 190-120. Severability.** If any provision of this Article XX is found to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be affected but shall remain in full force and effect. The invalidity of any provision of this Article XX shall not affect the validity of the remainder of the Zoning Bylaw. 2. adding to § 190-4 of the Zoning Bylaw, the definitions section, the following definition: "**AS OF RIGHT** Development that may proceed under the zoning in place at the time of application without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval." 3. revising the first sentence of the definition of "Multifamily Dwelling" in § 190-4 of the Zoning Bylaw by changing the word "four" to "three," so that such sentence will read as follows: "**MULTIFAMILY DWELLING** A building (other than an 'attached dwelling,' as defined herein) designed or intended or used as the home of three or more families, each in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways." 4. revising the Table of Use Regulations, § 190-23, by adding the following line after the entry for "Creative Development":

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living	MCMOD
Multi-Family Dwelling (Pursuant to Article XX with a maximum of 4 dwelling units)	N	N	N	SP	N	N	N	N	N	N	Y

5. revising the Table of Dimensional Regulations, Attachment 2 to the Zoning Bylaws, by adding the following line after the entry for MR-2:

District	Lot Area	Maximum Density	Frontage and Width	Floor Area	Setbacks Front Side Rear	Maximum Stories/Height	Maximum Building Coverage	Minimum Open Area	Distance Between Buildings
MCMOD	4,000	--	80	--	15 10 20	3/35	35%	30%	--

6. adding the following to the end of § 190-5 of the Zoning Bylaws: "MBTA Communities Multi-family Overlay District (MCMOD)" 7. adding the following to the end of § 190-6.A of the Zoning Bylaws: "**(18)** The MBTA Communities Multi-family Overlay District (MCMOD) is a special overlay district to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A, subject only to site plan review by the Planning Board, and is shown on the Zoning Map entitled 'MBTA Communities

Multi-family Overlay District.’ Within such district, all provisions of the Zoning Bylaw applicable to the underlying districts shall continue to apply except as provided in Article XX of the Zoning Bylaw.” 8. adding the following to the end of § 190-7.A of the Zoning Bylaws: “The MBTA Communities Multi-family Overlay District is located as shown on a separate map entitled ‘MBTA Communities Multi-family Overlay District Map, dated March 1, 2024.’” and 9. amending the Wakefield Zoning Map by adopting the “MBTA Communities Multi-family Overlay District Map, dated March 1, 2024,” a copy of which is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

Citizen Petition

Edward J. Dombroski, Jr. moved to amend the Town’s Zoning Bylaw as described in this Article. The motion was seconded.

VOTE: Yes: 207; No: 230. Motion failed.

At 11:26 p.m. a motion was made to adjourn until Thursday, May 2, 2024 at 7:00 p.m. The motion was seconded. The motion passed.

Town Meeting reconvened on Thursday, May 2, 2024 at 7:00 p.m. There were three hundred forty-nine (349) registered voters in attendance.

Article 19

To see if the Town will hereby amend Chapter 190 § 4 (Definitions) by inserting after the definition of “Lot Width” the following new definitions: MARIJUANA. All parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol; provided that "marijuana" shall not include: A. The mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination; B. Hemp; or C. The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products. MARIJUANA ACCESSORIES. Equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body. MARIJUANA CULTIVATOR. An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. MARIJUANA ESTABLISHMENT. A marijuana cultivator, marijuana product manufacturer, Marijuana Retailer, marijuana testing laboratory, or any other type of licensed marijuana-related business, except a registered marijuana dispensary (RMD), subject to regulation under Chapter 94G of the Massachusetts General Laws. MARIJUANA PRODUCT MANUFACTURER. An entity licensed to obtain, manufacture, process and package marijuana and Marijuana Products, and to transfer marijuana and Marijuana Products to other Marijuana Establishment(s), but not to consumers. MARIJUANA

PRODUCTS. Products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils, and tinctures. MARIJUANA RESEARCH FACILITY. An entity licensed to engage in research projects by the Cannabis Control Commission. MARIJUANA RETAILER. A Marijuana Establishment licensed to purchase and transport cannabis or marijuana product from Marijuana Establishment(s) and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or Marijuana Products to consumers, and from offering cannabis or Marijuana Products for the purposes of on-site social consumption on the premises of a Marijuana Establishment. MARIJUANA TESTING LABORATORY. A laboratory that is licensed by the Cannabis Control Commission and is: A. Accredited to the most current International Organization for Standardization 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Cooperation mutual recognition arrangement or that is otherwise approved by the Commission; B. Independent financially from any medical marijuana treatment center or any licensee or Marijuana Establishment for which it conducts a test; and C. Qualified to test marijuana in compliance with regulations promulgated by the Commission. MARIJUANA TRANSPORTATION OR DISTRIBUTION FACILITY. An entity with a fixed location that is licensed to purchase, obtain, and possess cannabis or Marijuana Products solely for the purpose of transporting and temporarily storing the same on the premises for sale and distribution to Marijuana Establishments, but not consumers. Section 190-23 (Table of Use Regulations) as appearing in Article IV (Use Regulations) of the Town of Wakefield Bylaws is hereby amended by inserting prior to the words “Registered marijuana dispensary” the following:

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living Facility Overlay District	Marijuana Establishment Overlay District
Marijuana cultivator	N	N	N	N	N	N	N	N	N	N	SP
Marijuana product manufacturer	N	N	N	N	N	N	N	N	N	N	SP
Marijuana research facility	N	N	N	N	N	N	N	N	N	N	SP
Marijuana testing laboratory	N	N	N	N	N	N	N	N	N	N	SP
Marijuana transportation or distribution facility	N	N	N	N	N	N	N	N	N	N	SP
Marijuana Retailer	N	N	N	N	N	N	N	N	N	N	SP

Chapter 190 (Zoning Bylaws) of the Town of Wakefield Bylaws is hereby amended by deleting the existing article XIX and inserting in place thereof the following new Article XIX: ARTICLE XIX 190-111 Purpose. Purpose. The purpose of this section is to permit state-licensed Marijuana Establishments to operate in select locations in the Town of Wakefield, pursuant to local requirements that seek to protect the health, safety, and public welfare of residents and in accordance with Chapter 94G of the Massachusetts General Laws, 935 CMR 500.000 ("Adult Use of Marijuana"), and regulations promulgated by the Cannabis Control Commission. 190-112. Applicability. The provisions of this section shall be applicable to all Marijuana Establishments in the Town of Wakefield, with the exception of registered marijuana dispensaries (RMDs). Regulations for RMDs can be found in Article XVIII of the Wakefield Zoning Ordinance (Sections 190-104 through 190-110). 190-113 General Requirements and Conditions. General requirements and conditions. (1) Location and operation. a. Marijuana Establishments are permitted as allowed in the Table of Use Regulations (§§190-23). b. All aspects of a Marijuana Establishment relative to the cultivation, possession, processing, distribution, dispensing or administration of marijuana, Marijuana Products, or related supplies must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the building. A Marijuana Establishment shall not be located in a trailer, storage freight container, motor vehicle or other similar movable enclosure. c. No outside storage of marijuana, Marijuana Products, or related supplies is permitted. d. The Marijuana Establishment shall provide an odor control plan that provides for proper and adequate ventilation at such facilities in such a manner so as to prevent pesticides, insecticides or other chemicals used in the cultivation or processing of marijuana or marijuana related products from being dispersed or released outside the facilities. All resulting odors, smoke, vapor, fumes, gases and particulate matter from marijuana or its processing or cultivation shall be effectively confined to the premises or so disposed of so as to avoid any air pollution. e. The Marijuana Establishment shall provide for adequate and proper security at the premises so as to avoid, deter and prevent illegal activities from taking place upon or about the applicant's premises. f. No marijuana or marijuana product shall be smoked, eaten or otherwise consumed or ingested on the premises. All Marijuana Establishments permitted under this Section shall comply with all state and local laws, rules and regulations governing the smoking of tobacco. g. All signs associated with Marijuana Establishments shall comply with 935 CMR 500.000 and Article XIII (§§190-74 through 83), Signs, of the Wakefield Zoning Ordinance. Signs shall only identify the Marijuana Establishment by its registered name and shall not utilize graphics related to marijuana or paraphernalia on the exterior of the building in which the establishment is located. (2) Additional location requirements. (a) A Marijuana Establishment shall not be located within 500 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12. Distances shall be measured in a straight line from the geometric center of the Marijuana Establishment entrance to the geometric center of the nearest school entrance, unless there is an Impassable Barrier within those 500 feet; in these cases, the buffer zone distance shall be measured along the center of the shortest publicly-

accessible pedestrian travel path from the geometric center of the Marijuana Establishment entrance to the geometric center of the nearest school entrance. "Impassible Barrier" means, for the purposes of determining the 500 feet buffer zone, a highway, public or private way or path, inaccessible structure, body of water or wetland, or other geographical feature or obstruction that renders any part of the 500-straight-line distance between a Marijuana Establishment entrance and a school entrance inaccessible by a pedestrian or automobile.

(b) Marijuana Establishments shall not be located in a building that contains a pre-existing daycare center. (c) Marijuana product manufacturing shall not be done in any building containing assembly, educational, health care, ambulatory health care, residential board and care, residential, or detention and correctional facilities. (3) Security. a. Marijuana Establishments shall provide the Wakefield Police Department and Building Commissioner with the names, phone numbers, and e-mail addresses of all management staff and key holders to whom one can provide notice if there are operating problems associated with the establishment and update that list whenever there is any change in management staff or key holders. b. Solid waste dumpsters or other waste containers shall be locked and enclosed by a screening enclosure so as not to be accessible to the public. c. Landscaping elements must be nonobtrusive. The placement of landscaping elements for the Marijuana Establishment must ensure landscaping elements, including trees, bushes, and other foliage, do not allow for a person or persons to conceal themselves at night. d. The exterior grounds, including the parking lot and landscaped areas, shall be lighted in such a manner that all areas are clearly visible at all times during business hours. e. Marijuana Establishments shall secure every entrance to the Marijuana Establishment so that access to areas containing the storage of Marijuana Products are restricted to employees and others permitted by the Marijuana Establishment to access the area and to Cannabis Control Commission or state and local law enforcement officers, agents, and emergency personnel.

190-114 Special Permit. Special permit. For special permits for Marijuana Establishments, the Zoning Board of Appeals is the special permit granting authority. The Zoning Board of Appeals may grant a special permit for a Marijuana Establishment as allowed herein if the Board finds that the proposal satisfies the purposes set forth in §190-111 above, the general requirements and conditions for Marijuana Establishments in Subsection §§190-112 & 113 above, the findings in §190-44 of the Zoning Ordinance, and the following statements, regulations, requirements, findings, conditions, and limitations. Applications for a special permit for a Marijuana Establishment shall not be subject to site plan review (§§190-45 & 46).

(1) Requirements. a. It shall be unlawful for any person to operate a Marijuana Establishment without obtaining a special permit to operate pursuant to the requirements of this section. b. A separate special permit is required for each different Marijuana Establishment detailed in § 190-4, entitled "Definitions". In the case that one or more different types of Marijuana Establishments are proposed, each establishment type shall require a special permit from the Zoning Board of Appeals. c. The special permit requirements set forth in this chapter shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other federal, state, or local law. d. The

issuance of a special permit pursuant this chapter does not create an exception, defense, or immunity to any person or entity in regard to any potential criminal liability the person or entity may have for the production, distribution, or possession of marijuana. e. A special permit issued for a Marijuana Establishment is not transferable or assignable to a different location or a different type of Marijuana Establishment. (2) All applicants are encouraged to contact the Zoning Board of Appeals to schedule a pre-application meeting. In addition to all the application requirements related to special permits the applicant shall include the following at the time of application: a. Copies of all licenses, permits and documentation demonstrating application status, registration or licensure by the Commonwealth of Massachusetts Cannabis Control Commission. b. A security plan showing the arrangement of pedestrian circulation and access to the public points of entry to the premises from the nearest public or private street or off-street parking area. The security plan shall detail how the property will be monitored so as to avoid, deter and prevent illegal activities from taking place upon or about the applicant's premises and shall show the location of any walkway structures, lighting, gates, fencing and landscaping. c. A list of all managers, officers, directors, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment. d. A list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment, including capital in the form of land or buildings. e. Proof that the Marijuana Establishment is registered to do business in the Commonwealth of Massachusetts as a domestic business corporation or another domestic business entity in compliance with 935 CMR 500 and is in good standing with the Secretary of the Commonwealth and Department of Revenue. f. Documentation of a bond or other resources held in an escrow account in an amount sufficient to adequately support the dismantling or winding down of the Marijuana Establishment, if required. g. An odor control plan detailing the specific odor-emitting activities or processes to be conducted on-site, the source of those odors, the locations from which they are emitted from the facility, the frequency of such odor-emitting activities, the duration of such odor-emitting activities, and the administrative and engineering controls that will be implemented to control such odors, including maintenance of such controls. h. An applicant who is not the property owner shall submit evidence in the form of a deed, an executed lease or valid purchase and sale agreement documenting the applicant's contingent property interest and legal right to operate a Marijuana Establishment at the property. i. Any other information requested by the Zoning Board of Appeals that will allow fair and full consideration of the special permit request. (3) Applications for a Marijuana Retailer seeking to co-locate with a registered marijuana dispensary shall include a narrative detailing the physical separation between medical and adult-use (recreational) sales areas. Separation may be provided by a temporary or semi-permanent physical barrier, such as a stanchion, that adequately separates sales areas of Marijuana Products for medical use from sales areas of Marijuana Products for adult use. A retailer shall provide for separate lines for sales of Marijuana Products for medical use from Marijuana Products for adult use within the sales area; provided, however, that the holder of a medical registration card may

use either line and shall not be limited only to the medical use line. A retailer shall additionally provide an area that is separate from the sales floor to allow for confidential consultation. (4) The Zoning Board of Appeals shall distribute a set of the application materials to the Police Chief, Health Director, and Building Commissioner for review. The Zoning Board of Appeals will provide notice of receipt of an application to the Town Engineer, Fire Chief, Conservation Commission, Town Solicitor, Town Council, and Town Administrator. All departments shall report their comments, conditions, remedial measures and recommendations, in writing, to the Zoning Board of Appeals within 30 days. (5) Findings. In addition to the findings required by 190-44, the Zoning Board of Appeals shall not issue a special permit for a Marijuana Establishment unless it finds that: a. The Marijuana Establishment does not derogate from the purposes and intent of this Section and this Bylaw. b. The application information submitted is adequate for the SPGA to consider approving the special permit request. c. The proposed establishment is designed to minimize any adverse impacts on abutting properties. d. The security plan provides sufficient assurance that adequate security controls have been implemented to ensure the protection of the public health and safety during hours of operation and that any marijuana or marijuana related products are adequately secured on-site or via delivery. e. The odor control plan proposed adequately provides for the ongoing safe operation of the establishment and minimizes any adverse impacts to abutting properties from odor-emitting activities to be conducted on-site. f. The proposed design and operation of the Marijuana Establishment will meet the requirements of this Section. (6) Lapse. A special permit granted under this Section shall lapse if not exercised within two years of issuance. (7) Inspections and reporting. a. Marijuana Establishments shall consent to unannounced, unscheduled, periodic inspections of its premises by the Building Commissioner or designee, including an agent from the Building, Health, Police, and Fire Departments on weekdays during normal business hours to determine the Marijuana Establishment's compliance with the requirements of applicable state and local laws, regulations, codes, license and permit conditions, and this section. b. Routine inspections may be made on weekdays during regular Town business hours by authorized inspectional departments to determine compliance with applicable state and local laws, regulations, codes, and license and permit conditions. Inspections by the authorized inspectional departments may be made at other times to investigate complaints or suspected noncompliance issues. c. Inspections may include all areas occupied, used, or controlled by the Marijuana Establishment. Inspections shall be conducted in conformity with applicable federal, state, and local law. d. Each Marijuana Establishment permitted shall as a condition of its special permit file an annual report to the special permit granting authority, the Board of Health, the Building Commissioner, the Police Department, and the Town Clerk no later than January 31, providing a copy of all current applicable state licenses for the Marijuana Establishment and/or demonstrating continued compliance with 935 CMR 500.000 as well as the conditions of the special permit. (8). Abandonment or discontinuance of use. a. A special permit granted under this section shall have a term limited to the duration of the applicant's operation of the premises as a Marijuana Establishment. b. A Marijuana

Establishment shall be required to remove all material, plants, equipment, and other paraphernalia: (i) If any required permit or license is revoked or suspended by the issuing authority; (ii) Prior to surrendering its state licenses or permits; or (iii) Within six months of ceasing operations; whichever comes first. Chapter 190 (Zoning Bylaws) of the Town of Wakefield Bylaws is hereby amended by the following new Article XX: **ARTICLE XX MARIJUANA ESTABLISHMENT OVERLAY DISTRICT**

1. Purpose. It is the purpose of the Marijuana Establishment Overlay District (MEOD) to encourage the use of property within its boundaries for a Marijuana Establishment, as defined in Section 190-4. The MEOD is designed to strengthen the area's existing uses and infrastructure by permitting the development of a Marijuana Establishment, consistent. Among the objectives of the MEOD are: a. To facilitate development in the MEOD of a Marijuana Establishment together with uses accessory thereto; b. To stimulate the general economy of the Town by creating jobs and generating real estate and other tax revenue; c. To encourage the appropriate use of land.

2 Overlay District

2.1 Map. The MEOD is an overlay district which encompasses land shown on Wakefield Assessors' Map, Lots 36W-017-008, 36W-010-012 & 36W-009-015 which land is shown on the map entitled "Exhibit to Accompany an Amendment to the Wakefield Zoning Ordinance - Marijuana Establishment Overlay District" dated January 31, 2024, incorporated herein by reference and hereby made a part of the Town's official zoning map. A copy of said map is on file with the Town Clerk's Office and the Planning Department.

2.2 Establishment. The MEOD is an overlay district superimposed on the underlying zoning district and the land affected thereby. The underlying zoning shall remain in full force and effect. To the extent that any provision in this Section is in contradiction or conflicts with any other provision of this ordinance, the provisions of this Section shall control.

2.3 Applicability. The Zoning Board of Appeals shall be the special permit granting authority for special permits granted pursuant to this Section. Notwithstanding anything to the contrary contained in this ordinance, in any instance where the ZBA has jurisdiction to issue a special permit for a Marijuana Establishment pursuant to this Section, it shall also be the sole special permit granting authority for all other special permits or any site plan required by this ordinance for such use and/or development.

2.4 Standard to be Applied. Special Permits under this Article shall be granted under the standards of Article XVIII (Registered Marijuana Dispensaries) and XIX (Marijuana Establishments).

2.5 uses. 2.6 Uses Allowed by Right. Uses allowed by right in the underlying zoning district shall be allowed by right in the MEOD.

2.7 Uses Authorized by Special Permit. In addition to the uses permitted as of right or by special permit in the underlying zoning district(s), the following uses shall be permitted subject to the issuance of a special permit issued by the Zoning Board of Appeals (ZBA) (a) Marijuana Establishment and Registered Marijuana Dispensary, as defined in §190-4 of the Zoning Bylaws; and (b) The accessory uses authorized by the definition of "accessory use" in Section 190-4 (Definitions) of the Zoning Bylaws and other uses customarily accessory to a Marijuana Establishment or Registered Marijuana Dispensary whether or not specifically mentioned in the Zoning Bylaws.

2.8 Prohibited Uses. Any use not specifically allowed by

right or by special permit within the MEOD as provided in said Article XVIII (Registered Marijuana Dispensaries) or XIX (Marijuana Establishments) or in the underlying zoning district[s] is prohibited. **2.9 Dimensional Requirements. 2.10-Dimensional Table.** All buildings and structures permitted pursuant to the MEOD shall conform to the following dimensional requirements, which requirements shall be deemed to be a part of Article VII (Parking and Loading Requirements) under an MEOD designation: **2.11 Off-Street Parking and Loading Requirements. 2.12 Off-Street Parking Requirements.** The parking requirement for a Marijuana Establishment within the MEOD shall require a minimum of one space for every 300 square feet of publicly accessible retail area and one space for every 3 employees in the largest shift, with no additional parking required for any use determined by the ZBA to be accessory to a Marijuana Establishment, including but not necessarily limited to warehouse or inventory storage. If a proposed Marijuana Establishment within the MEOD does not conform with any parking provision in this ordinance, the special permit granting authority may authorize such nonconformance by the grant of a special permit under the standard set forth in Section 4.2.1. Without limiting the generality of the foregoing, the special permit granting authority may grant a special permit to authorize shared, valet and/or tandem parking, on and off-site, regardless of the distance of the off-site parcel from the principal use and to modify the design and layout standards of the Zoning Bylaws. In connection with any special permit application hereunder, the special permit granting authority may allow by special permit the use of a lot off-site to provide parking accessory to a Marijuana Establishment located within the MEOD, provided that such off-site lot is not located within a residential district, and a Marijuana Establishment use on such off-site lot is allowed as of right or by special permit. Such off-site lot(s) may be a shared lot, served by a valet and/or may have tandem parking if so authorized by the special permit granting authority. **2.13 Off-Street Loading Requirements.** The loading requirements for a Marijuana Establishment within the MEOD shall require a minimum of one loading bay. **2.14 Signs.** Article XIII of this ordinance shall govern signage in the MEOD. **2.15 Submissions. 2.16 Contents.** Any application for a special permit under the MEOD shall include a plan or plans with the information required by Article XVIII (Registered Marijuana Dispensaries) or XIX (Marijuana Establishments), any other special permits required pursuant to this ordinance, for which the ZBA is designated as the special permit granting authority, shall include the information required in this ordinance. Review of an application for a special permit shall comply with the procedural requirements of this ordinance as applicable to ZBA special permits, including the requirements of notice and a public hearing and deadline for the same and for the issuance of a decision thereon. **2.17 Relief by Special Permit.** In any instance where a Marijuana Establishment, including any uses determined by the ZBA to be accessory uses to a Marijuana Establishment, does not comply with any provisions of this Section, the ZBA is authorized to issue zoning relief for such non-compliance by the issuance of a special permit. In granting a request for a special permit, the ZBA may condition its grant on the provision of certain open space, or traffic or pedestrian improvements or other amenities. A copy of the

map dated January 31, 2024 which is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

Citizen Petition

Michael McCarthy, Esq. moved that the Town amend the Town Bylaw as described in this Article. The motion was seconded. This Article requires a two-thirds vote.

VOTE: Yes: 136; No: 182. Motion failed.

Article 20

To see if the Town will vote to amend Chapter 154 (Peace and Good Order) of the Town of Wakefield Bylaws, by deleting Section 154-9 (Marijuana establishments forbidden); or to see what the Town will do about it.

Citizen Petition

Michael McCarthy, Esq. moved that the Town indefinitely postpone this Article. The motion was seconded.

VOTE: Motion passed.

Article 21

To see if the Town will vote to adopt a General Bylaw: Use of Flagpoles on Town Property. 1. Application. This bylaw applies to all flagpoles that are, and from time to time may be, in use for the display of the American Flag on real property belonging to the Town of Wakefield (the "Town"). 2. American Flag. Except during inclement weather, the Flag of the United States shall regularly be flown during the daylight hours from at least one flagpole at each Town facility that has one or more flagpoles. It shall not be flown at night except when illuminated. It shall be flown at half-staff whenever ordered by the President of the United States, the Governor of the Commonwealth of Massachusetts, or the Town Administrator to honor the death of a public officer or Military Veteran. No flag or banner may be displayed above the flag of the United States, and no flag other than the POW-MIA flag shall be displayed below the American Flag, on any Town flagpole. The Flag of the United States shall be flown in accordance with all applicable laws, including 4 U.S.C. §§ 1-10. In the event of any inconsistency between such laws and this bylaw, such laws shall take precedence. 3. State Flag. Wherever a second flagpole of equal height is present the Commonwealth of Massachusetts flag shall be the only flag flown except for the Four-Star Army General flag flown to honor General John Galvin at the Galvin Middle School and the Marine Corp flag flown to honor Colonel James Landrigan at the Colonel James Landrigan field. 4. POW-MIA Flag. In accordance with Mass. Acts 1986, c. 399, § 1, the POW-MIA flag shall regularly be flown during the daylight hours from a flagpole on the grounds of at least one Town facility; or to see what the Town will do about it.

Citizen Petition

John F. Carney moved that the Town amend the Town's bylaws as described in this Article. The motion was seconded.

VOTE: Motion failed.

Article 22

To see if the Town will vote to direct the Town Administrator to send a letter on or before May 3, 2024 by certified mail, return receipt

requested, to each member of Wakefield's federal delegation (that is, the two US Senators from Massachusetts and the US Representative for Massachusetts's 6th Congressional District) and to US President Joseph R. Biden stating that the Town urges them to use their positions and best efforts to immediately stop all transfers of arms, without exception, from the US to the State of Israel; and further, to immediately stop all scheduled and potential future transfers of funds from the US to the State of Israel including, but not limited to, all funding provided via the US's Foreign Military Financing (FMF) program; and further, to immediately restore US funding to the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA) to the level in place prior to January 26, 2024, and to increase US funding to UNRWA to levels commensurate with the humanitarian needs in the Gaza Strip and all other places where UNRWA operates; or to see what the Town will do about it.

Citizen Petition

Mr. Bisson moved that the Town direct the Town Administrator to perform the duty as described in this Article. Motion was deemed inappropriate by Town Counsel Thomas A. Mullen, Esq.

Article 23

To see if the Town will vote to direct the Town Administrator to send a letter by certified mail return receipt requested, to each member of Wakefield's federal delegation (that is, the two US Senators from Massachusetts and the US Representative for Massachusetts 6th Congressional District) and to US President Joseph R. Biden stating that the Town urges them to use their positions and best efforts to immediately increase all transfers of arms from the US to the state of Israel; and further, to immediately increase transfers of funds from the US to the state of Israel including, but not limited to all funding provided via the US Foreign Military Financing Program; and further, to immediately stop US funding to the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA); and to release all Israeli and international hostages including the eight (8) American hostages held in Gaza since October 7th, 2023; or to see what the Town will do about it.

Citizen Petition

This Article was deemed inappropriate by Town Counsel Thomas A. Mullen, Esq.

At 10:55 p.m. a motion was made by Town Council Chair Michael J. McLane to dissolve Town Meeting. The motion was seconded. The motion passed unanimously.

REGULAR TOWN MEETING NOVEMBER 16, 2024

The Regular Town Meeting was held at the Galvin Middle School Auditorium, 525 Main Street, in Wakefield on Saturday, the 16th day of November 2024 at eight o'clock in the morning.

Town Moderator Carroll called the meeting to order at 8:00 a.m.

Town Moderator Carroll accepted the Return of Service from Town Clerk Sheeran. Town Clerk Sheeran led the reciting of the Pledge of Allegiance.

There were five hundred forty-three (543) registered voters in attendance.

Article 1

To see if the Town will hear and accept a report of the Fiscal Year 2024 budget; or to see what the Town will do about it.

Town Administrator

Town Administrator Maio moved that the Town vote to accept a report of the Fiscal Year 2024 Budget. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed unanimously.

Article 2

To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for the fiscal period ending June 30, 2025; or to see what the Town will do about it.

Town Council

Town Administrator Maio moved the Town authorize the Board of Assessors to use \$3,850,000.00 in Free Cash in computing the Tax Rate for Fiscal Year 2025. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed unanimously.

Article 3

To see if the Town will vote to appropriate a sufficient sum of money for the design and construction of a solar array project on the roof of the Galvin Middle School, such project to include all related costs of interconnection with the Town's electrical system, and to determine whether to raise this appropriation by borrowing or otherwise; or to see what the Town will do about it.

Town Council

Town Administrator Stephen P. Maio moved that the Town appropriate by transfer from Free Cash, the sum of \$571,812.00 to carry out the purpose of this Article. Total cost: \$976,412.00, less \$204,600.00 – ARPA and less \$200,000.00 – WMGLD = Total Free Cash \$571,812.00. Federal Tax Credits – 30% - \$292,800.00; If 40% - \$181,412.00.

The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed.

Article 4

To see if the Town will vote to amend the Zoning Bylaws by **1. adding as Article XX of the Zoning Bylaw, Chapter 190 of the Code of the Town, the following text: ARTICLE XX. MBTA Communities Overlay District (MOD) § 190-114 Establishment, Applicability and Purpose – 1. Establishment.**

The MBTA Communities Overlay District (MOD) is a zoning overlay district as defined in the zoning bylaw that does not replace the underlying zoning district(s) but is superimposed over them. The regulations for use, dimensions, and all other provisions of the Zoning Bylaw governing the underlying zoning district(s) shall remain in full force. The use of character areas allows for new infill projects to maintain consistency with the existing development in the area through

height, setbacks, building massing, etc. The MOD has been divided into four (4) character areas as follows: A. **Industrial Lofts (MOD-IL)**: The MOD-IL character area facilitates the development of moderate to large scale apartment buildings of up to 5 stories, with a mixed-use option, interspersed with open space near mass transit. B. **North Ave Mixed Use (MOD-NMU)**: The MOD-NMU character area facilitates the development of a mixed-use corridor of moderate scale. This character area contributes both new housing and commercial space in an existing mixed-use corridor with access to mass transit. Buildings are typically set close to the sidewalk to create a defined streetwall that supports pedestrian activity and a sense of place. Ground story active commercial uses address the needs of residents and employees in the immediate neighborhood, the larger Wakefield community, and regional visitors. This area is compliant with the criteria listed in EOHLC's SECTION 3A/MBTA COMMUNITIES ZONING IMPLEMENTATION FACT SHEET: MANDATORY MIXED-USE DISTRICTS AND SECTION 3A, hereinafter Mandatory Mixed-Use Criteria (MMUC). C. **Neighborhood Commercial (MOD-NC)**: The MOD-NC character area facilitates infill of small to moderate scale (two or three story) buildings of either a mixed-use or exclusively residential purpose. This character area is comprised of traditional neighborhood commercial corridors that serve those who live and work in the area with buildings that are set close to the sidewalk, creating a defined streetwall that supports pedestrian activity and a sense of place. D. **High Rise Residential (MOD-HRR)**: The MOD-HRR character area facilitates the infill of large scale, high rise apartment buildings, providing a variety of housing opportunities while preserving the surrounding conservation land and wetlands.

2. **Applicability of MOD.** The MOD includes all the lands designated on the map titled MBTA Communities Overlay District with the four (4) character areas noted. The parcels within the MOD have a range of base zoning districts. The zoning rules applicable to the base zoning districts shall be in effect except where a property owner chooses to "opt-in" and utilize the provision of the MOD. The owner of one or more parcels within the MOD may use the base zoning provisions or the provisions of the MOD, but not both simultaneously.

A. **Inclusion of partial lots.** Any lot whose underlying zoning is split but is fully included in the MOD, shall be permitted the uses listed by right as within the MOD without further rezoning.

B. **Purpose.** The purpose of the MOD is to allow MOD multifamily dwellings as of right in accordance with G.L. c. 40A, § 3A.

§ 190-115. **Definitions.** The following definitions apply to Article XX and do not have applicability to other Sections of the Zoning Bylaw.

A. As of right means development that may proceed under the zoning in place at the time of application for a building permit without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval.

B. Building scale means the relationship between the mass of a building and its surroundings, including the width of street, open space, and mass of surrounding buildings.

C. Character area means a designated geographical portion of the MOD with distinct dimensional requirements and by-right allowable uses, informed by its neighborhood context and existing development pattern.

D. Mass means the three-dimensional bulk of a structure determined by the height, width, and depth.

E. MOD multi-family dwelling means a building designed, intended, or used as the home of three or more families, each

in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways located in the MOD pursuant to Article XX. This definition is intended to include building types commonly known as "MOD apartments," "MOD high-rise apartment building," "MOD live/work units," and "MOD mixed-use buildings," which are defined below: i. MOD Apartments means a MOD multifamily dwelling containing not fewer than three dwelling units and up to 10 stories in height; ii. MOD Mixed-use means a structure in which MOD multi-family dwellings are the principal use and a non-residential use is located on the ground floor, with the exception of an ADA accessible unit(s) on the first floor as outlined in the MOD Overlay. iii. MOD live/work unit means a self-contained MOD unit that includes a by right non-residential use. Live-work units shall be considered multiple-family units under this section. Live-work units are permitted to have a non-residential space for exclusive use of a tenant or an open coworking space shared among residents, provided the regulations of MMUC are met in MOD-NMU. The non-residential use shall be limited to a vocation, trade, small business, artist/craft studios, teaching of not more than one student simultaneously that meets the following criteria: 1. No non-resident shall be employed and required to come on site; 2. The use shall not require any exterior changes to the building, be contained within the building and shall not be rendered objectional or detrimental to the residential character of the neighborhood due to its exterior appearance or emission of odor, gas, smoke, dust, noise or disturbance or in any other way become objectional or detrimental to any residential use within the neighborhood; 3. The non-residential use shall be limited to 40% of the unit's gross floor area, not to exceed 700 square feet; 4. No visible signage, display of goods, storage of explosive/hazardous materials, or customers/clients/pupils coming to the residence on a regular basis unless a separate ground floor space is provided. F. Short-term rental means an owner-occupied, tenant-occupied, or non-owner occupied property including, but not limited to, an apartment, house, cottage, condominium, room within a housing unit, or a furnished accommodation that is not a hotel, motel, lodging house, or bed and breakfast establishment, where: (i) at least 1 room or unit is rented to an occupant or sub-occupant for a duration of less than twenty-eight (28) consecutive days; and (ii) all accommodations are reserved in advance. § 190-116. Permitted Uses. 1. Uses. Notwithstanding anything to the contrary in the Zoning Bylaw, the following uses are permitted as of right in the MOD, subject to Site Plan Review. In the MOD, a MOD multi-family dwelling with at least of three (3) dwelling units per lot is allowed as of right, subject to Site Plan Review, the MOD Table of Use of Regulations as shown below. The Zoning Board of Appeals shall be the site plan review authority.

USE	MOD-IL	MOD-HRR	MOD-NMU	MOD-NC
MOD Apartments	Y	Y	N	Y
MOD Live/work units	Y	Y	Y	Y
MOD Mixed-use	Y	N	Y	Y

2. Any MOD Multi-family Dwelling built within the MOD-NMU is required to be compliant with the use standards set forth in the MMUC. 3. MOD

Mixed-use is permitted by right in MOD-IL, MOD-NMU, and MOD-NC provided the commercial use meets the standards of the underlying zoning use restrictions. 4. Short-term rentals shall be prohibited throughout the MOD. **§ 190-117. MOD Dimensional Standards – 1. Site Dimensional Standards.** Notwithstanding anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MOD shall be as set forth in the Table of Site Dimensional Regulations for the MOD as shown below:

STANDARD	MOD-IL	MOD-HRR	MOD-NMU	MOD-NC
Lot Area (minimum)	NA	NA	NA	NA
Density (maximum units per acre)	50	33	30	30
Open Space Land (minimum)	20%	20%	20%	20%
Lot Frontage (minimum)	35'	70'	20'	20'
Front Setback (minimum)	10' or average of block	20'	None	None
Side Setback (minimum) *	10'	30'	None	None
Rear (minimum) *	15'	30'	15'	15'
Lot Coverage (maximum)	60%	30%	50%	50%

*Add 10' to listed side/rear setback if abutting a residential zoning district

2. Building Dimensional Standards. Notwithstanding anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MOD shall be as set forth in the Table of Building Dimensional Regulations for the MOD as shown below:

STANDARD	MOD-IL	MOD-HRR	MOD-NMU	MOD-NC
Building Footprint (maximum)	15,000 sq ft	15,000 sq ft	10,000 sq ft	10,000 sq ft
Height (maximum)	5 Stories 57'	10 Stories 120'	3 Stories 40'	2 Stories/28' if R; 3 Stories/40' if MU
Ground Story Height (minimum/maximum)	12' min / 20' max	12' min / 20' max	13' min / 15' max	13' min / 15' max
Building Separation for Multiple Buildings on Lot (minimum)	20'	20'	20'	20'
Ground Floor Residential	Permitted	Permitted	No	Up to 2 ADA Units Permitted
Ground Story Fenestration (minimum), Per Street	20%	20%	70%	70%

Facing Elevation				
Ground Story Active Use (minimum)	NA	NA	75%	75% if MU, NA if Residential only
Length of Continuous Façade (maximum)	60'	40'	40'	40'

3. Ground Story Use. The intent of the MOD Mixed-use is to ensure that the ground story non-residential use facilitates an active street level of the building with a transparent façade where those external to the building can see active uses on that floor, creating opportunities for interaction. A. Active uses such as retail, restaurant, bar, specialty food service, place of amusement, personal service, gallery/arts studio, or live/work commercial space shall comprise 75% of the ground floor street frontage. B. Semi-active uses shall be limited to 25% of the ground floor street frontage. Semi-active uses shall include lobbies and common areas associated with office, or residential uses and access to accessory parking, loading or service areas. **4. Height.** The limitation on the height of buildings shall not apply in the MOD to chimneys, ventilators, towers, elevator shafts, silos, spires, or similar features of buildings, which features are in no way used for living purposes and do not constitute more than 20% of the ground floor area of the building. **§ 190-118. Parking – 1.** Unless otherwise stated in Article XX of the Zoning Bylaw herein, refer to Parking and Loading Requirements, §190-37, Location and design of off-street parking spaces. **2. Number of parking spaces.** A. **Residential Uses.** In all character areas the minimum number of off-street parking spaces shall be 1.5 spaces per dwelling unit, either in surface parking or within garages or other structures. B. **Mixed Use Structures.** In MOD-NMU and MOD-NC character areas, the commercial uses on the first floor shall have no parking requirements regardless of use. **3. Parking Materials.** The parking surface shall be concrete, asphalt, bricks, or pavers, including pervious materials. Use of grass, uncontained soil, or the like shall be prohibited. **4. Parking Area.** The parking area located within the lot must reasonably and safely accommodate the entering and exiting of dwelling unit vehicles. **5. Parking Area Location.** Parking areas shall be located to the rear or side of the principal building. Parking shall not be located between the building and any lot line adjacent to the public right-of-way. Driveways serving parking areas shall conform to §190-37 (I.). **6. Buffers.** The surfaced areas of off-street parking areas shall be set back a minimum of three (3) feet from all buildings and side and rear property lines, except as may be approved by the Zoning Board of Appeals. Buffers between property lines and parking areas shall be landscaped. Buffers between the buildings (rear and side) and parking areas shall include landscaping or walkways. **§ 190-119. MOD Development Standards – 1. Site Design.** Site plans for developments in the MOD shall include the following: **a. Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), and vehicular and bicycle parking. **b. Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged. **c. Plantings.** Planting is encouraged to

include the use of native vegetation. Refer to the Town of Wakefield Conservation Commission Native Planting policy. **d. Outdoor Lighting Plan.** Plans must show the location and type of outdoor lighting and lighting fixtures. All exterior lighting shall be designed and installed so as to be shielded or downcast, and to avoid light trespass onto adjacent properties and streets. Lighting fixtures shall be selected in accordance with dark sky compliance principles. Plans shall depict the light intensity (foot-candle) in an appropriate grid. All exterior lighting shall be limited to 15 feet in height and shall cast a maximum of 8-foot candles of light on the ground. Lighting shall also be directed so as not to blind vehicular or pedestrian traffic, shine into adjacent buildings or spill over to abutting properties. **e. Stormwater Management.** Refer to §170 Storm Drain System; Stormwater Management for Wakefield stormwater bylaw and associated requirements. **f. Offsite Improvement Plans.** Plans shall depict full design, grading and layouts for any work required within the public way to support the project. This includes but is not limited to pedestrian, traffic and utility improvements. **2. Buildings: General.** **a. Position relative to the principal street.** The primary building shall have its principal façade and entrance facing the principal street, except as set forth below with respect to corner lots. **b. Entries.** Entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk or right of way. **3. Buildings: Shared Outdoor Space.** All multi-family dwelling units shall have outdoor space that residents can access. Such space may be located in any combination of the ground floor, courtyard, rooftop, or terrace. Space shall either be shared among all residents or allocated on a unit by unit basis. **4. Buildings: Corner Lots.** A building on a corner lot shall have a primary entrance either along one of the street-facing façades and/or on the primary corner as an entrance serving both streets. **a.** Such entries shall be connected by a paved surface to the public sidewalk or right of way. **b.** All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials. **c.** Fire escapes serving more than one story shall not be located on either of the street-facing façades. **5. Buildings: Principal Façade and Garages.** Parking garages shall be subordinate in design and location to the principal building façade. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage. **6. Affordability.** All developments in the MOD district that have eight (8) or more units shall include at least 10% of the dwelling units (and no fewer than 1) available as affordable units limited to 80% Area Median Income (AMI) and eligible for listing in the Town's Subsidized Housing Inventory (SHI). For purposes of calculating the number of affordable units required, the unit requirement shall round up to a whole unit for any fraction of 0.5 or above. **§ 190-120. Site Plan Review – 1. Applicability.** Site Plan Review is required for any building within the MOD. An application for Site Plan Review shall be reviewed by the Zoning Board of Appeals for consistency with the purpose and intent of § 190-119, MOD Development Standards. **2. Submission Requirements.** As part of any application for Site Plan Review for a project within the MOD, the Applicant must submit the following documents: **a.** Application for Site Plan Review. **b.** Site plans that show the position of the building on the site, points of vehicular access to and from the site and vehicular circulation on the site, stormwater

management, utilities, and landscape treatments, including any screening of adjacent properties, and other information commonly required by the Zoning Board of Appeals for Site Plan Review. **c.** Elevations of the building(s) showing the architectural design of the building. **d.** Stormwater Report consistent with the requirements of §170 Storm Drain System; Stormwater Management, demonstrating no increase in stormwater rate or volume to adjacent properties or the public/private way. **e.** Site plans and stormwater report shall be prepared and stamped by civil engineers, land surveyors, architects, and/or landscape architects, registered in the Commonwealth of Massachusetts per their area of expertise as required by law. **f.** The plan shall be submitted digitally to the Zoning Board of Appeals and on D-size sheets (24 inches by 36 inches). All plans shall be signed and stamped, and drawings should be prepared at a scale of suitable size. **g.** Narrative of compliance with the applicable MOD Development Standards. **3. Timeline.** Site Plan Review should be commenced no later than 30 days following the submission of a complete application and should be completed expeditiously. The Zoning Board of Appeals may, when appropriate, seek the input of other municipal boards or officials. The Zoning Board of Appeals shall make a final decision regarding a site plan within 90 days after the date of its public hearing. The required time limits for public hearing and Zoning Board of Appeals action may be extended by written agreement between the applicant and the Zoning Board of Appeals. Failure of the Zoning Board of Appeals to act within said 90 days or extended time, if applicable, shall be deemed an approval of the site plan. **4. Site Plan Approval.** Site Plan approval for uses listed in §190-116, "Permitted Uses," shall be granted upon determination by the Zoning Board of Appeals that the following conditions have been satisfied. The Zoning Board of Appeals may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied: **a.** the Applicant has submitted the required information as set forth in the Town's requirements for a Building Permit and Site Plan Review; and **b.** the project as described in the application meets the MOD Development Standards. **§ 190-121. Severability.** If any provision of this Article XX is found to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be affected but shall remain in full force and effect. The invalidity of any provision of this Article XX shall not affect the validity of the remainder of the Zoning Bylaw. **2.** Adding the following to the end of § 190-5 of the Zoning Bylaws: "MBTA Communities Overlay District (MOD)" **3.** Adding the following to the end of § 190-6.A of the Zoning Bylaws: **"(18)** The MBTA Communities Overlay District (MOD) is a special overlay district to allow MOD multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A, subject only to site plan review by the Zoning Board of Appeals and is shown on the Zoning Map entitled 'MBTA Communities Overlay District.' Within such district, all provisions of the Zoning Bylaw applicable to the underlying districts shall continue to apply except that MOD Multi-family dwellings shall be allowed in the MOD district pursuant to Article XX of the Zoning Bylaw." **4.** adding the following to the end of § 190-7.A of the Zoning Bylaws: "The MBTA Communities Overlay District is located as shown on a separate map entitled 'MBTA Communities Overlay District Map, dated October 3, 2024.'" and **5.** amending the Wakefield Zoning Map by adopting the "MBTA

Communities Overlay District Map, dated October 3, 2024,” a copy of which attached herewith and is on file with, and available for inspection at the office of, the Town Clerk along with the addresses of those properties within the district; or to see what the Town will do about it.
Town Council

Town Administrator Stephen P. Maio moved that the Town amend the Zoning Bylaw and Map as described in this Article. The motion was seconded. James Hogan, Planning Board Chair recommends favorable action.

VOTE: Yes: 309; No: 204. Motion passed.

Article 5

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2024 to June 30, 2027 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

Town Council

Town Administrator Stephen P. Maio moved that the Town vote to implement a Collective Bargaining Agreement between the Town of Wakefield and the Wakefield Clerical AFSCME Council 93, Local 3117 for the period July 1, 2025 to June 30, 2027 and to provide therefor that the Town supplement the Personal Services accounts of various departmental budgets by appropriating and transferring from Free Cash the amount of \$53,941.00, And by appropriating and transferring from Water Receipts to the Public Works Personal Services Account the sum of \$6,119.00, And by appropriating and transferring from Sewer Receipts to the Public Works Sewer Personal Services Account the amount of \$6,975.00 to the following personal service accounts: Accounting - \$7,229.00; Building - \$7,018.00; Police - \$2,114.00; Fire - \$3,207.00; Council on Aging - \$4,066.00; Public Works - \$3,518.00.; Town Clerk - \$7,312.00; Treasurer - \$5,938.00; Assessors - \$3,617.00; Tax Collector - \$4,814.00; Veterans - \$2,726.00; Health and Human Services - \$2,382.00; Water - \$6,119.00; Sewer - \$6,975.00. TOTAL: \$67,035.00. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed.

Article 6

To see if the Town will vote to raise and appropriate or transfer from available funds including water retained earnings and sewer retained earnings to supplement the Water and Sewer Budget for the period of July 1, 2024 to June 30, 2025; or to see what the Town will do about it.

Town Council

Joseph Conway, Director of Public Works, moved that the Town appropriate by transfer \$160,975.00 from Sewer Retained Earnings and \$501,119.00 from Water Retained Earnings in order to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

VOTE: Motion passed.

Article 7

To see if the Town will vote to add to the Town Bylaws the following Section after Section 58.1.3 G: H. The Building Inspector shall prepare a yearly report to the Annual Town Report that, in addition to a summation of the monthly reports to the Town Administrator, shall include a list of the new major buildings that were inspected; major is here defined as at least three stories high and ten housing units – this definition of major may be defined in the future by Town Council; or to see what the Town will do about it.

Citizen Petition

Eric Reid, Citizen Petition Sponsor, moved that the Town shall direct the Building Inspector to prepare a yearly report to the Annual Town Report that, in addition to a summation of the monthly reports to the Town Administrator, shall include a list of the new “major” buildings that were inspected. “Major” is defined as at least three stories high and ten housing units – this definition of “major” may be defined in the future by Town Council. The motion was seconded. A motion was made to refer this Article to the Town Bylaw Review Committee. This motion was seconded.

VOTE: Motion to refer passed.

Article 8

To see if the Town will vote to approve a Town Meeting Action, to be recorded in Chapter A704 Miscellaneous Town Meeting Votes of the Town’s Code, which Town Meeting Action shall provide as follows: Pledge to Not Use Town Resources to Enable Violations of Human Rights and International Law by Israel – The Town shall refrain from purchasing Israel Bonds or other securities issued by the State of Israel as long as Israel remains in violation of international law, and the Town will refrain from purchasing goods and services from, or investing or depositing funds directly in, any company or financial institution that facilitates and enables Israel’s violations of international law and human rights as part of the Israeli occupation of Syrian and Palestinian lands, or as part of Israeli apartheid, as detailed in the United Nations General Assembly Resolution A/RES/ES-10/24, adopted 19 September 2024, including, but not limited to, those companies listed in the Occupations section of the Investigate project of the American Friends Service Committee, available online at <https://investigate.afsc.org/occupations>; and no officer of the Wakefield Police Department shall be permitted to receive police training from Israeli police departments, Israeli military units, or trainers who provide training to Israeli police departments or military units; and future Annual Reports of the Town shall certify that the Town complied with this Town Meeting Action during the report year; or to see what the Town will do about it.

Citizen Petition

Marco Sukkar, Citizen Petition Sponsor, moved that the Town vote to approve a Town Meeting Action as described in this Article. The motion was seconded.

A motion to Indefinitely Postpone this Article was made. This motion was seconded.

VOTE: Motion to Indefinitely Postpone this Article passed.

At 11:40 a.m. a motion was made to dissolve the Regular Town Meeting.
The motion was seconded.
VOTE: Motion passed unanimously.

VITAL STATISTICS

Births: 312

Deaths: 328

Marriages: 134

Party: **DEMOCRAT**

Office Name: **SENATOR IN CONGRESS**
District Name: 0001 **STATEWIDE**
Town Name: 305 **WAKEFIELD**

	Candidates	Votes
1	ELIZABETH ANN WARREN	2247
*	IAN CAIN	0
*	JAKE AUCHINCLOSS	0
*	JOHN DEATON	0
	All Others	56
	Blanks	108
	Total Votes Cast	2411

Office Name: **REPRESENTATIVE IN CONGRESS**
District Name: 0007 **SIXTH DISTRICT**
Town Name: 305 **WAKEFIELD**

	Candidates	Votes
1	SETH MOULTON	2279
	All Others	19
	Blanks	113
	Total VotesCast	2411

Party DEMOCRAT		
Office Name:	COUNCILLOR	
District Name:	0017	SIXTH DISTRICT
Town Name:	305	WAKEFIELD
Candidates		Votes
1	TERRENCE W. KENNEDY	2135
	All Others	10
	Blanks	266
	Total Votes Cast	2411

Office Name:	REPRESENTATIVE IN GENERAL COURT	
District Name:	0091	NINTH ESSEX DISTRICT
Town Name:	305	WAKEFIELD
Candidates		Votes
	No Nomination	0
	All Others	470
	Blanks	891
	Total Votes Cast	1361

Office Name:	REPRESENTATIVE IN GENERAL COURT	
District Name:	0149	THIRTY-SECOND MIDDLESEX DISTRICT
Town Name:	305	WAKEFIELD
Candidates		Votes
1	KATE LIPPER-GARABEDIAN	963
	No Nomination	0
	All Others	8
	Blanks	79
	Total Votes Cast	1050

Party: **DEMOCRAT**

Office Name: **CLERK OF COURTS**
District Name: 0239 **MIDDLESEX COUNTY**
Town Name: 305 **WAKEFIELD**

Candidates		Votes
1	MICHAELA SULLIVAN	2121
All Others		14
Blanks		276
Total VotesCast		2411

Office Name: **REGISTER OF DEEDS**
District Name: 0259 **MIDDLESEX SOUTHERN DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates		Votes
1	MARIA C CURTATONE	2118
All Others		11
Blanks		282
Total VotesCast		2411

Office Name: **SENATOR IN GENERAL COURT**
District Name 1310 **FIFTH MIDDLESEX DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates		Votes
1	JASON M. LEWIS	2185
All Others		16
Blanks		210
Total Votes Cast		2411

Party: **LIBERTARIAN**

Office Name: **SENATOR IN CONGRESS**
District Name: 0001 **STATEWIDE**
Town Name: 305 **WAKEFIELD**

* ELIZABETHANN WARREN	0
All Others	10
Blanks	3
Total Votes Cast	13

Office Name: **REPRESENTATIVE IN CONGRESS**
District Name: 0007 **SIXTH DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	9
Blanks	4
Total Votes Cast	13

Office Name: **COUNCILLOR**
District Name: 0017 **SIXTH DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	9
Blanks	4
Total Votes Cast	13

Party: **LIBERTARIAN**

Office Name: **REPRESENTATIVE IN GENERAL COURT**
District Name: 0091 **NINTH ESSEX DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	6
Blanks	3
Total Votes Cast	9

Office Name: **REPRESENTATIVE IN GENERAL COURT**
District Name: 0149 **THIRTY-SECOND MIDDLESEX DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	3
Blanks	1
Total Votes Cast	4

Office Name: **CLERK OF COURTS**
District Name: 0239 **MIDDLESEX COUNTY**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
MICHAELA. SULLIVAN	0
All Others	8
Blanks	5
Total Votes Cast	13

Party: **LIBERTARIAN**

Office Name: **REGISTER OF DEEDS**
District Name 0259 **MIDDLESEX SOUTHERN DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	7
Blanks	6
Total Votes Cast	13

Office Name: **SENATOR IN GENERAL COURT**
District Name: 1310 **FIFTH MIDDLESEX DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	8
Blanks	5
Total Votes Cast	13

Party: **REPUBLICAN**

Office Name: **SENATOR IN CONGRESS**

District Name: 0001 **STATEWIDE**

Town Name: 305 **WAKEFIELD**

	Candidates	Votes
1	ROBERT J. ANTONELLIS	371
2	IAN CAIN	69
3	JOHN DEATON	628
	All Others	9
	Blanks	23
	Total Votes Cast	1100

Office Name: **REPRESENTATIVE IN CONGRESS**

District Name: 0007 **SIXTH DISTRICT**

Town Name: 305 **WAKEFIELD**

	Candidates	Votes
	No Nomination	0
	All Others	94
	Blanks	1006
	Total Votes Cast	1100

Party: **REPUBLICAN**

Office Name: **COUNCILLOR**
District Name: 0017 **SIXTH DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	87
Blanks	1013
Total Votes Cast	1100

Office Name: **REPRESENTATIVE IN GENERAL COURT**
District Name: 0091 **NINTH ESSEX DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
1 DONALD H. WONG	534
No Nomination	0
All Others	6
Blanks	114
Total Votes Cast	654

Office Name: **REPRESENTATIVE IN GENERAL COURT**
District Name: 0149 **THIRTY-SECOND MIDDLESEX DISTRICT**
Town Name: 305 **WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	37
Blanks	409
Total Votes Cast	446

Party: **REPUBLICAN**

Office Name: **CLERK OF COURTS**
District Name: **0239 MIDDLESEX COUNTY**
Town Name: **305 WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	66
Blanks	1034
Total Votes Cast	1100

Office Name: **REGISTER OF DEEDS**
District Name: **0259 MIDDLESEX SOUTHERN DISTRICT**
Town Name: **305 WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	77
Blanks	1023
Total Votes Cast	1100

Office Name: **SENATOR IN GENERAL COURT**
District Name: **1310 FIFTH MIDDLESEX DISTRICT**
Town Name: **305 WAKEFIELD**

Candidates	Votes
No Nomination	0
All Others	77
Blanks	1023
Total Votes Cast	1100

Office Name **ELECTORS OF PRESIDENT AND VICE PRESIDENT**
District Name: 0001 **STATEWIDE**
Town Name: 305 **WAKEFIELD**

	Candidates	Votes	Party:
1	AY YADURAI AND ELLIS	103	UNENROLLED
2	DE LA CRUZ AND GARCIA	26	UNENROLLED
3	HARRIS AND WALZ	9585	DEMOCRAT
4	OLIVER AND TER MAAT	100	LIBERTARIAN
5	STEIN ANDCABALLERO-ROCA	73	UNENROLLED
6	TRUMP ANDVANCE	6270	REPUBLICAN
*	CHISHOLM ANDQUARLES	0	UNENROLLED
*	DESCOTEAUX AND LYTLE	0	UNENROLLED
*	SONSKI AND ONAK	0	UNENROLLED
*	WEST ANDABDULLAH	0	UNENROLLED

All Others **144**
Blanks **177**
Total Votes Cast **16478**

Office Name: **SENATOR IN CONGRESS**
District Name: 0001 **STATEWIDE**
Town Name: 305 **WAKEFIELD**

	Candidates	Votes	Party:
1	ELIZABETHANNWARREN	8832	DEMOCRAT
2	JOHN DEATON	7062	REPUBLICAN
*	SANA A. FADEL	0	UNENROLLED

All Others **31**
Blanks **553**
Total Votes Cast **16478**

Office Name: REPRESENTATIVE IN CONGRESS
District Name: 0007 SIXTH DISTRICT
Town Name: 305 WAKEFIELD

Candidates	Votes	Party:
1 SETH MOULTON	11401	DEMOCRAT

All Others 290
Blanks 4787
Total Votes Cast 16478

Office Name: COUNCILLOR
District Name: 0017 SIXTH DISTRICT
Town Name: 305 WAKEFIELD

Candidates	Votes	Party:
1 TERRENCE W. KENNEDY	10606	DEMOCRAT

All Others 189
Blanks 5683
Total Votes Cast 16478

Office Name: **CLERK OF COURTS**
District Name: 0239 **MIDDLESEX COUNTY**
Town Name: 305 **WAKEFIELD**

	Candidates	Votes	Party:
1	MICHAEL A. SULLIVAN	10399	DEMOCRAT

All Others 188
Blanks 5891
Total Votes Cast 16478

Office Name: **REGISTER OF DEEDS**
District Name: 0259 **MIDDLESEX SOUTHERN DISTRICT**
Town Name: 305 **WAKEFIELD**

	Candidates	Votes	Party:
1	MARIA C. CURTATONE	8534	DEMOCRAT
2	WILLIAM "BILLY" TAURO	4955	UNENROLLED

All Others 29
Blanks 2960
Total Votes Cast 16478

Office Name: SENATOR IN GENERAL COURT
District Name: 1310 FIFTH MIDDLESEX DISTRICT
Town Name: 305 WAKEFIELD

	Candidates	Votes	Party:
1	JASON M. LEWIS	10502	DEMOCRAT

All Others 217
Blanks 5759
Total Votes Cast 16478

Offices Requiring Ward and Precinct Breakdown

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0091 NINTH ESSEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 1

Candidates	Votes	Party:
1 DONALD H. WONG	1547	REPUBLICAN

All Others	28
Blanks	689
Total VotesCast	2264

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0091 NINTH ESSEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 2

Candidates	Votes	Party:
1 DONALD H. WONG	1454	REPUBLICAN

All Others	31
Blanks	737
Total Votes Cast	2222

Offices Requiring Ward and Precinct Breakdown

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0091 NINTH ESSEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 3

	Candidates	Votes	Party:
1	DONALD H. WONG	1646	REPUBLICAN

All Others 34
Blanks 730
Total Votes Cast 2410

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0091 NINTH ESSEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 7

	Candidates	Votes	Party:
1	DONALD H. WONG	1622	REPUBLICAN

All Others 18
Blanks 715
Total Votes Cast 2355

Offices Requiring Ward and Precinct Breakdown

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0149 THIRTY-SECOND MIDDLESEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 4

	Candidates	Votes	Party:
1	KATE LIPPER-GARABEDIAN	1536	DEMOCRAT

All Others 26
Blanks 803
Total Votes Cast 2365

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0149 THIRTY-SECOND MIDDLESEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 5

	Candidates	Votes	Party:
1	KATE LIPPER-GARABEDIAN	1586	DEMOCRAT

All Others 31
Blanks 851
Total Votes Cast 2468

Offices Requiring Ward and Precinct Breakdown

Office Name: REPRESENTATIVE IN GENERAL COURT
District Name: 0149 THIRTY-SECOND MIDDLESEX DISTRICT
Town Name: 305 WAKEFIELD Ward: 0 Precinct: 6

Candidates		Votes	Party:
1	KATE LIPPER-GARABEDIAN	1569	DEMOCRAT

All Others 32
Blanks 793
Total Votes Cast 2394

Town Name: 0305 WAKEFIELD

Question 1

A -AUDIT THE LEGISLATURE

Yes 10940 No 4200 Blank 1338 Total 16478

Question 2

B - STUDENTS HAVE SKILLS THAT MCAS REPLACES

Yes 9295 No 6681 Blank 502 Total 16478

Question 3

C -UNIONIZE TRANSPORTATION NETWORK DRIVERS

Yes 7356 No 7869 Blank 1253 Total 16478

Question 4

L -REGULATION OF PSYCHEDELIC SUBSTANCES (A)

Yes 6323 No 9139 Blank 1016 Total 16478

Question 5

D - FULL MINIMUM WAGE FOR TIPPED WORKERS

Yes 4353 No 11262 Blank 863 Total 16478

Finance

Reports of:

Retirement Board

Town Accountant

Treasurer's Office

Wakefield Community Access TV (WCAT)

REPORT OF THE RETIREMENT BOARD

Summary of activity for the year ending December 31, 2024

Investment Schedule	
PRIT Cash Fund	\$61,429.92
PRIT Capital Fund	\$181,056,317.57
Cash-Checking Account	\$805,422.87
Cash-Payroll Account	\$0.00
Accounts Receivable	\$59,429.45
Accounts Payable	<u>(\$12,040.87)</u>
Total	\$181,970,558.94

Pension and Annuity Payments	
Pension Accumulation Fund	\$10,905,511.50
Annuity Reserve Fund	<u>\$2,303,822.61</u>
Total Payments	\$13,209,334.11

Number of Retirees and Beneficiaries by Type	
Superannuation	287
Accidental Disability	29
Ordinary Disability	3
Accidental Death	8
Surviving Spouses	<u>44</u>
Total	371

Members of the Board include: Sherri A. Dalton; Kevin Gill; Erin Kokinda; Scott Morrison and Daniel W. Sherman. Cathy Cheek serves as the Executive Director and Clerk.

REPORTS OF THE TOWN ACCOUNTANT

Statement of Assets & Liabilities; Statement of Revenues, Expenditures and Changes in Fund Balances; Statement of Appropriation & Expenditure by Department; Statement of Indebtedness.

The combines Balance Sheet, Statement of Revenue, Expenditure and Changes in Fund Balances, Statement of Appropriations and Expenditures by department, and the Statement of Indebtedness are presented on the following pages. The Town's General Fund is used to account for the basic operating activities such as Administration, Public Safety, Public Works, Education, Human Services, Culture and Recreation. The Non-major Governmental Funds are used to account for financial resources allocated by law, contract or designated to a specific purpose.

The accounting firm of CBIZ, Certified Public Accountants, currently audits the Town's annual financial statements, the complete financial statements and the auditors' report are available from the Town Accountant and are on file in the Accounting office. Copies of all financial reports and ledgers are available upon request during normal business hours.

Kevin Gill, Town Accountant

General Fund – Intergovernmental Breakdown	
Medicaid Reimbursement	(127,985.00)
Abatements – Veterans	(52,354.00)
Abatements – Blind	-
Abatements – Elderly	(31,626.00)
Charter Schools	(385,621.00)
Chapter 70	(8,543,737.00)
Construction of School Project	-
Veterans Benefits	-
Unrestricted General Aid	(4,027,412.00)
State Owned Land	(56,730.00)
Other State Revenue	-
Homeless Transportation	-
FEMA Reimbursement	-
Receipt of Prior Period	(199.00)
Retiree Health CH32B	-
Intergovernmental Total	(13,225,664.00)

Governmental Funds Balance Sheet					
June 30, 2024					
	General	Capital Projects	Town Special Revenue	Nonmajor Governmental Funds	Total Governmental Funds
Assets					
Cash and Cash Equivalents	\$21,797,817	\$14,612,131	\$8,056,112	\$10,068,607	\$54,534,667
Investments	0	0	0	2,788,733	2,788,733
Receivables, Net of Uncollectibles:	0	0	0	0	0
Real Estate and Pers. Prop. Taxes	1,173,948	0	0	0	1,173,948
Tax Liens	1,607,582	0	0	0	1,607,582
Motor Vehicle Excise Taxes	650,301	0	0	0	650,301
Departmental And Other	78,989	0	0	0	78,989
Intergovernmental Other	0	1,380,245	660,558	1,832,259	3,873,062
Tax Foreclosures	414,446	0	0	0	414,446
Total Assets	\$25,723,083	\$15,992,376	\$8,716,670	\$14,689,599	\$65,121,728
Liabilities					
Warrants Payable	\$1,918,107	\$7,438,572	\$915,335	\$58,378	\$10,330,392
Accrued Payroll	1,350,741	0	17,375	83,048	1,451,164
Tax Refunds Payable	267,000	0	0	0	267,000
Other Liabilities	937,357	0	0	0	937,357
Unearned Revenue	0	0	2,678,523	0	2,678,523
Notes Payable	0	32,491,000	0	0	32,491,000
Total Liabilities	\$4,473,205	\$39,929,572	\$3,611,233	\$141,426	\$48,155,436
Deferred Inflows of Resources					
Unavailable Revenue	3,765,159	0	0	1,581,839	5,346,998
Fund Balances					
Nonspendable	0	0	0	2,789,729	2,789,729
Restricted	0	0	5,105,437	10,176,605	15,282,042
Committed	1,653,109	0	0	0	1,653,109
Assigned	526,185	0	0	0	526,185
Unassigned	15,305,425	(23,937,196)	0	0	(8,631,771)
Total Fund Balances	17,484,719	(23,937,196)	5,105,437	12,966,334	11,619,294
Total Liabilities, Deferred Inflows of Resources, and Fund Balances					
	\$25,723,083	\$15,992,376	\$8,716,670	\$14,689,599	\$65,121,728

Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances Year Ended June 30, 2024					
	General	Capital Projects	Town Special Revenue	Nonmajor Governmental Funds	Total Governmental Funds
Revenues					
Real Estate and Pers. Prop. Taxes, Net of Tax Refunds	\$90,108,556	0	0	0	\$90,108,556
Tax Liens and Foreclosures	203,371	0	0	0	203,371
Motor Vehicle Excise Taxes	4,826,300	0	0	0	4,826,300
Hotel/Motel Tax	1,055,620	0	0	0	1,055,620
Penalties and Int. on Taxes	338,018	0	0	0	338,018
Payment in Lieu of Taxes	962,550	0	0	0	962,550
Intergovernmental – Teachers Retirement	9,320,053	0	0	0	9,320,053
Intergovernmental	13,283,341	5,851,011	4,568,159	6,825,588	30,528,099
Departmental and Other	3,264,078	0	1,142,472	4,930,286	9,336,836
Contributions & Donations	0	0	138,415	131,059	269,474
Investment Income	1,484,556	0	268,609	500,666	2,253,831
Miscellaneous	0	0	0	244,266	244,266
Total Revenues	124,846,443	5,851,011	6,117,655	12,631,865	149,446,974
Liabilities					
Current					
General Government	2,672,868	0	699,954	138,039	3,510,861
Public Safety	15,089,268	910,749	921,023	513,126	17,434,166
Education	52,305,866	23,748,592	8,030	10,676,926	86,739,414
Public Works	12,168,290	3,935,034	2,274,898	1,030,522	19,408,744
Health and Human Serv	755,939	0	467,493	0	1,223,432
Culture and Recreation	2,137,065	0	764,673	0	2,901,738
Pension Benefits	6,322,947	0	0	0	6,322,947
Pension Benefits Teachers Retirement	9,320,053	0	0	0	9,320,053
Property and Liability Insurance	480,909	0	0	0	480,909
Employee Benefits	13,676,322	0	0	0	13,676,322
State and County Charges	2,300,646	0	0	0	2,300,646
Debt Service	0	0	0	0	0
Principal	279,969	0	0	3,210,000	3,489,969
Interest	37,359	0	0	2,404,687	2,442,046
Total Expenditures	117,547,501	28,594,375	5,136,071	17,973,300	169,251,247
Excess (Deficiency) Of Revenues Over (Under) Expenditures					
	7,298,942	(22,743,364)	981,584	(5,341,435)	(19,804,273)
Other Financing Sources (Uses)					
Transfers In	280,354	0	0	5,337,400	5,617,754
Transfers Out	(5,337,400)	0	(59,975)	(220,379)	(5,617,754)
Total Other Financing Sources (Uses)	(5,057,046)	0	(59,975)	5,117,021	0

	General	Capital Projects	Town Special Revenue	Nonmajor Governmental Funds	Total Governmental Funds
Net Change in Fund Balances	2,241,896	(22,743,364)	921,609	(224,414)	(19,804,273)
Fund Balances at Beginning of Year (as Revised)	15,242,823	(1,193,832)	4,183,828	13,190,748	31,423,567
Fund Balances at End of Year	17,484,719	(23,937,196)	5,105,437	12,966,334	11,619,294

Town of Wakefield Report of Appropriated Funds, Expenditures, and Balances, Fiscal 2024

General Government					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Town Council Department					
Personal Services (includes Town Planner)	422,389.00	422,385.07	3.93	3.93	
Purchase of Services	66,731.00	66492.90	238.10	238.10	
Materials and Supplies	4,600.00	3,593.26	1,006.74	1,006.74	
Sundry Charges	3,600.00	3,600.00	0.00	0.00	
Total	497,320.00	496,071.23	1,248.77	1,248.77	0.00
Accounting Department					
Personal Services	349,929.00	349,913.01	15.99	15.99	
Purchase of Services	100,351.00	87,865.80	12,485.20	4,485.20	8,000.00
Materials and Supplies	2,960.00	2,920.73	39.27	39.27	
Sundry Charges	210.00	120.51	89.49	89.49	
Total	453,450.00	440,820.05	12,629.95	4,629.95	8,000.00
Information Technology					
Personal Services	211,635.00	190,781.82	20,853.18	20,853.18	
Purchase of Services	183,927.00	177,383.33	6,543.67	5,934.83	608.84
Materials and Supplies	5,150.00	4,468.73	681.27	200.28	480.99
Sundry Charges	78,443.00	9,787.90	68,655.10	68,655.10	
Total	479,155.00	382,421.78	96,733.22	95,643.39	1,089.83
Capital Outlay	0.0	0.0	0.0	0.0	
Total	479,155.00	382,421.78	96,733.22	95,643.39	1,089.83
Treasurer's Department					
Salary of Treasurer	73,491.00	73,490.82	0.18	0.18	
Personal Services	139,293.00	139,187.11	105.89	105.89	
Purchase of Services	4,450.00	3,924.90	525.10	525.10	
Materials and Supplies	1,500.00	1,420.14	79.86	79.86	
Sundry Charges	90.00	90.00	0.00	0.00	
Tax Titles	13,000.00	12,970.24	29.76	29.76	
Bank Charges	7,500.00	2,380.66	5,119.34	5,119.34	
Total	239,324.00	233,463.87	5,860.13	5,860.13	0.00
Legal Department					
Personal Services	127,759.00	127,758.54	0.46	0.46	
Purchase of Services	60,000.00	22,009.64	37,990.36	37,990.36	
Materials and Supplies	6,200.00	6,197.26	2.74	2.74	
Sundry Charges	0.00	0.00	0.00	0.00	
Sub Total	193,959.00	155,965.44	37,993.56	37,993.56	0.00
Legal Damages	4,560.00	4,528.92	31.08	31.08	
Total	198,519.00	160,494.26	38,024.64	38,024.64	0.00

					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Collector's Department					
Salary of Collector	113,116.00	113,115.60	0.40	0.40	
Personal Services	78,814.00	78,813.99	0.01	0.01	
Purchase of Services	47,750.00	46,328.98	1,421.02	1,421.02	
Materials and Supplies	2,300.00	1,128.14	1,171.86	1,171.86	
Sundry Charges	140.00	135.00	5.00	5.00	
Total	242,120.00	239,521.71	2,598.29	2,598.29	0.00
Assessors' Department					
Personal Services	216,574.00	214,932.49	1,641.51	1,641.51	
Purchase of Services	30,650.00	18,728.95	11,921.05	3,015.05	8,906.00
Materials and Supplies	1,950.00	1,410.66	539.34	539.34	
Sundry Charges	750.00	740.00	10.00	10.00	
Total	249,924.00	235,812.10	14,111.90	5,205.90	8,906.00
Town Clerk's Department					
Salary of Town Clerk	98,851.00	98,851.00	0.00	0.00	
Personal Services	126,927.00	126,858.91	68.09	68.09	
Purchase of Services	23,965.00	20,727.27	3,237.73	2,691.73	546.00
Materials and Supplies	2,200.00	2,008.56	191.44	191.44	
Sundry Charges	150.00	0.00	150.00	150.00	
Total	252,093.00	248,445.74	3,647.26	3,101.26	546.00
Election / Registration					
Personal Services	17,100.00	14,211.59	2,888.41	2,888.41	
Purchase of Services	22,100.00	19,643.14	2,456.86	2,456.86	
Material and Supplies	1,500.00	737.15	762.85	762.85	
Total	40,700.00	34,591.88	6,108.12	6,108.12	0.00
Election Expense					
Personal Services	13,250.00	13,165.24	84.76	84.76	
Purchase of Services	14,100.00	1,401.99	12,698.01	12,698.01	
Total	27,350.00	14,567.23	12,782.77	12,782.77	0.00
Finance Committee					
Personal Services	0.00	0.00	0.00	0.00	
Purchase of Services	2,960.00	1,287.50	1,672.50	1,672.50	
Materials and Supplies	500.000	500.00	0.00	0.00	
Sundry Charges	3,600.00	3,600.00	0.00	0.00	
Total	7,060.00	5,387.50	1,672.50	1,672.50	0.00

	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Conservation Commission					
Personal Services	55,856.00	54,660.16	1,195.84	1,195.84	
Purchase of Services	1,885.00	597.40	1,287.60	1,287.60	
Material and Supplies	1,000.00	312.67	687.33	687.33	
Sundry Charges	790.00	789.00	1.00	1.00	
Total	59,531.00	56,359.23	3,171.77	3,171.77	0.00
Less: Wetland Filing Fees	4,500.00	4,500.00	0.00	0.00	
Total	55,031.00	51,859.23	3,171.77	3,171.77	0.00
Planning Board					
Personal Services	4,800.00	4,000.00	800.00	800.00	
Purchase of Services	3,725.00	3,693.90	31.10	31.10	
Materials and Supplies	4,000.00	0.00	4,000.00	4,000.00	
Sundry Charges	450.00	0.00	450.00	450.00	
Total	12,975.00	7,693.90	5,281.10	5,281.10	0.00
Board of Appeals					
Purchase of Services	30,300.00	29,755.80	544.20	544.20	
Total	30,300.00	29,755.80	544.20	544.20	0.00
Total General Government	2,789,821.00	2,585,406.38	204,414.62	185,872.79	18,541.83

Protection of Persons & Property					
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Disposition of Balance Encumbered Fiscal 2024
Police Department					
Personal Services	6,655,833.00	6,576,762.68	79,070.32	79,070.32	
Purchase of Services	316,507.00	311,364.18	5,142.82	5,142.82	
Materials and Supplies	171,800.00	162,795.19	9,004.81	9,004.81	
Sundry Charges	13,000.00	12,967.00	33.00	33.00	
Total	7,157,140.00	7,063,889.05	93,250.95	93,250.95	0.00
Capital Outlay:	212,500.00	211,257.54	1,242.46	1,242.46	
Total	7,369,640.00	7,275,146.59	94,493.41	94,493.41	0.00
Fire Department					
Personal Services	6,755,817.00	6,699,641.36	56,175.64	56,175.64	
Purchase of Services	146,100.00	144,437.25	1,662.75	1,662.75	
Materials and Supplies	162,600.00	152,730.05	9,869.95	9,869.95	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
Total	7,067,517.00	6,999,808.66	67,708.34	67,708.34	0.00
Capital Outlay:	23,000.00	23,000.00	0.00	0.00	
	14,000.00	14,000.00	0.00	0.00	
Total	7,104,517.00	7,036,808.66	67,708.34	67,708.34	0.00

Protection of Persons & Property					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Fire Alarm / Traffic Signals					
Personal Services	45,011.00	41,130.00	3,881.00	3,881.00	
Purchase of Services	7,500.00	7,455.55	44.45	44.45	
Materials and Supplies	18,000.00	18,000.00	0.00	0.00	
Total	70,511.00	66,585.55	3,925.45	3,925.45	0.00
Emergency Management					
Personal Services	57,527.00	57,526.63	0.37	0.37	
Purchase of Services	30,000.00	30,000.00	0.00	0.00	
Materials and Supplies	3,000.00	3,000.00	0.00	0.00	
Total	90,527.00	90,526.63	0.37	0.37	0.00
Building Department					
Personal Services	442,543.00	442,511.48	31.52	31.52	
Purchase of Services	14,850.00	13,215.02	1,634.98	1,634.98	
Materials and Supplies	9,550.00	7,410.19	2,139.81	2,139.81	
Sundry Charges	500.00	310.00	190.00	190.00	
Total	467,443.00	463,446.69	3,996.31	3,996.31	0.00
Animal Inspector					
Personal Services	0.00	0.00	0.00	0.00	
Purchase of Services	38,700.00	37,392.85	1,307.15	1,307.15	
Materials and Supplies	400.00	0.00	0.00	0.00	
Sundry Charges	1,500.00	0.00	1,500.00	1,500.00	
Total	40,600.00	37,392.85	2,807.15	2,807.15	0.00
Parking Clerk					
Personal Services	11,723.00	9,601.12	2,121.88	2,121.88	
Purchase of Services	500.00	426.00	74.00	74.00	
Materials and Supplies	350.00	0.00	350.00	350.00	
Total	12,573.00	10,027.12	2,545.88	2,545.88	0.00
Total Protection Persons & Property	15,155,811.00	14,979,934.09	175,476.91	175,476.91	0.00

Human Services					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Council on Aging					
Personal Services	234,189.00	225,939.11	8,249.89	8,249.89	
Purchase of Services	5,600.00	5,364.71	235.29	235.29	
Materials and Supplies	12,625.00	10,563.03	2,061.97	4.46	2,057.51
Mystic Valley Elder Services	6,275.00	6,275.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
Total	259,689.00	248,141.85	10,547.15	8,489.64	2,057.51

Health Department					
Personal Services	199,132.00	199,131.15	0.85	0.85	
Purchase of Services	134,235.00	123,927.56	10,307.44	10,307.44	
Materials and Supplies	2,375.00	2,276.68	98.32	98.32	
Sundry Charges	1,250.00	809.00	441.00	441.00	
EMARC	16,000.00	0.00	16,000.00	16,000.00	
Mental Outpatient Clinic	6,400.00	4,500.00	1,900.00	1,900.00	
E. Middlesex Mosquito	30,500.00	30,500.00	0.00	0.00	
Total	389,892.00	361,144.39	28,747.61	28,747.61	0.00
Recreation					
Personal Services	125,696.00	125,696.00	0.00	0.00	
Total	125,696.00	125,696.00	0.00	0.00	0.00
Veterans' Department					
Personal Services	22,829.00	22,828.56	0.44	0.44	
Recipients	110,000.00	65,024.21	44,975.79	44,975.79	
Purchase of Services	57,084.00	56,871.67	212.33	212.33	
Materials and Supplies	600.00	501.42	98.58	98.58	
Memorial Day	2,500.00	2,675.00	-175.00	-175.00	
Veterans Day	1,500.00	195.00	1,305.00	1,305.00	
Total	194,513.00	148,095.86	46,417.14	46,417.14	0.00
Total Human Services	968,790.00	883,078.10	85,711.90	83,654.39	2,057.51

Public Works Department					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Personal Services					
Personal Services	4,432,029.00	4,333,459.00	0.00	0.00	
Breakdown:					
Administration	216,787.00	216,787.00	0.00	0.00	
Engineering	347,032.00	347,032.00	0.00	0.00	
Fleet Maintenance	389,466.00	389,466.00	0.00	0.00	
Buildings	866,792.00	866,792.00	0.00	0.00	
Forestry and Parks	1,006,197.00	1,006,197.00	0.00	0.00	
Cemetery	347,226.00	347,226.00	0.00	0.00	
Highway	1,258,529.00	1,258,529.00	0.00	0.00	
Total	4,432,029.00	4,432,029.00	0.00	0.00	0.00
Less					
Perpetual Care Income	43,094.00	43,094.00	0.00		
Park Trust Funds Avail.	1.00	1.00	0.00		
To Be Appropriated From Sale of Lots Funds	55,475.00	55,475.00	0.00		
Total	4,333,459.00	4,333,459.00	0.00	0.00	0.00
Purchase of Services					
Purchased Service	1,803,765.00	1,660,445.32	143,319.68	24,244.51	
Breakdown:					
Administration	31,600.00	17,985.84	13,614.16	4,424.22	9,189.94

Public Works Department					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Engineering	202,000.00	152,420.79	160,679.96	0.41	9,189.94
Fleet Maintenance	96,700.00	95,155.67	1,544.33	1,544.33	
Buildings	899,965.00	853,642.01	46,322.99	9,516.56	36,806.43
Forestry and Parks	203,250.00	200,377.59	2,872.41	2,872.41	
Cemetery	17,700.00	12,035.28	5,664.72	5,664.72	
Highway	352,550.00	328,828.14	23,721.86	221.86	23,500.00
Total	1,803,765.00	1,660,445.32	143,319.68	24,244.51	119,075.17
Materials and Supplies					
Material & Supplies Breakdown:	730,650.00	659,618.68	71,031.32	28,031.32	
Administration	8,600.00	5,999.04	2,600.96	2,600.96	
Engineering	8,800.00	8,549.86	250.15	250.15	
Fleet Maintenance	279,600.00	268,032.16	11,567.84	11,567.84	
Buildings	126,100.00	126,028.55	71.45	71.45	
Forestry and Parks	131,850.00	83,415.23	48,434.77	5,434.77	43,000.00
Cemetery	24,500.00	16,393.86	8,106.15	8,106.15	
Highway	151,200.00	151,200.00	0.00	0.00	
Total	730,650.00	659,618.68	71,031.32	28,031.32	43,000.00
Sundry Charges					
Sundry Charges Breakdown:	4,125.00	3,734.06	390.94	390.94	0.00
Administration	1,000.00	975.00	25.00	25.00	
Engineering	1,800.00	1,799.06	0.94	0.94	
Fleet Maintenance	325.00	325.00	0.00	0.00	
Buildings	250.00	250.00	0.00	0.00	
Forestry and Parks	300.00	185.00	115.00	115.00	
Cemetery	200.00	200.00	0.00	0.00	
Highway	250.00	0.00	250.00	250.00	
Total	4,125.00	3,734.06	390.94	390.94	0.00
Capital Outlay					
Administration	0.00	0.00	0.00	0.00	
Engineering	0.00	0.00	0.00	0.00	
Fleet Maintenance	685,875.00	685,719.82	155.18	155.18	
Buildings	614,500.00	507,528.18	106,971.82	1,594.29	105,377.53
Forestry and Parks	560,000.00	132,495.00	427,505.00	0.00	427,505.00
Cemetery	0.00	0.00	0.00	0.00	
Highway	0.00	0.00	0.00	0.00	
Total	1,860,375.00	1,325,743.00	534,632.00	1,749.47	532,882.53
Total Public Works	8,732,374.00	7,983,000.06	749,373.94	54,416.24	694,957.70
Snow and Ice:	850,000.00	576,059.24	273,940.76	273,940.76	0.00

Public Works Enterprise					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Water Division					
Personal Services	1,479,618.00	1,385,559.50	94,058.50	94,058.50	
Purchase of Services	550,675.00	452,510.57	98,164.43	48,164.43	50,000.00
Materials and Supplies	247,500.00	247,500.00	0.00	0.00	
Sundry Charges	1,430.00	607.00	823.00	823.00	
Professional Medical Services	1,650.00	1,650.00	0.00	0.00	
Contributory Retirement Pensions	272,067.00	272,067.00	0.00	0.00	
Group Insurance	495,518.00	458,869.00	36,649.00	36,649.00	
Workers' Compensation Ins	7,400.00	7,400.00	0.00	0.00	
General Insurance	26,400.00	26,400.00	0.00	0.00	
MWRA Water Assessment	3,345,982.00	3,344,133.16	1,848.84	1,848.84	
Admin Expense (P.S.)	78,419.00	78,419.00	0.00	0.00	
Capital Outlay	1,199,000.00	164,063.46	1,034,936.54	1,640.19	1,033,296.35
Maturing Debt	749,101.00	732,594.50	16,506.50	16,506.50	
Medicare	21,455.00	21,455.00	0.00	0.00	
Total	8,476,215.00	7,193,228.19	1,282,986.81	199,690.46	1,083,296.36
Sewer Division					
Personal Services	1,065,203.00	969,175.85	96,027.15	96,027.15	
Purchase of Services	451,611.00	326,149.89	125,461.11	85,461.11	40,000.00
Materials and Supplies	87,100.00	60,526.85	26,573.15	26,573.15	
Sundry Charges	1,200.00	0.00	1,200.00	1,200.00	
MWRA Sewer Assessment	6,926,012.00	6,826,973.00	99,039.00	99,039.00	
Workers' Compensation	10,600.00	10,600.00	0.00	0.00	
General Insurance	15,400.00	15,400.00	0.00	0.00	
Professional Medical Services	1,650.00	1,650.00	0.00	0.00	
Contributory Retirement Pensions	182,719.00	182,719.00	0.00	0.00	
Group Insurance	343,214.00	319,781.00	23,433.00	23,433.00	
Admin Expense (P.S.)	78,419.00	78,419.00	0.00	0.00	
Capital Outlay	1,302,007.00	431,499.42	870,507.58	0.00	870,507.58
Maturing Debt	166,414.00	152,475.00	13,939.00	13,939.00	
Medicare	15,446.00	15,446.00	0.00	0.00	
Total	10,646,995.00	9,390,815.01	1,256,179.99	345,672.41	910,507.58

Education					
					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
School Department					
Personal Services	42,057,630.00	41,062,553.00	995,077.00	26,973.02	0.00
Purchase of Services	6,118,614.00	6,812,011.00	-693,397.00	0.00	20,384.36
Materials and Supplies	1,999,647.00	2,214,673.00	-215,026.00	0.00	41,138.49
Sundry Charges	29,300.00	27,458.46	1,841.54	0.00	0.00
School Capital	0.00	0.00	0.00	0.00	0.00
Total	50,205,191.00	50,116,695.46	88,495.54	26,973.02	61,522.85
Less: Offset Receipts Bus Fees	115,000.00	115,000.00	0.00	0.00	0.00
Budget Reductions SC	500,000.00	500,000.00	0.00	0.00	0.00
Total Tax Levy	49,590,191.00	49,501,695.46	88,495.54	26,973.02	61,522.85
Library Department					
Person Services	1,424,695.00	1,371,967.68	52,727.32	52,727.32	
Purchase of Services	279,139.00	272,228.36	6,910.64	0.00	6,910.64
Materials and Supplies	229,900.00	229,900.00	0.00	0.00	
Total	1,933,734.00	1,874,096.04	59,637.96	52,727.32	6,910.64
Less: Library Trust Fund Income	62,285.00	62,285.00	0.00	0.00	0.00
Total	1,871,449.00	1,811,811.04	59,637.96	52,727.32	6,910.64
Capital Outlay	130,000.00	130,000.00	0.00	0.00	0.00
Total	2,001,449.00	1,941,811.04	59,637.96	52,727.32	6,910.64
NE Met. Reg. Voc.	2,251,945.00	2,251,943.00	2.00	2.00	0.00
Total Education	53,843,585.00	53,695,449.50	148,135.50	79,702.34	68,433.49
Unclassified					
Street Lights	188,131.00	188,131.00	0.00	0.00	0.00
Historical Commission	2,000.00	621.49	1,378.51	1,378.51	0.00
General Insurance	480,925.00	480,909.00	16.00	16.00	0.00
Medicare	961,331.00	959,049.16	2,281.84	2,281.84	0.00
Unemployment Insurance	75,000.00	75,000.00	0.00	0.00	0.00
Reserve Fund	400,000.00	96,960.00	303,040.00	303,040.00	0.00
Cable TV Public Access Enterprise	558,876.00	558,876.00	0.00	0.00	0.00
Total Unclassified	2,666,263.00	2,359,546.65	306,716.35	306,716.35	0.00
Benefits & Administration					
Personal Services	209,357.00	208,383.39	973.61	973.61	
Professional Medical	10,000.00	8,688.00	1,312.00	1,312.00	
Workers' Compensation	434,000.00	394,193.77	39,806.23	39,806.23	
Retirement System					
Pension Accumulation Fund	6,409,235.00	6,322,947.24	86,287.76	86,287.76	
Non-Contrib Pension Fund	0.00	0.00	0.00	0.00	

					Disposition of Balance
	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024	Transfer to Fund Balance	Encumbered Fiscal 2024
Assessments, Non-Contributory	0.00	0.00			
Veterans Pension Fund					
Total Benefits & Admin.	7,062,592.00	6,934,212.40	128,379.60	128,379.60	0.00
Contributory Group Health and Life Insurance					
Town & School Appropriation	13,082,703.00	12,039,276.52	1,043,426.48	1,038,426.48	5,000.00
Total Group Insurance	13,082,703.00	12,039,276.52	1,043,426.48	1,038,426.48	5,000.00

Town of Wakefield Fiscal Year 2024 Summary					
	Appropriation	Expenditure	Balance	Transfer to Fund Balance	Encumbered
General Government	2,789,821.00	2,585,406.38	204,414.62	185,872.79	18,541.83
Protection of Persons & Property	15,155,811.00	14,979,934.09	175,476.91	175,476.91	0.00
Human Services	968,790.00	883,078.10	85,711.90	83,654.39	2,057.51
Public Works Dept.	8,732,374.00	7,983,000.06	749,373.94	54,416.24	694,957.70
Education	53,843,585.00	53,695,449.50	148,135.50	79,702.34	68,433.49
Unclassified	2,666,263.00	2,359,546.65	306,716.35	306,716.35	0.00
Benefits & Administration	7,062,592.00	6,934,212.40	128,379.60	128,379.60	0.00
Group Insurance	13,082,703.00	12,039,276.52	1,043,426.48	1,038,426.48	5,000.00
Total	104,301,939.00	101,459,903.70	2,841,635.30	2,052,645.10	788,990.53
Snow and Ice	850,000.00	576,059.24	273,940.76	273,940.76	0.00
Enterprise Funds				Balance	Encumbered
Water Enterprise Fund	8,476,215.00	7,193,228.19	1,282,986.81	199,690.46	1,083,296.35
Sewer Enterprise Fund	10,646,995.00	9,390,815.01	1,256,179.99	345,672.41	910,507.58

Article Summary Fiscal 2024					
Department	Meeting Ref.	Description	Appropriation Fiscal 2024	Expenditure Fiscal 2024	Balance Fiscal 2024
	11/18/2023	Free Cash to Reduce Tax Rate	1,517,037.00	1,517,037.00	0.00
Interfund	5/15/2023	Capital Projects/Debt Service Fund	4,337,400.00	4,337,400.00	0.00
DPW	5/15/2023	Eminent Domain Proceed	1.00	0.00	1.00
	5/15/2023	Trash Disposal/Recycling	2,370,747.00	2,237,877.00	132,870.00
		Total:	8,225,185.00	8,092,314.00	132,871.00

Reserve Fund Transfer Analysis Fiscal 2024			
Available Fiscal 2024			\$400,000.00
Voted June 29, 2025			
Board of Appeals	Expense	5,500.00	
Inspectional Service	Salaries	4,800.00	
Planning Board	Expense	7,300.00	
Fire Alarm	Expense	12,500.00	
Insurance Premiums	Expense	8,300.00	
Legal	Expense	10,530.00	
Legal	Expense	700.00	
Tax Title	Expense	3,500.00	
Vocational Schools	Expense	1,530.00	
Professional Medical	Expense	5,000.00	
Town Council	Expense	16,000.00	
Treasurer	Salaries	21,300.00	
		Total Request	96,960.00
		Remaining Balance	303,040.00

Massachusetts Department of Revenue, Division of Local Service					
Bureau of Account ~ Automated Statement of Indebtedness					
City/Town/District of: Wakefield			Fiscal Year 2024		
Long Term Debt Inside the Debt Limit	Outstanding July 1, 2023	+ New Debt Issued	- Retirements	Outstanding June 30, 2024	Interest Paid in FY2024
Building A	11,745,000	-	485,000	11,260,000	491,275
Dept. Equipment B	1,491,700	-	190,000	1,301,700	63,016
School Buildings C	5,700,000	-	155,000	5,545,000	204,138
School – All Other D	-	-	-	-	-
Sewer E	652,067	327,500	114,850	864,717	-
Solid Waste F	-	-	-	-	-
Other Inside G	8,844,850	-	940,000	7,904,850	313,461
SUB – TOTAL Inside	28,433,617	327,500	1,884,850	26,876,267	1,071,890
Long Term Debt Outside the Debt Limit	Outstanding July 1, 2022	+ New Debt Issued	- Retirements	Outstanding June 30, 2023	Interest Paid in FY2023
Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings 1	30,088,450	-	1,440,000	28,648,450	1,055,510
Sewer 2	-	-	-	-	-
Solid Waste 3	-	-	-	-	-
Water 4	8,019,750	-	577,500	7,442,250	190,413
Other Outside 5	23,223	-	2,307	20,916	-
SUB – TOTAL Outside	38,131,423	-	2,019,807	36,111,616	1,245,923
TOTAL Long-Term Debt	66,565,040	327,500	3,904,657	62,987,883	2,317,816
Short Term Debt	Outstanding July 1, 2023	+ New Debt Issued	- Retirements	Outstanding June 30, 2024	Interest Paid in FY2024
RANs – Revenue Anticipation	-	-	-	-	-
BANs – Bond Anticipation:	-	-	-	-	-
Buildings	-	-	-	-	-
School Buildings	9,679,620	29,156,000	10,835,620	28,000,000	336,692
Sewer	-	-	-	-	-
Water	-	-	-	-	-
Other BANs	4,565,000	4,491,000	4,565,000	4,491,000	159,871
SANs – State Grant Anticipation	-	-	-	-	-
FANs – Federal Grant Anticipation	-	-	-	-	-
Other Short-Term Debt	-	-	-	-	-
TOTAL Short-Term Debt	14,244,620	33,647,000	15,400,620	32,491,000	496,833
GRAND TOTAL All Debt	80,809,660	33,974,500	19,305,277	95,478,883	2,814,645

REPORT OF THE TREASURER’S OFFICE

The Trust Funds as of December 31, 2024, in the hands of the treasurer, are as follows:

Trust Funds	
Old Cemetery Trust Funds	\$1,205,729.65
Library Trust Funds	\$143,430.00
Park Trust Funds	\$21,472.00
School Trust Funds	\$9,000.00
Various Trust Funds	\$28,030.00

During the Fiscal Year 7/01/2025 – 6/30/2026 the following loans will fall due:

	Principal	Interest
MWRA Water Bond	\$237,625.00	\$0.00
MWRA Sewer Bond	\$64,010.25	\$0.00
MWPAT Bond	\$2,314.00	\$0.00
Galvin Middle School Feasibility Study	\$20,000.00	\$1,375.00
Athletic Fields	\$442,507.00	\$41,666.11
Galvin Middle School	\$1,037,493.00	\$1,320,125.78
Fire Truck	\$85,000.00	\$6,625.00
Fire Ladder	\$50,000.00	\$18,916.26
Walton School	\$150,000.00	\$187,487.50
Public Drainage System	\$20,000.00	\$26,723.76
MWRA Water	\$154,875.00	\$0.00
MWRA Sewer	\$32,000.00	\$0.00
Fire Pumper Truck	\$70,000.00	\$17,850.00
Roads Phase 1	\$185,000.00	\$52,525.00
Drainage	\$40,000.00	\$19,900.00
New Salem Drainage	\$20,000.00	\$11,300.00
Public Safety Design	\$80,000.00	\$45,200.00
	Principal	Interest

Water Mains	\$85,000.00	\$47,912.50
MWRA Sewer	\$51,589.75	\$0.00
Public Works Repair	\$25,000.00	\$10,875.00
Roads Phase 2	\$220,000.00	\$51,700.00
Greenwood School Roof	\$25,000.00	\$10,875.00
Water Mains	\$15,000.00	\$4,925.00
Public Safety (I)	\$305,000.00	\$311,625.00
Public Safety (II)	\$75,000.00	\$75,075.00
Drainage	\$45,000.00	\$37,125.00
Harts Hill Water Tank	\$95,000.00	\$118,575.00
Memorial High School I	\$5,000.00	\$1,215,255.00
Memorial High School II	\$5,000.00	\$3,949,003.89
Roadway Improvements	\$185,000.00	\$161,386.11

We are pleased to report that the interest and dividends earned from 01/01/2024 to 12/31/2024 are as follows:

Revenue: \$3,688,171.21

Trust Funds: \$35,528.41

REPORT OF WAKEFIELD COMMUNITY ACCESS TELEVISION

Mission: Wakefield Community Access Television is your trusted community partner that offers a communication platform for expression, civic engagement, and diverse perspectives not generally available from commercial media.

Vision: WCAT is committed to providing media resources for the community of Wakefield. Through our investment in high quality technology, staff, education, visibility, and strong community engagement, we provide coverage of government, public, and educational events and career training.

WCAT is a 501(c)(3) non-profit organization serving the Wakefield community.

2024 was a busy and productive year for Wakefield Community Access Television. Production work for town events evolved as more community groups utilized our efforts in making their events have a larger audience. In total, physical productions for 2024 consisted of over 375 productions. We continue to support non-profit group meetings both in our space and externally, many being hybrid meetings, including FOLQ and WAAV. WCAT increased our community connections by furthering our relationship with the chamber of commerce, Baptist Church, school interns and many other local groups and organizations. Podcast usage has doubled over the past year and studio usage has also expanded. Our coverage of town government and school coverage remains one of our core functions and we are continuing to add resources to better our service to town government.

We had a successful first year with our efforts to increase our expansion of our online presence and audience growth. The launching of the Item minute has proven to be a valuable and desired news distribution method which we are going to continue to grow. The reinvention and integration of our new Social Media campaigns have also proven beneficial to growing our online presence.

Wakefield Community Access Television remains committed to serving the town of Wakefield and its residents. Our team is ready to be an active partner with all town businesses, groups and organizations who are looking to increase their media exposure in both traditional and online platforms. With the assistance of the Town and the WCAT working group, we continue working to find alternate solutions to our ongoing funding crisis so WCAT can remain an important portal of information to all.

Members of our Board of Directors include: Ally Houghton, President; Paul Norman, Treasurer; Rob Brogna, Secretary; Brian Fox; Bill Carroll; Em Sheeran; Deb Colometa; Paula Pustorino; and Kathy Healy. Staff Members include: Ian McDermott, Executive Director; Barbara Worley, Studio Administrator; George Rosatone, Social Media Producer; Dominik Chadwick, Community Outreach Producer; and Jonalyn Carpenter, Media Production Specialist.

Library Form of Bequest

I hereby give and bequeath to the Trustees of the Lucius Beebe Memorial Library, Wakefield, Mass., the sum of \$_____ dollars to have and to hold, to be used for the unrestricted purposes of the said library.



ON THE COVER

The Rockery, established as a European-style “Sylvan Glade,” had been in existence for over forty years when its nature was redefined with the addition of a war memorial and a piece of public sculpture.

Built around 1884, the Rockery was erected as an ornament to Main Street. In 1926, on the occasion of the 75th anniversary of the Richardson Light Guard, the Town wanted to acknowledge the sacrifices made by the Veterans who took part in the Spanish American War. Formal stairs were created for the Rockery with the motto ‘Philippines’ on the first step, ‘Porto Rico’ (sic) on the second step, and ‘Cuba’ on the third step. At the top of the stairs, a path was laid out, and a statue was erected.

The statue, titled “The Hiker,” was created by sculptor Theo Alice Ruggles Kitson, the first woman to be admitted to the National Sculpture Society. On Columbus Day in 1926, a special ceremony took place, presided over by Colonel Edward Gihon, past commander of the Richardson Light Guard and chairman of the committee appointed by the town to procure and dedicate the monument.

Front cover photo: Stephen Germino

Back cover: Dedication photo and historical review from the Wakefield Historical Society collection. Reprinted with permission.